



# TOWNSHIP OF HAMPTON

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www.hamptontownshipnj.info

## VACANT/ABANDONED PROPERTY REGISTRATION FORM

(Please Print or Type)

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Address: \_\_\_\_\_

### PROPERTY OWNER:

Name: \_\_\_\_\_

Address (No P.O. Boxes): \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### LENDER/LIEN HOLDER/MORTGAGE COMPANY / TRUSTEE:

Name: \_\_\_\_\_

Address (No P.O. Boxes): \_\_\_\_\_

Telephone AND Fax Numbers: \_\_\_\_\_

Contact Name & Number (Direct Line): \_\_\_\_\_ Email: \_\_\_\_\_

### PROPERTY MANAGEMENT COMPANY:

Name: \_\_\_\_\_

Address (No P.O. Boxes): \_\_\_\_\_

Telephone AND Fax Numbers: \_\_\_\_\_

Contact Name & Number (Direct Line): \_\_\_\_\_ Email: \_\_\_\_\_

### PROPERTY DESCRIPTION:

Total Number of Residential Units: \_\_\_\_\_ Number of Stories: \_\_\_\_\_

Property Acquisition Date: \_\_\_\_\_

1. Is the property: Vacant \_\_\_\_\_ Abandoned \_\_\_\_\_ Secure \_\_\_\_\_ Open & Accessible \_\_\_\_\_
2. Does the owner intend to restore the property to productive use and occupancy within the next 12 months?  
Yes \_\_\_\_\_ No \_\_\_\_\_
3. Is the property currently enclosed and/or secured from unauthorized entry (e.g., windows/doors boarded)?  
Yes \_\_\_\_\_ No \_\_\_\_\_
4. Are the utilities ON or OFF? Electric \_\_\_\_\_ Water \_\_\_\_\_ Gas \_\_\_\_\_
5. Is a sign (minimum 18"x17") affixed to the building specifying the name, address and telephone number of the owner, owner's authorized agent and person responsible for daily supervision and management of the building?  
Yes \_\_\_\_\_ No \_\_\_\_\_

**An emergency contact person, having the authority to act and respond to the needs of the registered property, must be available on a 24 hour per day, 7 day per week basis. Emergency Contact Name: \_\_\_\_\_**

24 Hour Telephone Number & Address: \_\_\_\_\_

I CERTIFY THAT THE FOREGOING STATEMENTS MADE BY ME ARE TRUE. I AM AWARE THAT IF ANY OF THE FOREGOING STATEMENTS MADE BY ME ARE WILLFULLY FALSE, I AM SUBJECT TO PUNISHMENT UNDER THE PENAL SECTION OF THE BOROUGH OF STANHOPE PROPERTY MAINTENANCE ORDINANCE.

OWNER'S NAME (PRINTED)	OWNER'S SIGNATURE	DATE
_____	_____	_____

Property with Action to Foreclose \$500 \_\_\_\_\_ Plus \$2,000 \_\_\_\_\_ // Also Vacant or Abandoned

Date Paid: \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Check Number \_\_\_\_\_

Date of Complaint \_\_\_\_\_ Location/Vicinity of Court \_\_\_\_\_ Docket No. \_\_\_\_\_