

**BOARD OF HEALTH MINUTES  
JANUARY 16, 2024  
REORGANIZATION  
AND REGULAR MEETING**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Dave Hansen at 7:02 pm.

**ROLL CALL:** **Present In-Person:** Terry Cassidy, Tim Dooley, Dave Hansen, Ed Hayes, Sue Rude, and **Via Remote Access:** Nancie Walker. **Also Present In-Person:** Diana Juarez, Board of Health Secretary and **Via Remote Access:** John McDonough, Sussex County Health Department Official

**Absent:** Barbara Horan

**STATEMENT** – D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**REORGANIZATION**

**OATH OF OFFICE**

**SWEARING IN OF BOARD OF HEALTH MEMBERS**

Dave Hansen – 3-year term (expires 12/31/2026)  
Tim Dooley – Alternate II – 2-year term (expires 12/31/2025)

The Board of Health Secretary swore in D. Hansen for his 3-year term and T. Dooley for his 2-year term.

**ELECTION OF CHAIRPERSON:** T. Cassidy nominated D. Hansen to serve as Chairperson for a one-year term. S. Rude seconded the nomination. No other nominations were made and there was no discussion. All members in favor. D. Hansen accepted the nomination.

**A MOTION** was made by T. Cassidy and seconded by T. Dooley, with all members in favor to nominate D. Hansen to serve as Chairperson for a one-year term.

**ELECTION OF VICE CHAIRPERSON:** S. Rude nominated E. Hayes to serve as Vice Chairperson for a one-year term. T. Dooley seconded the nomination. No other nominations were made and there was no discussion. All members in favor. E. Hayes accepted the nomination.

**A MOTION** was made by T. Cassidy and seconded by T. Dooley, with all members in favor, to nominate E. Hayes to serve as Vice Chairperson for a one-year term.

**APPOINTMENT OF ATTORNEY:** Chairman D. Hansen stated Frank McGovern, Esq. of McGovern & Roseman remains the Attorney for the Hampton Township Board of Health.

**DESIGNATION OF OFFICIAL NEWSPAPERS:** Chairman D. Hansen stated the official newspaper for notices remains the New Jersey Herald's Sunday & Daily editions.

**\*TIME, DAY & PLACE OF MEETINGS** – Chairman D. Hansen stated the Hampton Township Board of Health will hold the following Board of Health Meetings in person, as well as remotely when available, at the Hampton Township Municipal Building, 1 Rumsey Way, Newton, NJ 07860. Prevailing time 7:00 P.M. Meetings may also be conducted remotely only at the discretion of the Administrator or Chairperson; and notice of remote-only meeting shall be posted on the Hampton Township website in advance thereof. Board of Health Meetings will be held bi-monthly as indicated below. To attend the meetings, use the following link: <https://us02web.zoom.us/j/4402561511> or dial in by phone to 929 205 6099 (Meeting ID: 440 256 1511). Formal action may be taken.

January 16, 2024 Reorganization  
March 19, 2024  
May 21, 2024  
July 16, 2024  
September 17, 2024  
November 19, 2024

**BOARD OF HEALTH**  
**REGULAR MEETING**  
**JANUARY 16, 2024**

**CONSENT AGENDA-** Chairperson D. Hansen stated all items with an Asterisk (\*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **MINUTES:** November 21, 2023  
December 5, 2023 – Remote Special Meeting
- **SUSSEX COUNTY HEALTH DEPARTMENT PUBLIC HEALTH NURSING  
MONTHLY MUNICIPAL REPORT NOVEMBER AND DECEMBER 2023**

- **SUSSEX COUNTY HEALTH DEPARTMENT INSPECTION REPORTS FOR NOVEMBER AND DECEMBER 2023**
- **SUSSEX COUNTY HEALTH DEPARTMENT RABIES REPORT FOR AUGUST 2023**

Sussex County Division of Health Inspection Report  
for the Period 11/1/2023-11/30/2023  
Filters: Town 1910

