

**HAMPTON TOWNSHIP COMMITTEE  
MINUTES  
BUDGET WORKSHOP  
AND REGULAR MEETING  
FEBRUARY 27, 2024**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Mayor T. Dooley led at 6:02 PM

**ROLL CALL:** **Present:** Mayor T. Dooley, Committeeman D. Hansen, Committeewoman E. Klose, and Committeeman E. Ramm. **Excused:** Committeeman P. Yetter. **Also Present:** Township Administrator/CFO J. Caruso, Township Attorney F. McGovern, and Township Clerk K. Armstrong.

**STATEMENT-** Mayor T. Dooley stated that this electronic meeting is being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13, the Sunshine Law. In addition to publication in the Sunday and Daily New Jersey Herald and posting at the usual location in the municipal building, notice has been posted at the front door and provided electronically on the Township website".

**2024 BUDGET WORKSHOP**

Township Administrator J. Caruso began the Budget Workshop by providing an overview of the township's fiscal status. FY 2023 general revenues were higher than anticipated across the board, at \$103,826.00. Miscellaneous unanticipated revenues totaled \$188,168.00, and the excess to surplus was \$89,644.00. The tax collection rate in FY 2023 increased from 98.74% to 98.95%. The Fund Balance (surplus) at the closing of FY 2023 was 2.4 million dollars. Approximately \$600,000.00 of the surplus will be set aside to fund the FY 2024 Budget.

The township received an American Rescue Plan Grant in the amount of \$506,800.00, the remaining balance at the end of FY 2023 is \$361,945.00. Administrator J. Caruso stated that approximately \$99,000.00 of the ARP funds were used to make improvements to the Township Pavilion. She intends to contact the Auditor to discuss deadlines associated with utilizing the remaining ARP funds.

Possible infrastructure upgrades that can be financed using ARP funds during FY 2024 include a new roof on the Municipal Building, a new furnace, and converting to natural gas in the Municipal Complex. Committeewoman E. Klose suggested researching the possibility of winterizing the Pavilion by piping natural gas out to the Pavilion, which would allow the facility to be utilized year-round. Administrator J. Caruso responded that she would contact DPW Manager D. Bayles to discuss the matter further.

In FY 2023, appropriations totaled \$4,900,000.00. Anticipated appropriations in FY 2024 are approximately \$4,633,226.00. A suggestion was made to allocate the decreased appropriations, approximately \$266,900.00, to the Capital Budget for the purpose of financing future capital projects.

Committeewoman E. Klose stated that she and Deputy Mayor P. Yetter met with Fire Department Officers regarding their Vehicle Replacement Plan. A new fire truck cost between \$900,000.00 and 1,000,000.00. The Township Committee discussed options, including the possibly allocating funds from the Capital Budget to help the Fire Department accrue the money to purchase a new fire truck within approximately 4-5 years. Administrator J. Caruso offered tax rate calculations to provide insight into possible options over the next few years.

In response to an inquiry from Mayor T. Dooley, Administrator J. Caruso stated that certain FY 2024 budgeting components are not available at this point, including the tax rates for both the schools and the County. The school tax rate should be available by the end of March, however, the township typically has to estimate the County tax increase.

Mayor T. Dooley opened the discussion to the public. No one from the public had comments or questions.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeewoman E. Klose, with all members in favor, to close the Budget Workshop.

