

**BOARD OF HEALTH MINUTES
JANUARY 16, 2018
REORGANIZATION
AND REGULAR MEETING**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Chairman Dave Hansen at 7:00 pm.

ROLL CALL: **BOARD OF HEALTH MEMBERS - Present:** Ed Hayes, Sue Rude, Terry Cassidy, Donna Morris, Dave Hansen

Also Present: Chrissy Whitehead, Sussex County Board of Health Inspector; Valerie Galizia, Board of Health Secretary

Absent: Barbara Horan, John Parks, Peggy Bopp, and Nancie Walker

STATEMENT – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

REORGANIZATION

OATH OF OFFICE

SWEARING IN OF BOARD OF HEALTH MEMBERS

Dave Hansen – 3 year term (expires 12/31/2020)
Susan Rude Alternate #2 – 3 year term (expires 12/31/2020)

The Board of Health Secretary swore in Dave Hansen and Sue Rude for a 3 year term.

ELECTION OF CHAIRPERSON: Terry Cassidy nominated Dave Hansen to serve as Chairperson for a one year term. Donna Morris seconded the nomination. No other nominations were made and there was no discussion. All members in favor. D. Hansen accepted the nomination.

ELECTION OF VICE CHAIRPERSON: Donna Morris nominated Nancie Walker to serve as Vice Chairperson for a one year term. Terry Cassidy seconded the nomination. No other nominations were made. All members in favor. N. Walker accepted the nomination via telephone.

APPOINTMENT OF ATTORNEY: Chairman D. Hansen stated Frank McGovern, Esq. of McGovern & Roseman will be appointed as Attorney for the Hampton Township Board of Health.

A MOTION was made by Terry Cassidy and seconded by Donna Morris, with all members in favor, to designate Frank McGovern, Esq. of McGovern & Roseman to be appointed as Attorney for the Hampton Township Board of Health.

DESIGNATION OF OFFICIAL NEWSPAPERS: Chairman D. Hansen designated the official newspaper to be the New Jersey Herald's Sunday & Daily editions.

A MOTION was made by Ed Hayes and seconded by Donna Morris, with all members in favor, to approve the designation of the official newspaper to be the New Jersey Herald.

TIME, DAY & PLACE OF MEETINGS: Chairman D. Hansen stated the meetings will be the Third Tuesday of every month at 7:00 PM at the Hampton Township Municipal Building in the Conference Room. The meetings will be held as follows:

January 16, 2018 Reorganization	July 17, 2018
February 20, 2018	August 21, 2018
March 20, 2018	September 18, 2018
April 17, 2018	October 16, 2018
May 15, 2018	November 20, 2018
June 19, 2018	December 18, 2018

A MOTION was made by Ed Hayes and seconded by Donna Morris, with all members in favor, to approve the time, date and place of the meetings as listed above.

BOARD OF HEALTH
REGULAR MEETING
JANUARY 16, 2018

CONSENT AGENDA- All items with an Asterisk (*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** November 21, 2017

