

**BOARD OF HEALTH MINUTES
JANUARY 15, 2019
REORGANIZATION
AND REGULAR MEETING**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Chairman Dave Hansen at 7:00 pm.

ROLL CALL: **BOARD OF HEALTH MEMBERS - Present:** Ed Hayes, Sue Rude, Terry Cassidy, Donna Morris, Dave Hansen, Barbara Horan, John Parks, and Nancie Walker

Also Present: Chrissy Whitehead, Sussex County Board of Health Inspector; Valerie Galizia, Board of Health Secretary

Absent: Peggy Bopp

STATEMENT – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

REORGANIZATION

OATH OF OFFICE

SWEARING IN OF BOARD OF HEALTH MEMBERS

Barbara Horan – 3 year term (expires 12/31/2021)
Terry Cassidy – 3 year term (expires 12/31/2021)
Ed Hayes Alternate #1 – 3 year term (expires 12/31/2021)

The Board of Health Secretary swore in Barbara Horan, Terry Cassidy & Ed Hayes for a 3 year term.

ELECTION OF CHAIRPERSON: Sue Rude nominated Dave Hansen to serve as Chairperson for a one year term. Terry Cassidy seconded the nomination. No other nominations were made and there was no discussion. All members in favor. D. Hansen accepted the nomination.

ELECTION OF VICE CHAIRPERSON: John Parks nominated Nancie Walker to serve as Vice Chairperson for a one year term. Terry Cassidy seconded the nomination. No other nominations were made. All members in favor. N. Walker accepted the nomination.

APPOINTMENT OF ATTORNEY: Chairman D. Hansen stated Frank McGovern, Esq. of McGovern & Roseman will be appointed as Attorney for the Hampton Township Board of Health.

DESIGNATION OF OFFICIAL NEWSPAPERS: Chairman D. Hansen designated the official newspaper to be the New Jersey Herald's Sunday & Daily editions.

TIME, DAY & PLACE OF MEETINGS: Chairman D. Hansen stated the meetings will be the Third Tuesday of every month at 7:00 PM at the Hampton Township Municipal Building in the Conference Room. The meetings will be held as follows:

January 15, 2019 Reorganization	July 16, 2019
March 19, 2019	September 17, 2019
May 21, 2019	November 19, 2019

A MOTION was made by Ed Hayes and seconded by Donna Morris, with all members in favor, to approve the appointment of the attorney, the designation of official newspapers, and the time, date and place of the meetings as listed above.

BOARD OF HEALTH
REGULAR MEETING
JANUARY 15, 2019

CONSENT AGENDA- All items with an Asterisk (*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** November 20, 2018

***PUBLIC HEALTH NURSING REPORTS FOR DECEMBER 2018**

***SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR
NOVEMBER 2018 & DECEMBER 2019**

Period from 11/01/2018 to 11/30/2018

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
Activity for (1910) Hampton Township				
11/2/2018	3603/21	Hampton Diner	36 HAMPTON HOUSE RD HAMPTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Melissa McGill)
11/13/2018	3603/21	Hampton Diner	36 HAMPTON HOUSE RD HAMPTON, NJ 07860	FOOD B2/Retail Food Establishments - Facilities Re-Inspected (Melissa McGill)
11/15/2018	3603/20.04	Advance Auto Parts	40 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
11/15/2018	3501/30.09	Home Goods #489	5 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Melissa McGill)
11/15/2018	3501/30.04	K.F.C.	21 HAMPTON HOUSE ROAD (206) HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Melissa McGill)
11/26/2018	1801/12	Boomers Place	1 ROUTE 521 NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Melissa McGill)
				Total Food: 6

11/1/2018	3018/12		40 CYPRESS DR	DWR GDB/D Box Inspection (Christine Whitehead)
11/1/2018	801/1.06		25 COPELEY RD	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
11/1/2018	1706/25		6 ORCHARD ST	DWR G4E/Septic Inspections - Final (Christine Whitehead)
11/2/2018	915/3		19 LAKE ROAD	DWR G4E/Septic Inspections - Final (Christine Whitehead)
11/2/2018	915/3		19 LAKE ROAD	DWR G4E/Septic Inspections - Final (Christine Whitehead)
11/7/2018	2702/18		55 NEWTON HALSEY ROAD	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)