**HAMPTON TOWNSHIP  
REGULAR MEETING  
FEBRUARY 27, 2024**

**CONSENT AGENDA** - All items with an Asterisk (\*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – January 30, 2024 Minutes
- **Correspondence**
  1. Hampton Township Recreation Advisory Committee – February 21, 2024 Minutes
  2. Hampton Township Planning Board – February 15, 2024 Agenda and January 18, 2024 Minutes
  3. Sussex County Open Space Committee – September 28, 2023 Minutes
  4. Sussex County Agriculture Development Board – November 20, 2023 and December 18, 2023 Minutes
  5. Sussex County Board of Commissioners Resolution RE: 2024 Board of County Commissioners Municipal Liaisons
  6. Letter from Kittatinny Education Foundation
  7. Congratulations Letter from Statewide Insurance Fund on Receiving 2023 Safety and Loss Control Award
  8. Thank You Letter from Kathleen and George Armstrong
  9. Legislative Bulletin: 2023 No. 3
  10. NJ Municipalities Magazine – February 2024
- **Reports**
  1. Hampton Township Construction Official’s Permit Activity Report - January 2024
  2. Hampton Township Treasurer’s Report – January 31, 2024
  3. Andover Joint Municipal Court – January 2024
  4. Zoning Complaint Report – January 2024

**APPROVAL OF THE CONSENT AGENDA**

A **MOTION** was made by Committeewoman E. Klose and seconded by Committeeman E. Ramm, with all members in favor, with the exception of Committeeman D. Hansen who abstained, to approve the Consent Agenda as listed.

**REGULAR AGENDA**

**ORDINANCES**

***INTRODUCTION AND FIRST READING***

**HAMPTON TOWNSHIP ORDINANCE #2024-03 – AN ORDINANCE TO AMEND  
CHAPTER 42, ENTITLED “PROPERTY MAINTENANCE”.**

A **MOTION** was made by Committeewoman E. Klose and seconded by Committeeman D. Hansen to introduce at first reading Ordinance #2024-03.

In response to an inquiry from Mayor T. Dooley, Township Attorney F. McGovern indicated that in order to be as consistent as possible, components from several other Hampton Township ordinances were blended into Ordinance 2024-03.

Mr. McGovern stated that he researched similar ordinances from various New Jersey municipalities and found some to be too restrictive, as a result, he eliminated certain language. Township Committee members were encourage to review Ordinance #2024-03 and make suggestion for revisions, as they deem necessary.

Committeeman D. Hansen stated that Ordinance #2024-03 it is not as restrictive as Morris Township’s Property Maintenance Ordinance, which makes sense due to the rural nature of the Hampton Township. He stated that he was comfortable with the proposed version presented by Mr. McGovern.

**ROLL CALL:** Committeeman D. Hansen, Committeewoman E. Klose; yes, Committeeman E. Ramm; yes, and Mayor T. Dooley; yes. Motion carried.

***PUBLIC HEARING AND FINAL ADOPTION***

**HAMPTON TOWNSHIP ORDINANCE #2024-02 –AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

A **MOTION** was made by Committeewoman E. Klose and seconded by Committeeman E. Ramm to adopt at final reading Ordinance #2024-02.

**Public Hearing**

No comments.

**Public Hearing Closed**

**ROLL CALL:** Committeewoman E. Klose; yes, Committeeman E. Ramm; yes, Committeeman D. Hansen; yes, and Mayor T. Dooley; yes. Motion carried.

**RESOLUTIONS**

A **MOTION** was made by Committeewoman E. Klose and seconded by Committeeman E. Ramm, with all members in favor, to approve the following resolution.

**HAMPTON TOWNSHIP RESOLUTION: TO CANCEL PARTIAL 2024 TAXES DUE TO QUALIFIED 100% DISABLED VETERAN’S EXEMPTION**

**WHEREAS**, Mr. Joshua Grochowski, is the owner/resident of Block 603 Lot 2, also known as 79 Lone Pine Trail; and

**WHEREAS**, Mr. Grochowski has filed for 100% Veterans deduction for the year 2024; and

**WHEREAS**, Mr. Grochowski has been awarded 100% Disability by the U.S. Department of Veterans Affairs; and

**WHEREAS**, Mr. Grochowski has met all the requirements of the State of New Jersey for the 100% disability exemption for a Veteran; and