***PUBLIC HEALTH NURSING REPORTS FOR DECEMBER 2017**

***SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR
NOVEMBER 2017 & DECEMBER 2018**

Activity for (1910) Hampton Township

Period from 11/01/2017 to 11/30/2017

Date	Blk/Lot	Facility	Location	Activity
11/2/2017	3501/30.04	Villa Capri	27 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Zerlina Macdonald)
11/27/2017	3507/47		89 Hampton House Road	FOOD A1/Retail Food Establishments - Plan Review (Christine Davey)
11/27/2017	3501/30.04	Villa Capri	27 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B2/Retail Food Establishments - Facilities Re-Inspected (Zerlina Macdonald)
				Total Food: 3
11/1/2017	2501.01/19		14 CHANDOGA DRIVE	DWR G7/Septic Tank Replacement (Christine Whitehead)
11/1/2017	2501.01/19		14 CHANDOGA DRIVE	DWR G4E/Septic Inspections – Final (Christine Whitehead)
11/1/2017	3105/4		177 ROUTE 519	DWR G1I/Septic Intake (Tyann Acevedo)
11/2/2017	3105/4		177 COUNTY ROUTE 519	DWR G1R/Septic Reviews Repair (Joseph Farinella)
11/3/2017	3301/35.01		8 PLOTTS ROAD	DWR G1RN/Septic Reviews Renewal (Tyann Acevedo)
11/6/2017	504/9		23 E. SHORE TRAIL	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
11/7/2017	1802/13		24 IKE WILLIAMS RD	DWR G1A/Septic Reviews Alter (Peter Bilby)
11/7/2017	504/9		23 E. SHORE TRAIL	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
11/7/2017	3602/7.02		19 ROUTE 94	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
11/7/2017	3105/4		177 COUNTY ROUTE 519	DWR GB/Baffle Repair (Christine Whitehead)
11/9/2017	3011/1		6 CLEARVIEW	DWR G1I/Septic Intake (Tyann Acevedo)

Activity for (1910) Hampton Township

Period from 11/01/2017 to 11/30/2017

Date	Blk/Lot	Facility	Location	Activity
11/13/2017	2702/22.02		19 BRANCHVILLE ~ LAWSON RD	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
11/13/2017	1802/13		24 IKE WILLIAMS ROAD	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
11/14/2017	2807/43		5 FOLEY DRIVE	DWR GB/Baffle Repair (Christine Whitehead)
11/14/2017	2501.01/19		14 Chandoga Drive	DWR G5AM/Certificate of Compliance - Wastewater with Maintenance (Christine Whitehead)
11/14/2017	1802/13		24 IKE WILLIAMS ROAD	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Veronica Copp)
11/14/2017	2501.01/19		14 Chandoga Drive	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
11/14/2017	2501.01/19		14 Chandoga Drive	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
11/14/2017	2501.01/19		14 Chandoga Drive	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
11/14/2017	901/50		passaghi road	DWR G1I/Septic Intake (Maureen Slack)
11/14/2017	205/5		21 OLD WOOD LANE	DWR G1A/Septic Reviews Alter (Peter Bilby)
11/14/2017	2501.01/19		14 Chandoga Drive	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
11/15/2017	504/17		24 Lone Pine Drive	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/15/2017	1802/13		24 IKE WILLIAMS ROAD	DWR G7/Septic Tank Replacement (Christine Whitehead)
11/15/2017	1802/13		24 IKE WILLIAMS Road	DWR G4E/Septic Inspections – Final (Christine Whitehead)
11/15/2017	901/50		23 PASSAGHI ROAD	DWR G1R/Septic Reviews Repair (Joseph Farinella)

Activity for (1910) Hampton Township**Period from 11/01/2017 to 11/30/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
11/15/2017	3302/6		29 Old Swartswood Road	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/15/2017	901/50		23 Possaghi Road	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/15/2017	2501.01/17		10 Chandoga Drive	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/15/2017	3501/49		164 Halsey Road	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/15/2017	1905/5		11 Vail Drive	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/15/2017	102/10		31 Mountain Road	DWR G1I/Septic Intake (Maureen Slack)
11/15/2017	1802/10.06		522 Ridge Road	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/17/2017	2702/22.02		19 BRANCHVILLE LAWSON ROAD	DWR G4E/Septic Inspections – Final (Christine Whitehead)
11/17/2017	2702/22.02		19 BRANCHVILLE LAWSON ROAD	DWR G4E/Septic Inspections – Final (Christine Whitehead)
11/17/2017	2702/19.03		54 Church Road	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
11/17/2017	2702/19.03		54 Church Road	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
11/17/2017	2702/19.03		54 Church Road	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
11/20/2017	102/10		31 MOUNTAIN RD	DWR G1R/Septic Reviews Repair (Joseph Farinella)
11/20/2017	901/15.08		55 MARY JONES ROAD	DWR G1I/Septic Intake (Tyann Acevedo)
11/20/2017	901/15.08		55 MARY JONES ROAD	DWR G1R/Septic Reviews Repair (Joseph Farinella)

