

**BOARD OF HEALTH MINUTES
SEPTEMBER 18, 2018**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Chairman Dave Hansen at 5:32 pm.

ROLL CALL: **BOARD OF HEALTH MEMBERS - Present:** Ed Hayes, Sue Rude, John Parks, Terry Cassidy, Peggy Bopp, Nancie Walker, Dave Hansen, Barbara Horan, and Donna Morris

Also Present: Chrissy Whitehead, Sussex County Board of Health Inspector; Valerie Galizia, Board of Health Secretary

STATEMENT – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA- All items with an Asterisk (*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** July 17, 2018

***PUBLIC HEALTH NURSING REPORTS FOR AUGUST 2018**

***SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR
JULY & AUGUST 2018**

Period from 07/01/2018 to 07/31/2018

Date	Blk/Lot	Facility	Location	Activity
Activity for (1910) Hampton Township				
7/3/2018	3501/47	Cafe Serendipity	89 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B3/Retail Food Establishments - Facilities Inspected - Pre-Op (Jennifer Shortino)
				Total Food: 1
7/5/2018	915/3		19 LAKE ROAD	DWR G4A/Septic Inspections – Soil Log (Maureen Theese)
7/5/2018	915/3		19 LAKE ROAD	DWR G4A/Septic Inspections – Soil Log (Maureen Theese)
7/9/2018	3501/82.02		2 CAMRE DRIVE	DWR G4E/Septic Inspections – Final (Christine Whitehead)
7/9/2018	1702/4		279 Fairview Avenue	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
7/10/2018	3004/9		87 CRESCENT DR	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
7/11/2018	3401/9		113 ROLLING ACRES	OPRA SDS/Information Request - Septic System-Parcel (Tyann Acevedo)
7/11/2018	506/13		10 GLENBROOK DR	DWR G4E/Septic Inspections – Final (Christine Whitehead)
7/12/2018	3004/9		87 CRESCENT DRIVE	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
7/12/2018	1502/14		4 BLUE HERON LANE	DWR G1I/Septic Intake (Tyann Acevedo)
7/13/2018	904/7		22 LAKE ROAD	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
7/13/2018	904/7		22 LAKE ROAD	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
7/13/2018	904/7		22 LAKE ROAD	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)

Period from 07/01/2018 to 07/31/2018

Date	Blk/Lot	Facility	Location	Activity
7/13/2018	3004/9		87 CRESCENT DRIVE	DWR G4E/Septic Inspections – Final (Christine Whitehead)
7/13/2018	3004/9		87 CRESCENT DRIVE	DWR GT/Septic Tank Replacement (Christine Whitehead)
7/17/2018	302.01/68		31 PLAZA DRIVE	DWR G1I/Septic Intake (Tyann Acevedo)
7/18/2018	801/1.06		25 COPLEY ROAD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
7/18/2018	801/1.06		25 COPLEY ROAD	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
7/22/2018	3703/3		2 Wood Run	DWR G1I/Septic Intake (Maureen Slack)
7/24/2018	206/30		6 Bassett Lane	DWR G1I/Septic Intake (Tyann Acevedo)
7/25/2018	3004/9		87 CRESCENT DR	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
7/31/2018	3703/3		2 WOOD RUN	DWR GT/Septic Tank Replacement (Christine Whitehead)
				Total Septic: 21
7/2/2018	3603/25.13	Kia	20 Hampton House Road	SDW D1/Safe Water - Correspondence (Marcia Chirico)
7/2/2018	/	Crandon Lakes West Beach	37 West shore Drive	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
7/2/2018	/	Crandon Lakes East Beach	39 East Shore Drive	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
7/3/2018	3301/19	smcevoy7@yahoo.com	Camp Auxilium	BATH D1/Bathing Places - Correspondence (Christine Whitehead)
7/10/2018	3606.01/20.03	Hampton Commons Kiddy Pool		BATH D1/Bathing Places - Correspondence (Christine Whitehead)

