

**BOARD OF HEALTH MINUTES
JANUARY 19, 2021
REORGANIZATION
AND REGULAR MEETING**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Chairman Dave Hansen at 7:26 pm.

ROLL CALL: **BOARD OF HEALTH MEMBERS - Present:** Ed Hayes, Terry Cassidy, Dave Hansen, Nancie Walker and Sue Rude

Also Present: Christine Whitehead, Sussex County Health Inspector; Timothy Berkheiser-Township Resident; and Valerie Ingles, Board of Health Secretary

Absent: Peggy Bopp and Barbara Horan

STATEMENT – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

REORGANIZATION

OATH OF OFFICE

SWEARING IN OF BOARD OF HEALTH MEMBERS

David Hansen – 3 year term (expires 12/31/2023)

The Board of Health Secretary swore in David Hansen for a 3 year term.

ELECTION OF CHAIRPERSON: Sue Rude nominated Dave Hansen to serve as Chairperson for a one year term. Terry Cassidy seconded the nomination. No other nominations were made and there was no discussion. All members in favor. D. Hansen accepted the nomination.

ELECTION OF VICE CHAIRPERSON: Terry Cassidy nominated Ed Hayes to serve as Vice Chairperson for a one year term. Sue Rude seconded the nomination. Ed Hayes nominated Sue

Rude to serve as Vice Chairperson for a one year term. Sue Rude declined the nomination. All members in favor for Ed Hayes. E. Hayes accepted the nomination.

APPOINTMENT OF ATTORNEY: A MOTION was made by T. Cassidy and seconded by Vice Chairman E. Hayes, with all members in favor, to appoint Frank McGovern, Esq. of McGovern & Roseman as Attorney for the Hampton Township Board of Health.

DESIGNATION OF OFFICIAL NEWSPAPERS: A MOTION was made by T. Cassidy and seconded by Vice Chairman E. Hayes, with all members in favor, to designate the official newspaper to be the New Jersey Herald's Sunday & Daily editions.

TIME, DAY & PLACE OF MEETINGS - Due to the Covid19 Pandemic, the Hampton Township Board of Health will hold the following Board of Health Meetings by **remote access only**. Prevailing time 7:00 P.M. To attend the meeting use the following link: <https://us02web.zoom.us/j/83435167277> or to attend the meeting by phone, dial 929 205 6099 (Meeting ID: 834 3516 7277 Passcode: 503409). Formal action may be taken:

January 19, 2021 Reorganization
March 16, 2021
May 18, 2021

* **TIME, DAY & PLACE OF MEETINGS** - Due to the Covid19 Pandemic, the Hampton Township Board of Health will hold the following Board of Health Meetings by **remote access, as well as in person**, at the Hampton Township Municipal Building, 1 Rumsey Way, Baleville, NJ 07860. Prevailing time 7:00 P.M. To attend the meeting remotely use the following link: <https://us02web.zoom.us/j/83435167277> or to attend the meeting by phone, dial 929 205 6099 (Meeting ID: 834 3516 7277 Passcode: 503409). Formal action may be taken:

July 20, 2021
September 21, 2021
November 16, 2021

A MOTION was made by T. Cassidy and seconded by Vice Chairman E. Hayes, with all members in favor, to approve the time, date and place of the meetings as listed above.

BOARD OF HEALTH
REGULAR MEETING
JANUARY 19, 2021

CONSENT AGENDA- All items with an Asterisk (*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** November 17, 2020

***SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR
OCTOBER, NOVEMBER & DECEMBER 2020**

Secretary V. Ingles stated that she did not receive the December 2020 Sussex County Health Department Report yet.

Period from 10/01/2020 to 10/31/2020

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
Activity for (1910) Hampton Township				
10/8/2020	3602/3	Divinely Dolce LLC	2 SID TAYLOR RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
10/20/2020	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
10/21/2020	2702/16.01	Mc Keown School	1 SCHOOL RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
10/29/2020 /		Jack Valenti - Deer processing in home	33 Old Stagecoach Road	FOOD D1/Retail Food Establishments - Facilities Correspondence (Christine Whitehead)
				Total Food: 4
10/1/2020	2702/18.06		48 CHURCH RD	DWR G5A/Certificate of Compliance - Wastewater (Gary Bielen)
10/1/2020	2702/18.06		48 CHURCH RD	DWR G1AB/Septic Reviews As Builts (Gary Bielen)
10/1/2020	2702/18.06		48 CHURCH RD	DWR G1EC/Septic Reviews Engineers Certs (Gary Bielen)
10/2/2020	1001/7.02		19 KEMAH-MECCA LAKE RD	DWR G1EC/Septic Reviews Engineers Certs (Maureen Theese)
10/2/2020	1001/7.02		19 KEMAH-MECCA LAKE RD	DWR G5A/Certificate of Compliance - Wastewater (Maureen Theese)
10/2/2020	1001/7.02		19 KEMAH-MECCA LAKE RD	DWR G1AB/Septic Reviews As Builts (Maureen Theese)
10/5/2020	1709/20		263 FAIRVIEW AVE	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
10/5/2020	1706/34		14 LAKETOP DR	DWR G1I/Septic Intake (Tyann Acevedo)

