

**BOARD OF HEALTH MINUTES  
JANUARY 21, 2020  
REORGANIZATION  
AND REGULAR MEETING**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Chairman Dave Hansen at 7:12 pm.

**ROLL CALL:** **BOARD OF HEALTH MEMBERS - Present:** Ed Hayes, Terry Cassidy, Dave Hansen, and Barbara Horan

**Also Present:** Thomas Bailey, Sussex County Health Inspector; Valerie Ingles, Board of Health Secretary

**Absent:** Peggy Bopp, Sue Rude and Nancie Walker

**STATEMENT** – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**REORGANIZATION**

**OATH OF OFFICE**

**SWEARING IN OF BOARD OF HEALTH MEMBERS**

Peggy Bopp – 3 year term (expires 12/31/2022)

Ed Hayes – 3 year term (expires 12/31/2022)

Susan Rude – 3 year term (expires 12/31/2022)

Peggy Bopp and Sue Rude were absent from the meeting so were unable to be give the Oath of Office at the meeting. The Board of Health Secretary swore in Ed Hayes for a 3 year term.

**ELECTION OF CHAIRPERSON:** Ed Hayes nominated Dave Hansen to serve as Chairperson for a one year term. Terry Cassidy seconded the nomination. No other nominations were made and there was no discussion. All members in favor. D. Hansen accepted the nomination.

**ELECTION OF VICE CHAIRPERSON:** Dave Hansen nominated Nancie Walker to serve as Vice Chairperson for a one year term. Terry Cassidy seconded the nomination. No other nominations were made. All members in favor. Secretary V. Ingles will check with N. Walker to see if she accepts the nomination.

**APPOINTMENT OF ATTORNEY:** A MOTION was made by E. Hayes and seconded by B. Horan, with all members in favor, to appoint Frank McGovern, Esq. of McGovern & Roseman as Attorney for the Hampton Township Board of Health.

**DESIGNATION OF OFFICIAL NEWSPAPERS:** A MOTION was made by E. Hayes and seconded by T. Cassidy, with all members in favor, to designate the official newspaper to be the New Jersey Herald's Sunday & Daily editions.

**TIME, DAY & PLACE OF MEETINGS:** Chairman D. Hansen stated the meetings will be the Third Tuesday of every other month at 7:00 PM at the Hampton Township Municipal Building in the Conference Room. The meetings will be held as follows:

January 21, 2020 Reorganization	July 21, 2020
March 17, 2020	September 15, 2020
May 19, 2020	November 17, 2020

A MOTION was made by T. Cassidy and seconded by E. Hayes, with all members in favor, to approve the time, date and place of the meetings as listed above.

**BOARD OF HEALTH**  
**REGULAR MEETING**  
**JANUARY 21, 2020**

**CONSENT AGENDA-** All items with an Asterisk (\*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

\***MINUTES:** November 19, 2019

\***SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR  
NOVEMBER 2019 & DECEMBER 2019**

**Period from 11/01/2019 to 11/30/2019**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
<b>Activity for (1910) Hampton Township</b>				
11/5/2019	1901/6.02	Our Lady of Mt. Carmel	203 NEWTON-SWARTSWOOD RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
11/13/2019	2702/8	Baleville Church	6 CHURCH RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Thomas Bailey)
11/22/2019	/	HAMPTON DINER	36 HAMPTON HOUSE ROAD	FOOD D1/Retail Food Establishments - Facilities Correspondence (Christine Davey)

**Total Food: 3**

11/1/2019	1301/5		242 LAKEVIEW DR	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Gary Bielen)
11/4/2019	3016/11		1 HAMPTON DRIVE	DWR G1I/Septic Intake (Tyann Acevedo)
11/4/2019	3501/14		CR 519	DWR G1I/Septic Intake (Maureen Slack)
11/5/2019	3501/14		89 RT 519	DWR GDB/D Box Inspection (Thomas Bailey)
11/6/2019	1301/5		242 LAKEVIEW DR	DWR G4E/Septic Inspections – Final (Thomas Bailey)
11/7/2019	3003/2		560 CLEARVIEW DR	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
11/7/2019	3202/15		6 YETTER RD	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
11/7/2019	3501/14.06		93 County Road 519	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
11/8/2019	801/1.06		25 COPELEY RD	DWR G4F/Septic Inspections – Grading (Thomas Bailey)