Period from 07/01/2018 to 07/31/2018

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
7/10/2018	3501/36	Dairy Queen	37 Hampton House Road	PHN C1/Public Health Nuisance - Complaint Investigation (Christine Whitehead)
7/10/2018	/	Hampton Commons	46 Oriole Terrace	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
7/12/2018	506/13		10 Glenbrook Drive	DWR E4/Water Pollution - Enforcement Action - Court Action (Christine Whitehead)
7/16/2018	3301/19.01		14 Old Swartswood Road	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
7/18/2018	/	Crandon Lakes West Beach	39 E Shore Drive	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
7/18/2018	/	Crandon Lakes East Beach	39 E Shore Drive	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
7/19/2018	3501/30.06	Hampton Quick Chek	Route 206	SDW D1/Safe Water - Correspondence (Marcia Chirico)
7/24/2018	1401/3	Kemah Lake Small Beach	Lakeview Drive	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
7/25/2018	1601/21	Kemah Lake Big Beach	Edgewater Road	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
				Total Other: 14

Total for July 2018 36

Period from 08/01/2018 to 08/31/2018

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
Activity for (1910) Hampton Township				
8/6/2018	3501/47	Cafe Serendipity	89 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
8/23/2018	3501/30.04	Villa Capri, Subway, Ho Ho V Chinese Food	Hampton House Road, Route 206	FOOD 12K/Retail Food Establishments - Field Investigation (Melissa McGill)
8/30/2018	3105/23	Hampton Twp. Fire & Rescue	189 HALSEY RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
8/31/2018	2702/16.03	Kittatinny Cougar Club	77 HALSEY RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
				Total Food: 4
8/2/2018	603/2		79 lone pine trail	DWR G1/Septic Intake (Maureen Slack)
8/2/2018	801/1.06		25 copely road	DWR G1/Septic Intake (Maureen Slack)
8/8/2018	603/2		79 Lone Pine Trail	DWR G4G/Septic Home Inspection Report Review (Christine Whitehead)
8/13/2018	3801/10		17 HAMPTON HEIGHTS RD	OPRA SDS/Information Request - Septic System-Parcel (Tyann Acevedo)
8/13/2018	603/2		79 Lone Pine Trail	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
8/13/2018	3504/6		310 LONGVIEW ACRES CT	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)
8/13/2018	3504/6		310 LONGVIEW ACRES CT	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)
8/14/2018	206/30		6 Bassett Lane	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
8/14/2018	3503/2		56 SHARON COURT	DWR G1/Septic Intake (Tyann Acevedo)

Period from 08/01/2018 to 08/31/2018

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
8/15/2018	206/30		6 bassett lane	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
8/16/2018	506/13		10 GLENBROOK DR	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
8/16/2018	506/13		10 GLENBROOK DR	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
8/16/2018	603/2		79 Lone Pine Trail	DWR GDB/D Box Inspection (Christine Whitehead)
8/16/2018	506/13		10 GLENBROOK DR	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
8/17/2018	206/30		6 Bassett Lane	DWR G4E/Septic Inspections – Final (Veronica Copp)
8/21/2018	3503/2		56 SHARON COURT	DWR GT/Septic Tank Replacement (Maureen Theese)
8/21/2018	3301/35.01		8 PLOTTS	DWR G4B/Septic Inspections - Excavation (Maureen Theese)
8/22/2018	206/30		6 Bassett Lane	DWR G4E/Septic Inspections – Final (Maureen Theese)
8/22/2018	3704/5		1 HAMPTON SPRING RD	DWR G1I/Septic Intake (Tyann Acevedo)
8/22/2018	206/30		6 Bassett Lane	DWR GT/Septic Tank Replacement (Maureen Theese)
8/23/2018	2802/5		213 HIGHLAND AVE	DWR G4E/Septic Inspections – Final (Melissa McGill)
8/23/2018	2802/5		213 HIGHLAND AVE	DWR G4E/Septic Inspections – Final (Melissa McGill)
8/23/2018	2706/1		1 OVERLOOK CT	DWR G1I/Septic Intake (Tyann Acevedo)
8/23/2018	3301/35.01		8 PLOTTS	DWR G4E/Septic Inspections – Final (Maureen Theese)

Period from 08/01/2018 to 08/31/2018

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
8/24/2018	3704/5		1 HAMPTON SPRING RD	DWR GB/Baffle Repair (Melissa McGill)
8/24/2018	302.01/68		31 Plaza Drive	DWR G4B/Septic Inspections - Excavation (Maureen Theese)
8/27/2018	206/30		6 bassett lane	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
8/27/2018	206/30		6 bassett lane	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
8/27/2018	206/30		6 bassett lane	DWR G1AM/Septic Reviews Alter with Maintenance (Christine Whitehead)
8/27/2018	206/30		6 bassett lane	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
8/29/2018	302.01/68		31 PLAZA	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
8/29/2018	2706/1		1 OVERLOOK CT	DWR GDB/D Box Inspection (Christine Whitehead)
8/30/2018	3301/35.01		8 Plotts Road	DWR G4F/Septic Inspections – Grading (Christine Whitehead)