Period from 10/01/2020 to 10/31/2020

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
10/5/2020	1605/3		354 LAKEVIEW DR	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
10/6/2020	1901/11.04		129 FRANK CHANDLER RD	DWR G1EC/Septic Reviews Engineers Certs (Melissa McGill)
10/6/2020	1901/11.04		129 FRANK CHANDLER RD	DWR G5A/Certificate of Compliance - Wastewater (Melissa McGill)
10/6/2020	1901/11.04		129 FRANK CHANDLER RD	DWR G1AB/Septic Reviews As Builts (Melissa McGill)
10/8/2020	3014/15		57 CYPRESS DR	DWR G1I/Septic Intake (Tyann Acevedo)
10/9/2020	1702/2.01		281 Fairview Avenue	DWR GDB/D Box Inspection (Zachary Faiola)
10/13/2020	3105/9.01		115 RT 519	DWR G5A/Certificate of Compliance - Wastewater (Maureen Theese)
10/13/2020	3105/9.01		115 RT 519	DWR G1AB/Septic Reviews As Builts (Maureen Theese)
10/13/2020	2501/5.08		102 FRANK CHANDLER RD	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
10/13/2020	3105/9.01		115 RT 519	DWR G1EC/Septic Reviews Engineers Certs (Maureen Theese)
10/14/2020	2704/4		18 FOREST DR	DWR G1I/Septic Intake (Tyann Acevedo)
10/16/2020	701/4		109 KEMAH-MECCA LAKE RD	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
10/21/2020	3202/62		50 RT 519	DWR G1I/Septic Intake (Tyann Acevedo)
10/22/2020	3104/9		101 HALSEY RD	DWR G1I/Septic Intake (Tyann Acevedo)
10/26/2020	3014/15		57 CYPRESS DR	DWR GP/Pipe Repair (Elaine Martinez)

Period from 10/01/2020 to 10/31/2020

<i>Date Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
10/26/2020 2603/3		16 PARSONS RD	DWR G1/Septic Intake (Tyann Acevedo)
10/27/2020 1202/1.01		126 MARY JONES RD	DWR G1EC/Septic Reviews Engineers Certs (Gary Bielen)
10/27/2020 1202/1.01		126 MARY JONES RD	DWR G1AB/Septic Reviews As Builts (Gary Bielen)
10/27/2020 1202/1.01		126 MARY JONES RD	DWR G5A/Certificate of Compliance - Wastewater (Gary Bielen)
10/28/2020 3202/62		50 RT 519	DWR GDB/D Box Inspection (Elaine Martinez)
10/30/2020 1605/3		354 LAKEVIEW DR	DWR G1/Septic Intake (Tyann Acevedo)
			Total Septic: 29
10/29/2020 3105/20.04		193 HALSEY RD	DWR G6B/Well Line & Seal (Zachary Faiola)
			Total Well: 1
10/14/2020 3501/30.01	Petsmart	15 HAMPTON HSE RD RT 206	PET B1/Animal Facility Operations - Facility Inspection (Christine Whitehead)
10/20/2020 3105/1.02	Animal Hospital of Sussex County	169 HAMPTON HSE RD RT 206	PET B2/Animal Facility Operation - Facility Re-Inspection (Christine Whitehead)
10/20/2020 3603/10	Newton Veterinary Hospital	62 HAMPTON HSE RD RT 206	PET B2/Animal Facility Operation - Facility Re-Inspection (Christine Whitehead)
10/20/2020 2702/16.03	Indoor Pool	Kittatinny Regional High School/77 Halsey Road	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
10/27/2020 2702/18.06		48 CHURCH RD	WELL B3/Water System - Plan Review - (Tyann Acevedo)
			Total Other: 5