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
Town: 1910 Block: 0 Lot: 0 Loc: HAMPTON				
11/2/2023	Elise Schlosser	BITE B1	Rabies - Animal Quarantined	Rabies Case #11713, Dog
Comment: Q: 10/31-11/10				
11/2/2023	Elise Schlosser	BITE A1	Rabies - Rabies Case Received	HAMPTON (no Block/Lot) Rabies Case #11713, Dog
11/2/2023	Elise Schlosser	BITE A1	Rabies - Rabies Case Received	HAMPTON (no Block/Lot) Rabies Case #11722, Cat
11/2/2023	Elise Schlosser	BITE B1	Rabies - Animal Quarantined	HAMPTON (no Block/Lot) Rabies Case #11722, Cat
Comment: Q: 10/28-11/7				
11/6/2023	Melissa McGill	SDW A6	Review and Approve Inspection	HAMPTON (no Block/Lot) Lowes
11/6/2023	Melissa McGill	SDW A6	Review and Approve Inspection	HAMPTON (no Block/Lot) Walmart
11/7/2023	Melissa McGill	SDW A1	Safe Water - Facility - Non-Transient System	HAMPTON (no Block/Lot) Lowes Retail Store
11/7/2023	Melissa McGill	SDW D2	Inspection Compliance Letter	39 HAMPTON HOUSE RD (no Block/Lot) Lowes Retail Store
11/9/2023	Elise Schlosser	BITE B2	Rabies - Animal Released	39 HAMPTON HOUSE RD (no Block/Lot) Rabies Case #11367, Dog
Comment: Released: 11/9				
11/9/2023	Elise Schlosser	BITE B2	Rabies - Animal Released	HAMPTON (no Block/Lot) Rabies Case #11448, Raccoon
Comment: Released: 11/9				
				HAMPTON (no Block/Lot)

## Minutes January 16, 2024

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
11/9/2023	Elise Schlosser	BITE B2	Rabies - Animal Released	Rabies Case #11385, Rabbit
Comment: Released: 11/9				
11/15/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot) Hampton TWP Municipl bldg
11/16/2023	Melissa McGill	SDW D2	Inspection Compliance Letter	HAMPTON (no Block/Lot) Walmart Lowes
11/17/2023	Elise Schlosser	BITE A1	Rabies - Rabies Case Received	26 HAMPTON HOUSE RD (no Block/Lot) Rabies Case #11740, Unknown Species
11/29/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot) Newton Kia
Town: 1910 Block: 102 Lot: 13 Loc: 27 MOUNTAIN RD				
11/16/2023	John McDonough	DWR G1AB	Septic Reviews As Built	
11/16/2023	John McDonough	DWR G5A	Certificate of Compliance - Wastewater	
11/16/2023	John McDonough	DWR G1EC	Septic Reviews Engineers Certs	
Town: 1910 Block: 1603 Lot: 8 Loc: 226 FAIRVIEW AVE				
11/2/2023	John McDonough	DWR G4A	Septic Inspections – Soil Log	
11/16/2023	Josephine Sweetman	DWR G1I	Septic Intake	
Comment: ALT ATU				
11/20/2023	Joseph Farinella	DWR G1AM	Septic Reviews Alter with Maintenance	
Comment: ALT ATU				
11/21/2023	Joseph Farinella	DWR G1RV	Septic Reviews Revision	
Comment: ALT ATU				
Town: 1910 Block: 1709 Lot: 18 Loc: 267 FAIRVIEW AVE				
11/27/2023	John McDonough	DWR G4G	Septic Home Inspection Report Review	
<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
Town: 1910 Block: 1802 Lot: 11 Loc: 28 IKE WILLIAMS RD				
11/20/2023	Jennifer Pignataro	DWR G1I	Septic Intake	
Comment: Alt ATU				
Town: 1910 Block: 2001 Lot: 18 Loc: 15 W LAKESIDE LN				
11/1/2023	Jennifer Pignataro	DWR G1I	Septic Intake	
Comment: Repair				
11/3/2023	Candice Morgan	DWR G1R	Septic Reviews Repair	
Comment: Repair				
Town: 1910 Block: 201 Lot: 7 Loc: 13 MULBERRY LN				
11/1/2023	John McDonough	DWR G4A	Septic Inspections – Soil Log	
11/1/2023	John McDonough	DWR G4A	Septic Inspections – Soil Log	
11/15/2023	Josephine Sweetman	DWR G1I	Septic Intake	
Comment: atu atu				
11/16/2023	Joseph Farinella	DWR G1AM	Septic Reviews Alter with Maintenance	
Comment: atu atu				
Town: 1910 Block: 2106 Lot: 3 Loc: 6 EAST SIDE DR				
11/27/2023	John McDonough	DWR GDB	D Box Inspection	
11/9/2023	Josephine Sweetman	DWR G1I	Septic Intake	
Comment: repair				
11/14/2023	Candice Morgan	DWR G1R	Septic Reviews Repair	
Comment: repair				
Town: 1910 Block: 2702 Lot: 16.03 Loc: 77 HALSEY RD				
11/20/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	Kittatiny HS PWSID 1910327
Town: 1910 Block: 2703 Lot: 2 Loc: 13 FOREST DR				

