

Recreation Advisory Committee

Meeting Minutes

October 18, 2023

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Secretary D. Juarez at 7:05 pm.

ROLL CALL: **Present In-Person:** Chairwoman Anna Pascarella, Tim Duvelsdorf (7:29pm), Oscar Fernandez, and Committeewoman Eileen Klose (7:40pm) **Present via Remote-Access:** Vice Chairwoman Sue Rude **Absent:** Ellyn DeCaro and Linda Dooley

MINUTES: A MOTION was made by O. Fernandez and seconded by Chairwoman A. Pascarella, with all members in favor, to approve the Recreation Advisory Committee Minutes for September 20, 2023.

PRIORTY DISCUSSION

1. Fall Festival

Recreation Advisory Committee members discussed the Fall Festival on Saturday, October 14th. Due to the forecasted rain and cold weather, it was lightly attended. Recreation Advisory Committee members felt if the weather was better, then the event would have been a success.

Recreation Advisory Committee members discussed the highlights of the Fall Festival. The Bocce Ball Tournament was a huge success and was well played by several teams. The adult Pie eating Contest only had three (3) participants. The kids Pie Eating contest was a bigger hit. The Hampton Township Educational Foundation raised \$500 for their 50/50 Raffle. Any left-over foods were purchased from a resident and did not go to waste. The Sussex County Sheriff's Office provided security and fingerprinting for children that lots of kids participated in.

The only vendors that signed-up but did not participate because of the weather were Kasha's German Imbiss, Jerzey Girl Pickles, Habitat for Humanity, Connect for Community, Fantastic Photo Booth, and W&D Wreaths.

Recreation Advisory Committee members discussed having a rain date for the Fall Festival in 2024. Currently, the Fall Festival in 2024 is scheduled for Saturday, September 28th from 1pm-5pm. A potential rain date is Sunday, October 13th, 2024 from 1-5pm.

2. Trunk-or-Treat

Recreation Advisory Committee members discussed utilizing the left-over pumpkins and crafts to decorate the pumpkins from the Fall Festival at the Trunk-or-Treat. There will be other stations for kids to participate in ranging from scratch art, wooden Halloween ornaments, and glow in the dark tattoos. Recreation Advisory Committee members have a grim reaper inflatable to use for a decoration as well as music to be played on speakers.

A brief discussion was made on a rain date for the Trunk-or-Treat. If the event has to be moved, Secretary D. Juarez will reach out to those who are registered and the black witch that was donated by Mr. and Mrs. Dooley will be used out front by the white board displaying the rain date.

Recreation Advisory Committee members discussed the overflow of traffic at last year's Trunk-or-Treat event. The large number of vehicles mis parked created a huge safety issue in the park. Recreation Advisory Committee members discussed reaching out to the High School to utilize their parking lot and then directing participants down the path to the park. Secretary D. Juarez will reach out to the Sussex County Sheriff's Office for assistance in traffic control.

3. Keys for the Park

Secretary D. Juarez stated Chairwoman A. Pascarella has a complete set of keys to the Park's gate, kitchen, and bathrooms. Each year the keys will be given back to the Recreation Advisory Secretary at the annually scheduled November meeting. After the Recreation Reorganization meeting, the keys will be redistributed to the Chairperson and one other designated Recreation member at the annually scheduled March meeting. There is a Key Release Form that will be signed annually to the key holders upon disbursement of keys and return of keys. The keys are not to be copied, shared, or used in any other capacity other than for Recreational purposes. If they are needed to be used for another event, permission must be given by the Township Committee and/or Administrator.

A brief discussion was made that O. Fernandez has a key to the gate. He has been a holder of the key for several years for emergency purposes and the carrying of equipment onto the soccer fields. DPW Manager D. Bayles had given the key to O. Fernandez several years ago. Recreation Advisory Committee member agreed he can be the second gate key holder.

Chairwoman A. Pascarella asked if the EMT's possessed a gate key. There was an emergency during a softball game and an individual had to be carried off the fields into the ambulance because the ambulance could not get into the gates. Secretary D. Juarez stated the HTF&R has keys to the gate and will speak to the Township Administrator to verify the EMT's have a key as well.

4. Playground

Secretary D. Juarez stated the playground equipment has been ordered. GameTime will be reaching out with an approximate delivery date. Secretary D. Juarez will speak with DPW Manager D. Bayles on the disassembling of the playground after Fall Sports for Spring installation and try to coordinate an opening day for the playground of either the Easter Egg Hunt in March 2024 or sports Opening Day in April 2024.

CORRESPONDENCE

No Correspondence.

OPEN DISCUSSION

No Open Discussion. Open Discussion Closed.

PUBLIC SESSION

No Public Session. Public Session Closed.

ADJOURNMENT

A MOTION was made by T. Duvelsdorf and seconded by O. Fernandez, with all members in favor, to adjourn the meeting at 7:45 pm.

Respectfully submitted by,



Diana Juarez

Recreation Advisory Committee Secretary