

ACCESS REVIEW CHECKLIST

Harold E. Pellow & Associates, Inc.

17 Plains Road

Augusta, New Jersey 07822-2009

Please forward to the Hampton Township
Volunteer Fire Department, PO Box 646,
Augusta, NJ 07822 for completion.

1	OBTAIN PLANNING BOARD OR ZONING BOARD OF ADJUSTMENT APPLICATION FROM BOARD SECRETARY		✓
2	CONFIRM DATE THAT A RESPONSE FROM FIRE DEPARTMENT IS REQUIRED IN ORDER TO MEET DEADLINE FOR BOARD MEETING		
3	CHECK THE TOWNSHIP ROAD PLAN TO DETERMINE IF THE ROADWAYS LEADING TO THE SITE ARE PUBLIC OR PRIVATE.		
4	CHECK WITH TOWNSHIP ROAD SUPERINTENDENT TO SEE IF TOWNSHIP OFFICIALLY MAINTAINS THE ROADWAYS AND ACCESS DRIVE		
5	DETERMINE IF EMERGENCY VEHICLES CAN ENTER THE PROPERTY VIA THE ACCESS OPENING OFF OF THE COUNTY/TOWNSHIP ROADWAY (WIDE ENOUGH)		
6	DETERMINE IF ACCESS DRIVE IS WIDE ENOUGH FOR EMERGENCY VEHICLES (MINIMUM WIDTH = 12 FEET FOR ONE- WAY TRAFFIC))		
7	DETERMINE IF EMERGENCY VEHICLES CAN NEGOTIATE HORIZONTAL CURVES IN ACCESS DRIVE (MINIMUM CENTERLINE RADIUS TO BE 40 FEET, WITH 18 FEET WIDE PAVEMENT ON THE CURVES)		
8	DETERMINE IF THERE ARE ANY TREES, UTILITY POLES, OR OTHER OBSTRUCTIONS ON THE SIDES OF THE ACCESS DRIVE THAT WOULD PREVENT EMERGENCY VEHICLES FROM ENTERING SUBJECT PROPERTY, OR POTENTIALLY CAUSE DAMAGE TO EQUIPMENT		
9	DETERMINE IF THERE IS AT LEAST 14 FEET OF VERTICAL CLEARANCE TO ALL OBSTRUCTIONS/AERIAL UTILITIES/ETC. TO ALLOW ACCESS BY EMERGENCY VEHICLES.		
10	DETERMINE IF PROFILE GRADE IS 12% OR LESS SO EMERGENCY VEHICLES CAN CLIMB THE GRADES		

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11	CHECK TO SEE IF THERE ARE ANY CROSS DRAINS UNDER THE ACCESS DRIVE. IF SO, ARE THEY CONCRETE/GOOD CONDITION. IS THERE ANY JOINT SEPARATION/DETERIORATED CONCRETE/OTHER REASON TO SUSPECT THAT THE DRAIN CANNOT CARRY THE EMERGENCY VEHICLE LOADS?		✓
12	CHECK TO MAKE SURE THERE IS AT LEAST 1.5 FEET OF ROADWAY COVER OVER ANY CROSS DRAIN, AND DRAIN EXTENDS BEYOND TOE OF SLOPE SUFFICIENTLY FAR TO PREVENT EMERGENCY VEHICLES FROM SLIDING OFF ACCESS DRIVE		
13	ARE THERE SEPARATE PULLOFFS EVERY 500 FEET (MAXIMUM) TO ALLOW A VEHICLE TO PULL OVER SO ANOTHER EMERGENCY VEHICLE TRAVELING IN THE OPPOSITE DIRECTION CAN SAFELY PASS?		
14	IS THE ACCESS DRIVE ROADBOX SUFFICIENTLY THICK TO CARRY THE EMERGENCY VEHICLE LOADING? THE MINIMUM BOX THICKNESS SHOULD BE 6" DENSE GRADED AGGREGATE, WITH ADDITIONAL MATERIAL IN ANY AREAS THAT ARE SOFT OR "PUMPING"		
15	ARE THERE ANY AREAS WHERE GUIDERAIL SHOULD BE INSTALLED TO HELP PREVENT EMERGENCY VEHICLES FROM LEAVING THE ACCESS DRIVE		
16	IS THERE ROOM AT THE END OF THE ACCESS DRIVE TO TURN EMERGENCY VEHICLES AROUND, OR CAN THE EMERGENCY VEHICLES BACK OUT OF THE SITE SAFELY WITH ASSISTANCE FROM FIRE DEPARTMENT PERSONNEL?		
17	IS THERE MORE THAN ONE PROPERTY SERVED BY THE ACCESS DRIVE? IF SO, CAN EMERGENCY VEHICLES ACCESS ALL OF THE PROPERTIES?		
18	ACCESS IS SUBJECT TO OWNER(S) MAINTAINING ACCESS DRIVE, AND PROVIDING FOR SNOW/ICE REMOVAL, AND ALL REPAIRS AS NEEDED		

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19	OTHER CONCERNS		✓
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