Activity for (1910) Hampton Township**Period from 11/01/2017 to 11/30/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
11/21/2017	102/10		31 MOUNTAIN ROAD	DWR GDB/D Box Inspection (Christine Whitehead)
11/21/2017	3011/1		6 CLEARVIEW CIRCLE	DWR G1A/Septic Reviews Alter (Peter Bilby)
11/21/2017	1802/13		24 Ike Williams Road	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
11/21/2017	1802/13		24 Ike Williams Road	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
11/21/2017	2702/11		12 CHURCH RD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
11/21/2017	1802/13		24 Ike Williams Road	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
11/22/2017	1903/17		274 Newton Swartswood Road	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/22/2017	2807/16		224 Highland Avenue	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/22/2017	901/50		23 POSSAGHI ROAD	DWR GB/Baffle Repair (Christine Whitehead)
11/28/2017	2701/5		2 BRANCHVILLE LAWSON RD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
11/28/2017	2701/5		2 BRANCHVILLE LAWSON RD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
11/29/2017	901/15.08		55 MARY JONES RD	DWR GDB/D Box Inspection (Christine Whitehead)
11/29/2017	801/1.06		25 Copeley Road	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
11/30/2017	101/8		24 MOUNTAIN ROAD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
11/30/2017	101/8		24 MOUNTAIN ROAD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)

Activity for (1910) Hampton Township**Period from 11/01/2017 to 11/30/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
				Total Septic: 56
11/8/2017	2702.01/22.02		19 BRANCHVILLE LAWSON RD	DWR G6B/Well Line & Seal (Christine Whitehead)
11/17/2017	3801/11		19 HAMPTON HEIGHTS ROAD	DWR G6B/Well Line & Seal (Christine Whitehead)
11/17/2017	3301/19	Camp Auxillum	14 Swartswood Road	DWR G6B/Well Line & Seal (Christine Whitehead)
				Total Well: 3
11/8/2017	302/35		123 West Shore Drive	SWM-NF C2/Solid Waste - Non Facility - Complaint Investigation - Citizen Complaint (Jennifer Terwilliger)
11/14/2017	3501/82	SCARC	4 Camre Drive	PHN C1/Public Health Nuisance - Complaint Investigation (Christine Whitehead)
11/17/2017	2702/19.03		54 Church Road	PWTA C1/Private Well Testing - NJDEP Referral - Non Failure (Christine Whitehead)
11/28/2017	2905/26		620 Hemlock Drive	DOH 20/Other (Christine Whitehead)
				Total Other: 4
				Total for November 2017 66

Activity for (1910) Hampton Township**Period from 12/01/2017 to 12/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
12/5/2017	3501/30.04	K.F.C.	21 HAMPTON HOUSE ROAD (206) HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
12/6/2017	3501/30.04/30.05	VILLA CAPRI	27 HAMPTON HOUSE ROAD	FOOD D1/Retail Food Establishments - Facilities Correspondence (Christine Davey)
12/11/2017	3501/30.03	AC Moore	17 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
12/12/2017	3603/20.04	Advance Auto Parts	40 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Melissa McGill)
12/13/2017	3501/30.09	Home Goods #489	5 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Melissa McGill)
12/14/2017	2702/8	Balesville Church	6 CHURCH RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
12/18/2017	3202/24	Northwest Christian School	92 ROUTE 519 NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
12/20/2017	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Melissa McGill)
12/26/2017	3501/47		89 Hampton House Road	FOOD D1/Retail Food Establishments - Facilities Correspondence (Christine Davey)
12/26/2017	3501/47		89 Hampton House Road	FOOD A1/Retail Food Establishments - Plan Review (Christine Davey)
12/26/2017	1801/12	Boomers Place	1 ROUTE 521 NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Zerlina Macdonald)
				Total Food: 11
12/4/2017	3302/6		29 Old Swartswood Road	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
12/5/2017	2702/22.02		19 BRANCHVILLE - LAWSON RD	DWR G4F/Septic Inspections - Grading (Christine Whitehead)