Period from 11/01/2018 to 11/30/2018

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
11/7/2018	1901/1.02		111 FRANK CHANDLER ROAD	DWR G1I/Septic Intake (Tyann Acevedo)
11/8/2018	915/3		19 LAKE ROAD	DWR G4F/Septic Inspections - Grading (Maureen Theese)
11/9/2018	3801/10	EVER GREEN INSP	17 HAMPTON HEIGHTS RD	DWR G4G/Septic Home Inspection Report Review (Gary Bielen)
11/13/2018	1504/1		296 LAKEVIEW	DWR GDB/D Box Inspection (Maureen Theese)
11/14/2018	2602/2.18		7 Logan Way	DWR G1I/Septic Intake (Maureen Slack)
11/14/2018	3018/12		40 cypress drive	DWR G1I/Septic Intake (Maureen Slack)
11/15/2018	1709/20		263 FAIRVIEW AVE	DWR GT/Septic Tank Replacement (Christine Whitehead)
11/15/2018	101/8	HOOT SERVICE INSPEC	24 MOUNTAIN RD	DWR G5G/Septic Maintenance Contract Review (Christine Whitehead)
				Total Septic: 14

11/1/2018	101/8		24 MOUNTAIN ROAD	DWR G6B/Well Line & Seal (Christine Whitehead)
				Total Well: 1
11/8/2018	2702/8	BALEVILLE CHURCH	6 CHURCH ROAD	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/9/2018	2702/16.03	KITTATINNY REGIONAL HS	77 HALSEY ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
11/13/2018	2702/8	BALEVILLE CHURCH	6 CHURCH ROAD	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/16/2018	2702/8	BALEVILLE CHURCH	6 CHURCH ROAD	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)

Period from 11/01/2018 to 11/30/2018

Date	Blk/Lot	Facility	Location	Activity
11/26/2018	3603/21	HAMPTON DINER	HAMPTON HOUSE ROAD	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/26/2018	2702/4	HAMPTON SENIOR CENTER		SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/26/2018	2702/4	HAMPTON SENIOR CENTER		SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/27/2018	3501/30.09	NEWTON MCDONALDS		SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/27/2018	/	SMOKE FREE AIR ACT	KITTATINNY HS	SMOKE E1/Smoke Free Air - Enforcement - NOV/Penalty (Christine Davey)
11/27/2018	2702/4	HAMPTON TOWNSHIP MUNICIPAL BLD	MUNICIPAL COMPLEX RD	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
11/29/2018	3501/82.02	ANGRY ERIKS	2 CAMRE DR	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)

Total Other: 11

Total for November 2018

32

Period from 12/01/2018 to 12/31/2018

Date	Blk/Lot	Facility	Location	Activity
Activity for (1910) Hampton Township				
12/4/2018	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
12/11/2018	3106/82.02	Angry Erik Brewing	10 Millpond Drive, Unit 8	FOOD A1/Retail Food Establishments - Plan Review (Jennifer Shortino)
12/12/2018	3106/82.02	Angry Erik Brewing		FOOD D1/Retail Food Establishments - Facilities Correspondence (Christine Davey)
12/12/2018	3501/30.03	AC Moore	17 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
12/17/2018	3501/82.02	Angry Erik Brewing	2 Camre Drive	FOOD D1/Retail Food Establishments - Facilities Correspondence (Christine Davey)
12/17/2018	3501/82.02	Angry Erik Brewing	2 Camre Drive	FOOD A1/Retail Food Establishments - Plan Review (Christine Davey)
12/20/2018	2702/8	Baleville Church	6 CHURCH RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
				Total Food: 7
12/3/2018	604/12		48 Glenbrook Drive	DWR G1I/Septic Intake (Maureen Slack)
12/7/2018	3504/6		310 LONGVIEW ACRES CT	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
12/10/2018	3504/6		310 LONGVIEW ACRES CT	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
12/11/2018	3504/6		310 LONGVIEW ACRES CT	DWR G4C/Septic Inspections - Suitable Fill/Disposal (Christine Whitehead)
12/13/2018	915/3		19 LAKE ROAD	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)

Period from 12/01/2018 to 12/31/2018

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
12/13/2018	915/3		19 LAKE ROAD	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
12/13/2018	915/3		19 LAKE ROAD	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
12/18/2018	2501/8.09		120 FRANK CHANDLER	DWR G1/Septic Intake (Tyann Acevedo)
12/18/2018	101/18		14 MOUNTAIN RD	DWR G1RV/Septic Reviews Revision (Tyann Acevedo)
12/20/2018	3504/6		310 LONGVIEW ACRES CT	DWR G4E/Septic Inspections – Final (Christine Whitehead)
12/21/2018	3504/6		310 Longview Acres Court	DWR G4E/Septic Inspections – Final (Christine Whitehead)
				Total Septic: 11
12/4/2018	/	rabies case 7982 dog	68 possaghi road	BITE D1/Rabies - Correspondence (Maureen Slack/aco)
12/4/2018	/	rabies case 7982 dog	68 possaghi road	BITE A1/Rabies - Rabies Case Received (Maureen Slack)
12/4/2018	/	rabies case 7982 dog	68 possaghi road	BITE B1/Rabies - Animal Quarantined (Maureen Slack/aco)
12/6/2018	2702/4	Hampton Township Municipal Building	Municipal Complex Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
12/7/2018	/	rabies case 7984 dog	hampton township	BITE B1/Rabies - Animal Quarantined (Maureen Slack/aco)
12/7/2018	/	rabies case 7984 dog	hampton township	BITE D1/Rabies - Correspondence (Maureen Slack/aco)
12/7/2018	/	rabies case 7984 dog	hampton township	BITE D1/Rabies - Correspondence (Maureen Slack/Jill Hergert)
12/7/2018	3501/44.05	Open Road	119 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)