**Period from 11/01/2019 to 11/30/2019**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
11/8/2019	3105/1		125 HAMPTON HOUSE RD	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Thomas Bailey)
11/13/2019	2001/14		21 W LAKESIDE LN	DWR G4F/Septic Inspections – Grading (Thomas Bailey)
11/13/2019	2001/14		21 W LAKESIDE LN	DWR G4E/Septic Inspections – Final (Thomas Bailey)
11/13/2019	2603/2.01		20 PARSONS RD	DWR G4B/Septic Inspections - Excavation (Thomas Bailey)
11/13/2019	2001/14		21 W LAKESIDE LN	DWR G4B/Septic Inspections - Excavation (Thomas Bailey)
11/14/2019	302.01/56		11 PLAZA DR	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
11/16/2019	2001/14		21 W LAKESIDE LN	DWR G4E/Septic Inspections – Final (Thomas Bailey)
11/18/2019	901/8.15		25 BLUEBERRY HILL RD	DWR G1I/Septic Intake (Tyann Acevedo)
11/18/2019	2603/2.01		20 PARSONS RD	DWR G4E/Septic Inspections – Final (Thomas Bailey)
11/18/2019	3016/1		1 HAMPTON DR	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/22/2019	2807/43		5 Foley Drive	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
11/22/2019	/		24 Mountain Road	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
11/25/2019	901/8.15		25 BLUEBERRY HILL RD	DWR GDB/D Box Inspection (Thomas Bailey)
11/26/2019	2901/1		1004 HILLSIDE AVE	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
11/26/2019	3602/7.03		11 RT 94	DWR G4A/Septic Inspections – Soil Log (Thomas Bailey)

### Period from 11/01/2019 to 11/30/2019

Date	Blk/Lot	Facility	Location	Activity
11/26/2019	3602/7.03		11 RT 94	DWR G4A/Septic Inspections – Soil Log (Thomas Bailey)
11/27/2019	304/1		60 EAST SHORE DR	DWR G4A/Septic Inspections – Soil Log (Thomas Bailey)
11/27/2019	304/1		60 EAST SHORE DR	DWR G4A/Septic Inspections – Soil Log (Thomas Bailey)
				<b>Total Septic: 27</b>
11/7/2019	3301/35.01		8 PLOTS RD	DWR G6B/Well Line & Seal (Thomas Bailey)
				<b>Total Well: 1</b>
11/5/2019	3603/22	Audi of Newton, 1910334	34 Hampton House Road	SDW A1/Safe Water - Facility - Non-Transient System (Dan Pelt)
11/5/2019	3202/24	Northwest Christian School, 1910328	92 Route 519	SDW A1/Safe Water - Facility - Non-Transient System (Dan Pelt)
11/7/2019	3018/12		40 CYPRESS DR	PHN C1/Public Health Nuisance - Complaint Investigation (Thomas Bailey)
11/13/2019	3603/22	Audi of Newton, 1910334	34 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/13/2019	3202/24	Northwest Christian School, 1910328	92 Route 519	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/13/2019	3603/22	Audi of Newton, 1910334	34 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/14/2019	3701/2		46 CHERRY LN	DEQ-N C2/Noise - Complaint Investigation - Citizen Complaint (Thomas Bailey)
11/20/2019	3605/22	Newton Motor Sports, 1910334	Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)

### Period from 11/01/2019 to 11/30/2019

Date	Blk/Lot	Facility	Location	Activity
11/26/2019	1502/14		4 BLUE HERON LN	WELL B3/Water System - Plan Review - (Tyann Acevedo)
11/27/2019	2702/16.03	Kittatinny Regional High School, 1910327	77 Halsey Road	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
11/30/2019	2702/16.03	Kittatinny Regional High School, 1910327	77 Halsey Road	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
				<b>Total Other: 11</b>

Total for November 2019 **42**

### Period from 12/01/2019 to 12/31/2019

Date	Blk/Lot	Facility	Location	Activity
<b>Activity for (1910) Hampton Township</b>				
12/4/2019	3501/30.04	HoHo V	21 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1C/Retail Food Establishments - Facilities Inspected - Conditional (Thomas Bailey)
12/5/2019	/	Janet/Boomer's Place	Power Loss-12/2/19-5:00pm-1:00am	FOOD D1/Retail Food Establishments - Facilities Correspondence (Thomas Bailey)
12/6/2019	1201/5	Quick Chek		FOOD 12K/Retail Food Establishments - Field Investigation (Elaine Martinez)
12/13/2019	3603/21	Hampton Diner	36 HAMPTON HOUSE RD HAMPTON, NJ 07860	FOOD B2S/Retail Food Establishments - Facilities Re-Inspected - Satisfactory (Thomas Bailey)
12/20/2019	3501/30.04	HoHo V	21 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B2S/Retail Food Establishments - Facilities Re-Inspected - Satisfactory (Thomas Bailey)
				<b>Total Food: 5</b>

12/4/2019	901/58		39 POSSAGHI RD	DWR GDB/D Box Inspection (Thomas Bailey)
12/5/2019	901/8.06		33 possaghi road	DWR G1AB/Septic Reviews As Builts (Thomas Bailey)
12/5/2019	901/8.06		33 possaghi road	DWR G1EC/Septic Reviews Engineers Certs (Thomas Bailey)
12/5/2019	901/8.06		33 possaghi road	DWR G5A/Certificate of Compliance - Wastewater (Thomas Bailey)
12/10/2019	1601/1		253 FAIRVIEW AVE	DWR G4A/Septic Inspections - Soil Log (Thomas Bailey)
12/10/2019	1601/1		253 FAIRVIEW AVE	DWR G4A/Septic Inspections - Soil Log (Thomas Bailey)
12/12/2019	1903/25		270 NEWTON-SWARTSWOOD RD	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)