Period from 10/01/2020 to 10/31/2020

<i>Date Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
			Total for October 2020 39

Period from 11/01/2020 to 11/30/2020

<i>Date Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
Activity for (1910) Hampton Township			
11/19/2020 2702/8	Baleville Church	6 CHURCH RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
			Total Food: 1
11/5/2020 901/2		71 POSSAGHI RD	DWR G1AB/Septic Reviews As Builts (Maureen Theese)
11/5/2020 901/2		71 POSSAGHI RD	DWR G1EC/Septic Reviews Engineers Certs (Maureen Theese)
11/5/2020 901/2		71 POSSAGHI RD	DWR G5A/Certificate of Compliance - Wastewater (Maureen Theese)
11/10/2020 2704/4		18 FOREST DR	DWR GB/Baffle Repair (Zachary Faiola)
11/10/2020 2704/4		18 FOREST DR	DWR GDB/D Box Inspection (Zachary Faiola)
11/12/2020 2702.01/5		112 KINGS RD	DWR G1/Septic Intake (Tyann Acevedo)
11/12/2020 3001/17		329 LAKEWOOD TERR	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
11/13/2020 1801.01/28		115 RT 521	DWR G5A/Certificate of Compliance - Wastewater (Maureen Theese)
11/13/2020 1801.01/28		115 RT 521	DWR G1EC/Septic Reviews Engineers Certs (Maureen Theese)
11/13/2020 1801.01/28		115 RT 521	DWR G1AB/Septic Reviews As Builts (Maureen Theese)
11/17/2020 2702.01/5		112 KINGS RD	DWR GDB/D Box Inspection (Melissa McGill)
11/17/2020 1301/7		250 LAKEVIEW DR	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)

Period from 11/01/2020 to 11/30/2020

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
11/17/2020	302.01/67		29 PLAZA DR	DWR G1/Septic Intake (Tyann Acevedo)
11/18/2020	2702/6		4 CHURCH RD	DWR GT/Septic Tank Replacement (Elaine Martinez)
11/20/2020	1605/3		354 LAKEVIEW DR	DWR GT/Septic Tank Replacement (Melissa McGill)
11/30/2020	2703/2		13 FOREST DR	DWR G1/Septic Intake (Tyann Acevedo)
				Total Septic: 16
11/12/2020	1801/20		45 RT 521	WELL B3/Water System - Plan Review - (Tyann Acevedo)
				Total Other: 1
				Total for November 2020 18

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by Vice Chairman E. Hayes and seconded by T. Cassidy, with all members in favor, to approve the Consent Agenda as listed above.

ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

There were no items removed from the Consent Agenda for discussion.

OLD BUSINESS

1. Update: 2021 Retail Food Establishment Licenses, Vending Machine Licenses & Pet Shop/Kennel Licenses

Secretary V. Ingles stated that the only remaining Retail Food Establishment License needed is from Three Silos Farm, Our Lady of Mount Carmel Church and Subway. The Vending Machine Licenses are all issued. The Pet Shop/Kennel License still remaining is the Newton Veterinary Hospital.

Chairman D. Hansen stated to give the remaining unlicensed businesses until mid-February to come into compliance then issue violations.

NEW BUSINESS

No New Business.

CORRESPONDENCE

No Correspondence.

PUBLIC SESSION

Public Session Open.

Chairman D. Hansen stated that Mr. Timothy Berkheiser, a township resident, was on the Zoom Meeting because he was interested in joining the Hampton Township Board of Health.

Mr. Berkheiser introduced himself to the board members and explained his interest in joining the Board of Health.

Chairman D. Hansen welcomed Mr. Berkheiser to the Board of Health and instructed him to write a letter to the Mayor and Township Committee expressing his interest in joining prior to the next Township Committee meeting at the end of January. Then he may be appointed before the next Board of Health meeting. .

Chairman D. Hansen asked Secretary V. Ingles to reach out to Board of Health members P. Bopp and B. Horan to see if they are still interested in being members on the Board of Health as they have not attended meetings in months. He stated that once T. Berkheiser joins the Board of Health that there will be one more alternate position open on the Board.

Chairman D. Hansen asked if there was any other further public comment.

Public Session Closed.

ADJOURNMENT

A MOTION was made by S. Rude, and seconded by Vice Chairman E. Hayes, with all members in favor, to adjourn the meeting at 7:37 PM.

Respectfully submitted by,

Valerie L. Ingles
Board of Health Secretary