Total Septic: 33

8/9/2018	2702/8	Baleville Church	6 Church Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
8/23/2018	2702/16.01	Marian E. McKeown Elementary School	1 School Road	SDW C3/Safe Water - Complaint Investigation - Follow Up (Melissa McGill)
8/27/2018	2702/16.01	Marian E. McKeown Elementary School	1 School Road	SDW C3/Safe Water - Complaint Investigation - Follow Up (Marcia Chirico)
8/28/2018	2702/16.01	Marian E. McKeown Elementary School	1 School Road	SDW C3/Safe Water - Complaint Investigation - Follow Up (Marcia Chirico)

Period from 08/01/2018 to 08/31/2018

Date	Blk/Lot	Facility	Location	Activity
8/28/2018	2702/16.01	Marian E. McKeown Elementary School	1 School Road	SDW C3/Safe Water - Complaint Investigation - Follow Up (Marcia Chirico)
8/30/2018	2702/16.01	Marian E. McKeown Elementary School	1 School Road	SDW C3/Safe Water - Complaint Investigation - Follow Up (Marcia Chirico)
				Total Other: 6

APPROVAL OF THE CONSENT AGENDA

Total for August 2018 **43**

Sussex County Health Department Report for July 2018:

Vice Chairwoman N. Walker requested that the Complaint Investigation at Dairy Queen on 7/10/2018 be removed from the Consent Agenda for further consideration.

Sussex County Health Department Report for August 2018:

E. Hayes requested that the Water Complaint Investigation at McKeown School on 8/23/2018 be removed from the Consent Agenda for further consideration.

CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY

Complaint Investigation at Dairy Queen on 7/10/2018

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Health Inspector C. Whitehead stated that a complaint came in that one of the employees was coughing a lot and not using gloves. She spoke with the manager who stated that the employee was new and that she would speak with the employee about it.

Complaint Investigation at McKeown School on 8/23/2018

Health Inspector C. Whitehead stated that there was a contamination of well water from the A. C. coolant water. They had turned the water off to do work in the school. The backflow preventer was not working and they noticed that the water smelled funny. It was able to be traced back and a new valve was installed, the well was flushed, and the water was tested. Then in September the well pump went on the first day of school. The pump was replaced, the system was flushed, and the water was tested.

A **MOTION** was made by J. Parks and seconded by Vice Chairwoman N. Walker, with all members in favor, to approve the items removed from the Consent Agenda.

OLD BUSINESS

- 1. Court Appearance Update at 10 Glenbrook Drive on 12/20/2017 Update: C. Whitehead**

Health Inspector C. Whitehead stated that this property is completed at this time.

NEW BUSINESS

Chairman D. Hansen stated that there is now a donation bin permit. Lowes has asked to people who own the donation bins on their property to come collect their bins. The people that own the bins are not properly maintaining them. The ordinance charges a fee to be paid to the township and also allows the township to collect the bins if they do not properly maintain them. There may eventually be a ban on donation bins in general in Hampton Township since the majority of the owners have not responded to the fee for the permit and a majority of bins are not maintained.

CORRESPONDENCE

1. Letter from the Visiting Nurse Association of Northern New Jersey

Chairman D. Hansen stated that a letter was received from the Visiting Nurse Association of Northern New Jersey for Fall 2018 flu clinics. They were writing to see if Hampton Township would be interested in hosting a flu clinic this year. The Association is located out of Morristown, NJ.

Chairman D. Hansen stated that he felt that it should be tabled until the next meeting to see if the Sussex County Health Department would be interested in holding a flu clinic at Hampton Township since they're local.

PUBLIC SESSION

Public session opened. No public comment. Public session closed.

ADJOURNMENT

A MOTION was made by T. Cassidy, and seconded by E. Hayes, with all members in favor, to adjourn the meeting at 5:44 PM.

Respectfully submitted by,

Valerie L. Galizia
Board of Health Secretary