**WHEREAS**, Mr. Joseph Ferraris, Tax Assessor, has approved Mr. Grochowski’s Veteran Exemption for his property; and

**WHEREAS**, Mrs. Leah C. Korver, Tax Collector, requests that \$4,351.12 from the first 2 quarters of the 2024 taxes be canceled due to Mr. Grochowski’s qualified exemption on the property; and

**WHEREAS**, Mr. Grochowski’s 1<sup>st</sup> quarter taxes were paid in full in the amount of \$2,175.56 by the mortgage company on February 2, 2024; and

**WHEREAS**, the Tax Collector is requesting to refund Mr. Grochowski’s tax payment for a refund of \$2,175.56.

**NOW THEREFORE** be resolved by the Hampton Township Committee of the Township of Hampton, Sussex County, State of New Jersey that approval be granted to cancel first half 2024 taxes in the amount of \$4,351.12 for Block 603 Lot 2, and

**BE IT FURTHER RESOLVED**, a refund be issued for taxes already paid in the amount of \$2,175.56.

Leah C. Korver  
Tax Collector  
February 27, 2024

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on February 27, 2024 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date \_\_\_\_\_

\_\_\_\_\_  
Kathleen Armstrong, RMC  
Township Clerk

**NEW BUSINESS**

**SENIOR CENTER QUOTE FROM THOMAS & SONS, LLC IN THE  
AMOUNT OF \$89,200.00**

Township Committeewoman E. Klose stated that she met with Mayor T. Dooley, Recreation Secretary D. Juarez, and the contractor refenced above at the Hampton Township Senior and Community Center to discuss possible upgrades to the facility. Ms. Jaurez recently applied to the New Jersey Department of Community Affairs (DCA) for a Recreation Grant to make the improvements.

Committeewoman E. Klose stated that she feels confident that Hampton Township has a good chance of receiving the grant, however, if the DCA denies the grant application, it might be possible to utilize a portion of the American Rescue Plan funds to make the exterior improvements to the Senior Center. Administrator J. Caruso explained that the township applied for \$62,500.00 in grant money. Additionally, the municipality will contribute \$25,000.00 of its own money.

**REQUEST FROM FAIR WINTER, LLC TO FILM IN HAMPTON TOWNSHIP**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman E. Ramm, with all members in favor, to approve a request from Fair Winter, LLC to film within the boundaries of Hampton Township and close Parsons Road, subject to the submission of a Certificate of Liability Insurance and they agree to coordinate with the State Police.

**DISCUSSION**

Committeewoman E. Klose stated that she has received several complaints from neighbors regarding a residence on Mary Jones Road that has an extraordinary number of automobiles parked on the property each weekend, at times up to 30 cars. During these occasions, people have reported hearing rapid gun fire over long periods. Residents living in the area have expressed safety concerns.

A **MOTION** was made by Committeewoman E. Klose and seconded by Committeeman D. Hansen, with all members in favor, to direct Township Zoning Officer to draft a letter with Township Attorney F. McGovern and send it to the homeowner involved and instruct them to inform township officials what type of activity is occurring on the property.

Committeewoman E. Klose stated that the Fire Department has expressed a desire to expand Firehouse #1 in order to hold meetings more effectively, improve the bathroom facilities and potentially rent out the space, which would help generate income.

It was noted that the Township Committee is considering providing some level of financial assistance to facilitate the purchase of a new Fire Truck sometime in the near future. The consensus was that it might best if the Fire Department embarked on fundraising efforts to raise the money to construct the addition. Committeewoman E. Klose stated that township officials would support their efforts by bringing awareness to the Fire Department's endeavor.

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Mayor T. Dooley raised concerns about a home of Mountain Road that is in major disrepair. The owner received permits from Hampton Township at least a year ago to rebuild, however, nothing has been done on the structure. He stated that Township Zoning Officer B. Huber must address the issue as soon as possible.

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Mayor T. Dooley stated that he noticed several garbage bags located on the driveway of 61 Halsey Road and would like them removed as soon as possible. Township Attorney F. McGovern stated that he would contact the entity responsible for the property to request removal of the debris.