Activity for (1910) Hampton Township**Period from 12/01/2017 to 12/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
12/6/2017	504/9		23 E. SHORE TR	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
12/6/2017	3302/6		29 OLD SWARTSWOOD RD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
12/6/2017	3302/6		29 OLD SWARTSWOOD RD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
12/8/2017	101/8		24 MOUNTAIN ROAD	DWR G1RV/Septic Reviews Revision (Tyann Acevedo)
12/8/2017	504/9		23 E.SHORE TR	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Melissa McGill)
12/11/2017	3602/7.02		19 ROUTE 94	DWR G1I/Septic Intake (Tyann Acevedo)
12/12/2017	2202/10		105 VALLEY VIEW TERR	DWR G4B/Septic Inspections – Excavation (Christine Whitehead)
12/13/2017	3602/7.02		19 State Route 94	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
12/14/2017	3501/47		89 HAMPTON HOUSE RD	DWR G3/Building Addition (Tyann Acevedo)
12/14/2017	2202/10		105 VALLEY VIEW TERR	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
12/15/2017	3602/7.02		19 ROUTE 94	DWR G1R/Septic Reviews Repair (Joseph Farinella)
12/19/2017	101/8		24 MOUNTAIN ROAD	DWR G1A/Septic Reviews Alter (Peter Bilby)
12/19/2017	2701.01/6.0 1		295 HAGGERTY RD	OPRA SDS/Information Request - Septic System-Parcel (Tyann Acevedo)
12/19/2017	3602/7.02		19 ROUTE 94	DWR G1RV/Septic Reviews Revision (Tyann Acevedo)
12/20/2017	2202/10		105 Valley View Terrace	DWR G4E/Septic Inspections – Final (Christine Whitehead)

Activity for (1910) Hampton Township**Period from 12/01/2017 to 12/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
12/20/2017	2202/10		105 Valley View Terrace	DWR G4E/Septic Inspections – Final (Christine Whitehead)
12/21/2017	2807/43		5 FOLEY DRIVE	OPRA SDS/Information Request - Septic System-Parcel (Tyann Acevedo)
12/21/2017	3011/1		6 Clearview Circle	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
12/21/2017	1903/17		274 NEWTON SWARTSWOOD RD	DWR G1I/Septic Intake (Tyann Acevedo)
12/21/2017	1903/17		274 NEWTON – SWARTSWOOD	DWR G1R/Septic Reviews Repair (Joseph Farinella)
12/21/2017	2202/10		105 Valley View Terrace	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
12/22/2017	3302/6		29 Old Swartswood Road	DWR G1I/Septic Intake (Maureen Slack)
12/27/2017	3011/1		6 CLEARVIEW CIRCLE	DWR G4E/Septic Inspections – Final (Veronica Copp)
				Total Septic: 25
12/1/2017	3301/18	Camp Auxilium	14 Old Swartswood Road	DWR C1/Water pollution - Complaint Investigation - NJDEP Referral (Marcia Chirico)
12/4/2017	3301/18	Camp Auxilium	14 Old Swartswood Road	DWR C1/Water pollution - Complaint Investigation - NJDEP Referral (Marcia Chirico)
12/6/2017	/	CAT CASE # 7514	HAMPTON TWP	BITE B2/Rabies - Animal Released (Maureen Slack)
12/6/2017	/	CAT CASE # 7514	HAMPTON TWP	BITE D1/Rabies - Correspondence (Maureen Slack)
12/11/2017	3603/25.12		26 Hampton House Road	DOH 20/Other (Christine Whitehead)

Activity for (1910) Hampton Township**Period from 12/01/2017 to 12/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
12/14/2017	302/35		123 West Shore Drive	SWM-NF E2/Solid Waste - Non Facility - Enforcement Action - Summons/Penalty Action (Christine Whitehead)
12/20/2017	506/13		10 Glenbrook Drive	DOH 27/Court Appearance (Christine Whitehead)
				Total Other: 7
				Total for December 2017 43

APPROVAL OF THE CONSENT AGENDA**Sussex County Health Department Report for November 2017:**

D. Morris requested that the Complaint Investigation on 11/8/2017 at 123 West Shore Drive, and the Complaint Investigation on 11/17/17 at SCARC be removed from the Consent Agenda for further consideration.