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
11/2/2023	John McDonough	DWR GT	Septic Tank Replacement	
Town: 1910 Block: 3301 Lot: 3.02 Loc: 72 PLOTTS RD				
11/6/2023	John McDonough	DWR G5A	Certificate of Compliance - Wastewater	
11/6/2023	John McDonough	DWR G1EC	Septic Reviews Engineers Certs	
11/6/2023	John McDonough	DWR G1AB	Septic Reviews As Builts	
Town: 1910 Block: 3401 Lot: 1 Loc: 74 PLOTTS RD				
11/29/2023	John McDonough	PHN C1	Public Health Nuisance - Complaint Investigation	
Comment: No violations noted. No further action				
Town: 1910 Block: 3603 Lot: 21 Loc: 36 HAMPTON HSE RD RT 206				
11/15/2023	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Hampton Diner
Town: 1910 Block: 3603 Lot: 25.12 Loc: 26 HAMPTON HSE RD				
11/9/2023	Jasmine Walker	SWM-BB A1	Solid Waste - Bag Ban - Bag Ban Inspection	Walmart Newton
Town: 1910 Block: 3801 Lot: 12 Loc: 21 HAMPTON HEIGHTS RD				
11/17/2023	Jennifer Pignataro	DWR G1I	Septic Intake	
Comment: Alt ATU				
11/21/2023	Joseph Farinella	DWR G1AM	Septic Reviews Alter with Maintenance	
Comment: Alt ATU				
Town: 1910 Block: 3803 Lot: 11 Loc: 7 ROSELLI AVE				
11/8/2023	John McDonough	DWR G5A	Certificate of Compliance - Wastewater	
11/8/2023	John McDonough	DWR G1EC	Septic Reviews Engineers Certs	
11/8/2023	John McDonough	DWR G1AB	Septic Reviews As Builts	
Town: 1910 Block: 402 Lot: 20 Loc: 32 EAST SHORE DR				
11/3/2023	John McDonough	DWR G5A	Certificate of Compliance - Wastewater	

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
11/3/2023	John McDonough	DWR G1EC	Septic Reviews Engineers Certs	
11/3/2023	John McDonough	DWR G1AB	Septic Reviews As Builts	

Total records for 1910: 49

Sussex County Division of Health Inspection Report  
for the Period 12/1/2023-12/31/2023  
Filters: Town 1910

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
Town: 1910 Block: 0 Lot: 0 Loc: HAMPTON				
12/1/2023	Elise Schlosser	BITE B2	Rabies - Animal Released	Rabies Case #11722, Cat
Comment: Released: 12/1				
12/1/2023	Elise Schlosser	BITE B1	Rabies - Animal Quarantined	HAMPTON (no Block/Lot) Rabies Case #11757, Dog
Comment: Q: 11/13-11/23				
12/1/2023	Elise Schlosser	BITE B2	Rabies - Animal Released	HAMPTON (no Block/Lot) Rabies Case #11757, Dog
Comment: Released: 12/1				
12/1/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot) Newton Kia
12/7/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/7/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/8/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/8/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/11/2023	Melissa McGill	SDW A3	Safe Water - Facility - Follow/Reinspection	HAMPTON (no Block/Lot) Newton Kia of Newton
12/12/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/12/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
HAMPTON (no Block/Lot)				
<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
12/13/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/18/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/18/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/18/2023	Melissa McGill	SDW D1	Safe Water - Correspondence	HAMPTON (no Block/Lot)
12/19/2023	Melissa McGill	PWTA D1	Private Well Testing - Failure Correspondence	HAMPTON (no Block/Lot) Private well testing act
12/20/2023	Melissa McGill	PWTA D1	Private Well Testing - Failure Correspondence	HAMPTON (no Block/Lot) Private well testing act
12/27/2023	Melissa McGill	PWTA D1	Private Well Testing - Failure Correspondence	HAMPTON (no Block/Lot) Private well testing act
12/27/2023	Melissa McGill	PWTA D1	Private Well Testing - Failure Correspondence	HAMPTON (no Block/Lot) Private well testing act
12/27/2023	Melissa McGill	PWTA D1	Private Well Testing - Failure Correspondence	HAMPTON (no Block/Lot) Private well testing act
HAMPTON (no Block/Lot)				
Town: 1910 Block: 1301 Lot: 12 Loc: 9 HEMLOCK WOODS				
12/27/2023	John McDonough	DWR C2	Water Pollution - Complaint Investigation - Citizen Complaint	
Town: 1910 Block: 1601 Lot: 14 Loc: 233 FAIRVIEW AVE				
12/28/2023	John McDonough	DWR G4A	Septic Inspections – Soil Log	
Town: 1910 Block: 1705 Lot: 4 Loc: 4 HAZELNUT DR				
12/13/2023	Brittany Dix	DWR G4A	Septic Inspections – Soil Log	