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Mayor T. Dooley inquired about the status of the AED cabinets for the Municipal Park. Administrator J. Caruso stated that she is coordinating with Abcode Security and the cellular phone company to have the cabinets properly configured so that the 9-1-1 technology operates correctly in the park setting. The vendor had to ship the cabinets to a company in Florida to have the technology installed and they will ultimately be shipped to the municipality when the work is completed.

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Township Attorney F. McGovern stated that all New Jersey municipalities were issued a mandate by the State to adopt a Tree Removal Ordinance by the end of May 2024. The ordinance would be the last of several Stormwater-related regulations imposed over the last year. The State provided a sample ordinance, however, it seemed too restrictive for municipalities located in Sussex County.

The Township Committee agreed by full consensus that the State's sample is too restrictive and they are not in favor of considering it. Mr. McGovern noted that only two municipalities in the State seem to have adopted the sample version. He has been working on a draft ordinance that would be more manageable for homeowners in terms of compliance, and for township officials in terms of enforcement. Township Committee stated their opposition to adopting a Tree Removal Ordinance and believe our State Legislatures should be advocating for residents living in rural communities.

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Committeeman D. Hansen stated that Hampton Fire and Rescue, Inc. will be holding their Annual Easter Breakfast with the Easter Bunny on March 10, 2024.

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Administrator J. Caruso provided an update regarding the speeding issue on Sid Taylor Road. Township Engineer H. Pellow indicated that because there is no bridge on Sid Taylor Road, a weight limit sign cannot be posted on Routes 94 and 206, as initially proposed. In lieu of that, directional signage can be placed on Routes 94 and 206 to deter motorists from turning onto Sid Taylor Road. Administrator J. Caruso stated that she would confirm the details with the Township Engineer H. Pellow.



**HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE**

Committeeman D. Hansen stated that HTVFR is planning to hold their Annual Breakfast with the Easter Bunny on March 10, 2024 at 9:00 A.M. at the Firehouse on Halsey Road.

**PUBLIC SESSION**

No public comments or questions were presented.

**PUBLIC SESSION CLOSED**

**EXECUTIVE SESSION**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeewoman E. Klose, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP COMMITTEE  
RESOLUTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE** to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing personnel issues at 7:15 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on February 27, 2024 adopted the foregoing Resolution.

\_\_\_\_\_  
Kathleen Armstrong, RMC  
Township Clerk

Date \_\_\_\_\_

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeewoman E. Klose, with all members in favor, to go back into Regular Session at 7:22 P.M.

**HAMPTON TOWNSHIP  
ORDINANCE NO. 2024-04  
AN ORDINANCE TO AMEND CHAPTER 3, ENTITLED “ADMINISTRATIVE OFFICES”  
OF THE CODE OF THE TOWNSHIP OF HAMPTON, COUNTY OF SUSSEX, STATE OF  
NEW JERSEY.**

A **MOTION** was made by Mayor T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt Ordinance #2024-04.

**ROLL CALL:** Committeewoman E. Klose; yes, Committeeman E. Ramm; yes, Committeeman D. Hansen; yes, and Mayor T. Dooley; yes. Motion carried.

**BILLS**

A **MOTION** was made by Mayor T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP  
RESOLUTION TO PAY BILLS**