Sussex County Health Department Report for December 2017:

D. Morris requested that the Complaint Investigation on various dates at Camp Auxilium and the Court Appearance on 12/20/2017 at 10 Glenbrook Drive be removed from the Consent Agenda for further consideration.

A **MOTION** was made by E. Hayes and seconded by D. Morris, with all members in favor, to approve the Consent Agenda as listed above with the items referenced removed for further consideration.

CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY**Complaint Investigation on 11/8/2017 at 123 West Shore Drive**

Health Inspector C. Whitehead stated that this property is a vacant lot. The neighbor called to complain that the property has landscape equipment and other items just left on the property. The owner of the property hasn't been in NJ in about 40 years and lives in Illinois. He had no idea of the condition of the property but has hired a company to clean it up. C. Whitehead has spoken with both the owner of the property as well as the cleanup company who said once the snow is cleared, they will have the property cleared. The neighbor is satisfied with this answer. C. Whitehead will check back in the spring to make sure the property has been cleared.

Complaint Investigation on 11/17/17 at SCARC

Health Inspector C. Whitehead stated that an anonymous complaint came in that stated SCARC has been without hot water for about 3 weeks. C. Whitehead spoke with someone at SCARC that stated that they are aware of the problem and are having a new hot water heater installed.

Complaint Investigation on various days at Camp Auxilium

Health Inspector C. Whitehead stated that this is an ongoing issue with having their water fail for Fecal Coliform. They had a new well installed, and are still going through testing, sampling, and setting up the new system.

Court Appearance on 12/20/2017 at 10 Glenbrook Drive

Health Inspector C. Whitehead stated that this property has had an ongoing issue with a malfunctioning septic system for over a year. An engineer designed a new septic system but then the engineer was ill, and the ball was dropped on pushing forward with the new system. The owner was taken to court for his first appearance and plead Not Guilty. His second appearance is set for tomorrow, January 17th to set up a plan to get everything done.

OLD BUSINESS

1. Update: 2017 Retail Food Establishment Licenses, Vending Machine Licenses & Pet Shop/Kennel Licenses: Valerie Galizia, Board of Health Secretary.

Secretary V. Galizia stated that the only remaining Retail Food Establishment License needed is from Camp Auxilium, Dairy Queen (will check back in March), Northwest Christian School, Our Lady of Mount Carmel Church, and Subway. Villa Capri had applied but their check bounced so they need to submit a new payment and may need a reminder. V. Galizia stated that the Vending Machine/Pet Shop Licenses are taken care of. Health Inspector C. Whitehead said that she will visit the remaining businesses and remind them that they need to be licensed with the Town.

2. Contaminated well Investigation at Quick Chek on 10/23/2017 Update: C. Whitehead

Health Inspector C. Whitehead stated that Quick Chek had tested Total Coliform positive in October and during their November and December testing the results came back negative so everything is all set.

3. Enforcement Action at 10 Glenbrook Drive on 10/27/2017 Update: C. Whitehead

This item has already been discussed during “**Items Removed From the Consent Agenda**”

NEW BUSINESS

1. Sussex County Health Department Hampton Township Team Introductions

Health Inspector C. Whitehead stated that Jim McDonald is officially the Director of the Division of Health and that he wanted to change things up a bit in the Health Department. She stated that their new team approach is to have someone always available if someone is already

out in the field or busy and something comes up that needs to be addressed right away. C. Whitehead will still be the main Health Inspector for Hampton Township, but there will be 3 additional Health Inspectors available to help with inspections and other issues.

CORRESPONDENCE

No Correspondence.

PUBLIC SESSION

Public session opened. No public comment. Public session closed.

ADJOURNMENT

A **MOTION** was made by E. Hayes, and seconded by S. Rude, with all members in favor, to adjourn the meeting at 7:22 PM.

Respectfully submitted by,

Valerie L. Galizia
Board of Health Secretary