### Period from 12/01/2019 to 12/31/2019

Date	Blk/Lot	Facility	Location	Activity
12/13/2019	1502/4		14 HORSESHOE DR	DWR G1I/Septic Intake (Tyann Acevedo)
12/26/2019	101/1		2 Mountain Road	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
12/26/2019	3105/1		125 HAMPTON HOUSE RD	DWR G4E/Septic Inspections - Final (Thomas Bailey)
12/26/2019	1903/25		270 NEWTON-SWARTSWOOD RD	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
12/26/2019	3202/58		42 RT 519	DWR G4G/Septic Home Inspection Report Review (Thomas Bailey)
12/27/2019	607/12		5 N BAYBERRY RD	DWR G4A/Septic Inspections - Soil Log (Thomas Bailey)
12/27/2019	2603/2.01		20 PARSONS RD	DWR G4F/Septic Inspections - Grading (Thomas Bailey)
12/27/2019	2603/2.01		20 PARSONS RD	DWR G4F/Septic Inspections - Grading (Thomas Bailey)
12/30/2019	3501/44.02		12 HAMPTON DOWNES RD	DWR G1I/Septic Intake (Tyann Acevedo)
				<b>Total Septic: 16</b>
12/26/2019	3105/1		125 HAMPTON HOUSE RD	DWR G6B/Well Line & Seal (Thomas Bailey)
				<b>Total Well: 1</b>
12/4/2019	2702/16.03	Kittatinny Regional High School, PWSID 1910327	77 HALSEY RD	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
				<b>Total Other: 1</b>

**Period from 12/01/2019 to 12/31/2019**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
Total for December 2019				23

### **APPROVAL OF THE CONSENT AGENDA**

Chairman D. Hansen requested that the Public Health Nuisance Complaint at 40 Cypress Drive on 11/7/2019 and the Complaint Investigation at 46 Cherry Lane on 11/14/2019 be removed from the Consent Agenda for further consideration.

E. Hayes requested that the Complaint Investigation at Kittatinny High School on various dates be removed from the Consent Agenda for further consideration.

### **ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

#### **Public Health Nuisance Complaint at 40 Cypress Drive on 11/7/2019**

Health Inspector T. Bailey explained that this was a resident complaint regarding chickens. The complainant stated that the owner does not keep the chickens on his property, that they fly onto his property and defecate all over his back yard creating a nuisance and that he has seen rats running across his yard to get to the chicken feed. T. Bailey inspected the property and observed one chicken outside of the fence. He spoke with the owner that stated that chicken was not his but that his chickens do sometimes get out of the pen. He stated that he will install netting to prevent them from getting out of the pen. No rats were observed on the property at that time.

#### **Complaint Investigation at 46 Cherry Lane on 11/14/2019**

Health Inspector T. Bailey explained that this was a noise complaint from the resident that stated that Toyota World is pumping septic or oil every other Friday at 5:30 am. T. Bailey went to Toyota World and spoke with the custom relations manager and service manager. The Service Manager explained that the car used wash water tanks are emptied every Tuesday and Friday morning. T. Bailed asked him to make sure that they are not pumping them out until at least 7:00am to avoid the noise disturbing the neighboring residents. The Service Manager stated that he would see to it.

#### **Complaint Investigation at Kittatinny High School on various dates**

Health Inspector T. Bailey that this was done by Marcia Chirico and involved correspondence on the KRHS water testing. The lab is submitting the water testing results to the State late.

**A MOTION** was made by E. Hayes and seconded by T. Cassidy, with all members in favor, to approve the Consent Agenda and the items that were removed from the Consent Agenda as listed above.

**OLD BUSINESS****1. Update: 2019 Retail Food Establishment Licenses, Vending Machine Licenses & Pet Shop/Kennel Licenses**

Secretary V. Ingles stated that the only remaining Retail Food Establishment License needed is from Dollar Tree, Our Lady of Mount Carmel Church and Subway. The Vending Machine Licenses that are left are Subaru and Toyota. The Pet Shop/Kennel Licenses are all in compliance.

**NEW BUSINESS**

No New Business.

**CORRESPONDENCE****1. Letter from the State of NJ, DEP, Treatment Works Approval for Kere Associates.**

Chairman D. Hansen stated that this approval letter was explaining upgrading the existing wastewater treatment facility from the Firestone Tire through the Staples Store in the Hampton Plaza. The new proposed treatment system will consist of an influent flow duplex pumping station, a flow equalization tank with duplex pumps, fine screening equipment feeding a dual train of pre-anoxic tanks, aeration tanks, post anoxic tanks and membrane filtration tanks, three (3) UV disinfection units, reaeration, and discharge. An existing equalization tank will be repurposed as an aerated sludge holding tank for off-site disposal of waste sludge.

**PUBLIC SESSION**

Public Session Open. No Public Comment. Public Session Closed.

**ADJOURNMENT**

**A MOTION** was made by E. Hayes, and seconded by B. Horan, with all members in favor, to adjourn the meeting at 7:32 PM.

Respectfully submitted by,

Valerie L. Ingles  
Board of Health Secretary