**WHEREAS**, there are bills to be paid for goods and services.

**NOW, THEREFORE, BE IT RESOLVED BY** the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid

HAMPTON TWP. COMMITTEE  
MEETING MINUTES

FEBRUARY 27, 2024

2/15/2024	1217651	175 TREASURER, SUSSEX COUNTY	4,060.25 (Transfer)
2/15/2024	1217656	175 TREASURER, SUSSEX COUNTY	38.78 (Transfer)
2/15/2024	1217663	175 TREASURER, SUSSEX COUNTY	3,463.99 (Transfer)
2/15/2024	1217664	175 TREASURER, SUSSEX COUNTY	613.30 (Transfer)
2/15/2024	1217666	175 TREASURER, SUSSEX COUNTY	82,811.63 (Transfer)
2/15/2024	1217668	175 TREASURER, SUSSEX COUNTY	8,091.41 (Transfer)
2/15/2024	1217670	175 TREASURER, SUSSEX COUNTY	955,458.93 (Transfer)
2/15/2024	1217672	513 HAMPTON BD. OF EDUCATION	552,545.00 (Transfer)
2/15/2024	2024002	217 BRIGHTSPEED	41.61 (Transfer)
2/15/2024	4542060	858 STATE OF NEW JERSEY	25,546.41 (Transfer)
2/15/2024	4542062	858 STATE OF NEW JERSEY	5,915.51 (Transfer)
2/20/2024	12216650	514 HAMPTON TWP. PAYROLL ACCOUNT	94,861.19 (Transfer)
2/27/2024	15710	945 ABCODE SECURITY, INC.	62.50
2/27/2024	15711	495 AIRGAS USA, LLC	99.98
2/27/2024	15712	1085 AMERICAN WEAR	448.92
2/27/2024	15713	802 ANDOVER TOWNSHIP	27,223.17
2/27/2024	15714	774 BASSANI POWER EQUIPMENT	89.52
2/27/2024	15715	1255 BLUE DIAMOND DISPOSAL, INC.	60,359.29
2/27/2024	15716	510 CAMPBELL SUPPLY CO. OF SUSSEX COUNT	41.60
2/27/2024	15717	505 DELTA DENTAL OF NJ, INC.	2,235.24
2/27/2024	15718	585 DOVER BRAKE & CLUTCH CO. INC.	1,121.82
2/27/2024	15719	839 ECONO SIGNS LLC	285.50
2/27/2024	15720	214 EDMUNDS GOVTECH	10,227.00
2/27/2024	15721	509 FAIRCLOUGH FUEL, INC	6,730.94
2/27/2024	15722	1078 FAIRCLOUGH PROPANE	3,452.31
2/27/2024	15723	905 GARDEN STATE LABORATORIES, INC.	240.00
2/27/2024	15724	355 GATEHOUSE MEDIA NEW YORK HOLDINGS	394.91
2/27/2024	15725	242 GENERAL CODE, LLC	3,586.80
2/27/2024	15726	1221 GENSERVE LLC	507.75
2/27/2024	15727	1350 GROCHOWSKI, JOSHUA	2,175.56
2/27/2024	15728	381 HAROLD E. PELLOW & ASSOC., INC.	856.00
2/27/2024	15729	1076 HEYER, GRUEL & ASSOCIATES	1,162.50
2/27/2024	15730	1352 iWorQ	7,500.00
2/27/2024	15731	281 JERSEY CENTRAL POWER & LIGHT	1,687.24
2/27/2024	15732	518 KITTATINNY REGIONAL HIGH SCHOOL	554,636.30
2/27/2024	15733	591 LAFAYETTE AUTO PARTS SUPPLY, INC	5.52
2/27/2024	15734	522 LOWE'S COMPANIES, INC.	966.87
2/27/2024	15735	319 MGL PRINTING SOLUTIONS, LLC	207.00
2/27/2024	15736	609 MONTAGE ENTERPRISES, INC	1,988.40
2/27/2024	15737	525 MONTAGUE TOOL & SUPPLY CO., INC	1,428.59
2/27/2024	15738	1038 MORTON SALT	25,793.00
2/27/2024	15739	1195 PLANET NETWORKS	939.25
2/27/2024	15740	1075 QUADIENT USA, INC.	90.00
2/27/2024	15741	550 R.S. PHILLIPS STEEL, LLC	66.20
2/27/2024	15742	592 REED SYSTEMS, LTD	6,564.26
2/27/2024	15743	899 SJSHORE MARKETING, LLC	325.00
2/27/2024	15744	437 SPACE WILD ANIMAL FARM INC.	29.00
2/27/2024	15745	444 STAPLES BUSINESS CREDIT	2,922.16
2/27/2024	15746	628 SUSSEX COUNTY MUA	21.25
2/27/2024	15747	456 TCTA OF SUSSEX & WARREN COUNTIES	105.00
2/27/2024	15748	543 THE LAND CONSERVANCY OF N.J.	75.00
2/27/2024	15749	566 TIRE KING, INC	450.00
2/27/2024	15750	195 TREASURER, STATE OF NJ	10,816.00
2/27/2024	15751	1351 TREASURER, STATE OF NJ	639.00
2/27/2024	15752	773 VERIZON WIRELESS SERVICES, LLC	445.16
2/27/2024	15753	535 W.E. TIMMERMAN CO., INC.	146.97
2/27/2024	1226038	1043 PAYCHEX OF NEW YORK LLC	704.04 (Transfer)
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			739,148.48
			1,734,152.05 Bank Transfers
			=====
			2,473,300.53

NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT
Dooley, Timothy S	15	02/06/24	10223	1,232.72	
Hansen, David	17	02/06/24	10224		
Klose, Eileen F	19	02/06/24	10225	1,054.21	
Ramm Jr, Edward V	26	02/06/24	10226	1,057.96	
Yetter, Philip L	20	02/06/24	10227		
Armstrong, Kathleen T	58	02/06/24	10228	1,720.45	
Juarez, Diana	25	02/06/24	10229	1,187.68	
Caruso, Jessica M	103	02/06/24	10230	5,174.92	
Schroder, Kathryn R	121	02/06/24	10231	1,132.81	
Ferraris, Joseph	114	02/06/24	10232	1,236.59	
Korver, Leah C	101	02/06/24	10233	1,546.80	
Hayes, Edward R	7	02/06/24	10234	2,242.86	134.43
Bayles, Daniel P	122	02/06/24	10235		
Banghart, Daryl	42	02/06/24	10236	3,321.21	
Corey, Michael E	117	02/06/24	10237	1,952.86	
Lantz, Kevin	23	02/06/24	10238	2,037.92	
Tiefje, John W	108	02/06/24	10239	1,953.66	
VANHORN, JASON L	120	02/06/24	10240	2,758.76	
Welch, James A	107	02/06/24	10241	1,837.25	
Hansen, Karen	18	02/06/24	10242	2,415.18	
Decarolis, Alan R	14	02/06/24	10243		
			10244		
BANK ACCOUNT TOTAL 22 Transaction(s)					
				33,863.84	134.43
Armstrong, Kathleen T	58	02/20/24	10247	1,983.32	
Juarez, Diana	25	02/20/24	10248	1,444.65	
Schroder, Kathryn R	121	02/20/24	10249	1,344.73	
Korver, Leah C	114	02/20/24	10250	1,382.30	
Banghart, Daryl	101	02/20/24	10251	1,698.26	
Bayles, Daniel P	42	02/20/24	10252	1,597.76	
BUFF III, ANTHONY J	119	02/20/24	10253	2,424.97	
Corey, Michael E	117	02/20/24	10254	2,100.75	
Lantz, Kevin	23	02/20/24	10255	1,533.53	
Tiefje, John W	108	02/20/24	10256	1,451.59	
VANHORN, JASON L	120	02/20/24	10257	2,138.40	
Welch, James A	107	02/20/24	10258	1,505.65	
			10259	1,820.03	
BANK ACCOUNT TOTAL 13 Transaction(s)					
				22,425.94	0.00

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on February 27, 2024.

Date: 2/27/24

Kathleen Armstrong, RMC  
Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeewoman E. Klose, with all members in favor, to adjourn the meeting at 7:25 PM.

Respectfully submitted by,  
Kathleen Armstrong, RMC  
Township Clerk