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
Town: 1910 Block: 1710 Lot: 13 Loc: 273 FAIRVIEW AVE				
12/12/2023	John McDonough	DWR G4G	Septic Home Inspection Report Review	
Town: 1910 Block: 3001 Lot: 18 Loc: 331 LAKEWOOD TERR				
12/12/2023	John McDonough	DWR G4A	Septic Inspections – Soil Log	
12/12/2023	John McDonough	DWR G4A	Septic Inspections – Soil Log	
Town: 1910 Block: 3501 Lot: 30.03 Loc: 17 HAMPTON HSE RD RT 206				
12/5/2023	Brittany Dix	FOOD C3	Retail Food Establishments - Facilities Inspected - Recalls	Dollar Tree
Town: 1910 Block: 3501 Lot: 38 Loc: HAMPTON HOUSE RD & CHERRY LN				
12/11/2023	Christine Whitehead	FOOD D1	Retail Food Establishments - Facilities Correspondence	Wawa
12/11/2023	Christine Whitehead	FOOD A1	Retail Food Establishments - Plan Review	Wawa
				Total records for 1910: 29

Sussex County Division of Health Inspection Report  
for the Period 8/1/2023-8/31/2023  
Filters: Town 1910 Code \*bite \*

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
Town: 1910 Block: 0 Lot: 0 Loc: HAMPTON				
8/1/2023	Elise Schlosser	BITE D1	Rabies - Correspondence	Rabies Case #11367, Dog
Comment: Received DOH form, sent to East Hanover Health Dept and clerk.				
8/1/2023	Elise Schlosser	BITE D1	Rabies - Correspondence	HAMPTON (no Block/Lot) Rabies Case #11367 Dog
Comment: 8/1. See notes				
8/18/2023	Elise Schlosser	BITE B1	Rabies - Animal Quarantined	HAMPTON (no Block/Lot) Rabies Case #11448, Raccoon
Comment: Quarantine: 8/11-9/25 or 4 months				
8/18/2023	Elise Schlosser	BITE A1	Rabies - Rabies Case Received	HAMPTON (no Block/Lot) Rabies Case #11448, Raccoon
8/28/2023	Elise Schlosser	BITE D1	Rabies - Correspondence	HAMPTON (no Block/Lot) Rabies Case #11577, Cat
Comment: Correspondence from 8/30-9/3				
8/28/2023	Elise Schlosser	BITE B1	Rabies - Animal Quarantined	HAMPTON (no Block/Lot) Rabies Case #11577, Cat
Comment: Quarantine: 7/28-8/7				
8/28/2023	Elise Schlosser	BITE A1	Rabies - Rabies Case Received	HAMPTON (no Block/Lot) Rabies Case #11577, Cat
				HAMPTON (no Block/Lot) Total records for 1910: 7

### **APPROVAL OF THE CONSENT AGENDA**

A **MOTION** was made by T. Dooley and seconded by T. Cassidy, with all members in favor, to approve the Consent Agenda as listed above.

### **ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

There were no items removed from the Consent Agenda for discussion.

### **OLD BUSINESS**

#### **1. 12 Glenbrook Drive**

Sussex County Health Department Official J. McDonough stated the owner of 12 Glenbrook Drive is still incarcerated and is looking to be released sometime in March or April of 2024. Both 12 Glenbrook Drive and 10 Glenbrook Drive are still listed for sale. The public records on both addresses disclose the current septic system violations and state what needs to be done to remediate the on-going issues.

### **NEW BUSINESS**

There was no New Business to be discussed.

### **CORRESPONDENCE**

There was no Correspondence to be discussed.

### **OPEN DISCUSSION**

T. Dooley asked Mr. J. McDonough if the Sussex County Department of Health is responsible for condemning a residence. Mr. J. McDonough stated that the Township is responsible for condemning a residence and is normally done through the building department.

### **PUBLIC SESSION**

No Public Session. Public Session Closed.

### **ADJOURNMENT**

A **MOTION** was made by N. Walker, and seconded by S. Rude, with all members in favor, to adjourn the meeting at 7:11 PM.

Respectfully submitted by,

Diana Juarez  
Board of Health Secretary