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Period from 12/01/2018 to 12/31/2018

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
12/7/2018	/	rabies case 7984 dog	hampton township	BITE D1/Rabies - Correspondence (Maureen Slack/aco)
12/14/2018	/	rabies case 7982 dog	68 possaghi road	BITE B2/Rabies - Animal Released (Maureen Slack/aco)
				Total Other: 10

Total for December 2018 **28****APPROVAL OF THE CONSENT AGENDA**

Chairman D. Hansen stated that the Public Health Nursing Report for December 2018 was not available at that time.

A MOTION was made by T. Cassidy and seconded by E. Hayes, with all members in favor, to approve the Consent Agenda as listed above.

OLD BUSINESS

1. Update: 2019 Retail Food Establishment Licenses, Vending Machine Licenses & Pet Shop/Kennel Licenses: Valerie Galizia, Board of Health Secretary.

Secretary V. Galizia stated that the only remaining Retail Food Establishment License needed is from the Snack Shack, KFC, Northwest Christian School, Walgreens, and Subway. V. Galizia stated that the Vending Machine/Pet Shop Licenses left are KRHS/Lowes & Pet Smart (same vending company), Home Goods & Marshalls (same company), and Newton Vet Hospital. Health Inspector C. Whitehead said that she will visit the remaining businesses and remind them that they need to be licensed with the town.

NEW BUSINESS

Chainman D. Hansen stated that the house on 519 has finally been taken down after 3 years. The house is completely knocked down and there are dumpsters there to remove the debris from the home.

CORRESPONDENCE

No Correspondence.

PUBLIC SESSION

Hampton Township resident J. Calvani stated that he lives in Clearview Lake at 412 Longview Drive. He provided a map showing his property and where it was according to the lake for a point of reference. He stated that the property located at 213 Highland Ave owned by James Van Ness, is building a house which has a well and septic already installed and that they are tied into the house. A trench was created and it is tied into a 9" storm drain. He stated that the property has a retaining wall that Mr. Van Ness had moved on his own but that he shouldn't have.

J. Calvani stated that when it rains that the water is being directed down the hill, across the road and that it doesn't go down the storm drain because it's muddy water. He stated that it's going to cause massive erosion to the roadway and is dangerous over the winter when it creates a sheet of ice across the road from the sitting water. The water is coming down the hill into his back yard and flooding him. He stated that during a heavy rain storm that it was a literal waterfall right into his back yard.

J. Calvani stated that he has been trying to contact whomever he can for help with resolving this issue. He stated that he has no complaints with the home being built but he needs to have the water redirected so it's not all going to his property. He contacted Mosquito control which came in and spoke with Zoning Official Bob Huber. Mr. Huber stated that the trench is temporary so the water won't go into Mr. Van Ness' septic and that it will be filled in when the septic is completed.

Chairman D. Hansen stated that the septic design did not have a swale in place that he should contact the Sussex County Health Department about the septic system plan, that Hampton Township does not approve or inspect the septic designs.

J. Calvani stated that there was no silt fences up and that there should be. E. Hayes stated that the Soil Conservation is responsible for enforcing that to contact them to have that taken care of.

J. Calvani stated that 5-7 years ago a sink hole was discovered on his property. He had it measured and it was about 20' round and 25' deep. The following year some of his property had dropped about a foot on one side of his driveway. He stated that now the property on the other side of his property is beginning to sink. He stated with so much water moving around over his property due to Van Ness' property, what other issues are going to arise?

Chairman D. Hansen instructed J. Calvani to contact the Hampton Municipal Office the next day to have him put on the Township Committee agenda for the next meeting. He asked Health Inspector C. Whitehead to look into the septic system at the Van Ness property to make sure that everything is being done properly.

J. Calvani thanked the Board of Health for their time.

ADJOURNMENT

A MOTION was made by E. Hayes, and seconded by N. Walker, with all members in favor, to adjourn the meeting at 7:30 PM.

Respectfully submitted by,

Valerie L. Galizia
Board of Health Secretary