

**BOARD OF HEALTH MINUTES  
APRIL 18, 2017**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Chairman D. Hansen at 7:04 p.m.

**ROLL CALL:** **BOARD OF HEALTH MEMBERS - Present:** Ed Hayes, Barbara Horan, John Parks, Dave Hansen, Peggy Bopp, Nancie Walker, and Terry Cassidy

**Also Present:** Chrissy Whitehead, Sussex County Board of Health Inspector; Valerie Galizia, Board of Health Secretary

**Absent:** Donna Morris and Sue Rude

**STATEMENT** – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA-** All items with an Asterisk (\*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. **Minutes:** February 21, 2017
2. **Public Health Nursing Report For January, February, & March 2017**

**Sussex County Office of Public Health Nursing Activity Report  
for the period 3/1/2017 through 3/31/2017 for 1910 (Hampton Township)**

Programs Conducted	1910 (Hampton Township)		County Wide	
	Curr Mo	YTD	Curr Mo	YTD
CHC	0	0	1	2
Communicable Disease Fieldwork	0	0	0	3
Flu, Pneu, Td Clinic	0	0	1	16
Healthcheck Clinic	0	0	1	5
NJCEED Clinic	0	0	4	6
Public Service/Public Education Given	0	0	6	13
School Immunization Audit	0	0	0	52
<b>Total</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>97</b>

**Program Clients/Participants**

Animal Bite Reports	0	1	24	59
CHC	1	2	17	27
Communicable Disease (new case)	6	16	134	376
Flu, Pneu, Td Clinic	0	0	1	22
Healthcheck Clinic	0	0	9	47
NJCEED Clinic	0	0	40	57
Public Service/Public Education Given	0	0	251	344
School Immunization Audit	0	0	0	3795
<b>Total</b>	<b>7</b>	<b>19</b>	<b>476</b>	<b>4727</b>

**Upcoming Events**

April 2017

- Presentation: Poison Safety at Hopatcong Head Start Thursday, 4/6/17 at 10am. Location: 406 Wills Ave Stanhope NJ 07874.
- Presentation: Health Fair at Sandyston Walpack School K-6 grade, Wednesday 4/12/17 from 9:30am-11:30am. Location: 100 County Road 560 Sandyston NJ 07851.
- NJCEED Women's Health Screening Clinic at Sussex County Office of Public Health Nursing, Monday 4/17/17 from 9:30am-11:30am. Location: 201 Wheatworth Road Hamburg NJ 07419
- Health Check Clinic at Sussex County Office of Public Health Nursing Tuesday, 4/18/17 from 2pm-4pm. Location: 201 Wheatworth Road Hamburg NJ 07419. Please call for appointment: 973-579-0570 x1211.
- Health Check Clinic at Sussex County Office of Public Health Nursing Wednesday, 4/26/17 from 2-4pm. Location: 201 Wheatworth Road Hamburg NJ 07419. Please call for appointment: 973-579-0570 x1211.
- Outreach Presentation/NJCEED: Parent Expo, Thursday 4/27/17 at Project Self Sufficiency from 5pm-8pm. Location: 127 Mill Street Newton NJ 07860
- Complete Metabolic Profile Blood Screening, Saturday 4/29/17 at Sussex County Office of Public Health Nursing, 201 Wheatworth Road, Hamburg NJ 07419. Hours are 8:30am-10:30am; please call 973-579-0570 x1211 for an appointment. The fee is \$50 and the screening includes lipid profile tests (cholesterol), glucose (blood sugar), liver function tests, kidney function tests, complete blood count and more. Medicare and Medicaid are not accepted and we do not bill private insurance.

**Sussex County Office of Public Health Nursing Activity Report  
for the period 3/1/2017 through 3/31/2017 for 1910 (Hampton Township)**

**Program Descriptions**

CHC-Well-child care for children from birth to 5 years old (school entry). Includes age-appropriate parent guidance, physical exams, vaccinations, and screening (hearings, vision, blood lead, anemia and urine). No fee for children who are under-insured or have

Communicable Disease Fieldwork-Public Health Nurses investigate communicable disease cases in order to gather data used to control disease and ensure public safety. Surveillance of disease trends and public education about diseases and their prevention. Reporting of communicable diseases

Flu, Pneu, Td Clinic-Flu (influenza), pneumococcal, and Tdap (tetanus and pertussis) vaccines offered at various locations within the County during the fall and winter in preparation for flu season. Fee for people under 65; no fee for people 65 and older.

Healthcheck Clinic-Multi-purpose adult clinic at the Sussex County Health Center. Offers adult vaccines, BP screening, BMI calculation, medication management, health maintenance assistance, and nutrition counseling along with nurse consultation for an array of health issues.

NJCEED Clinic-NJ Cancer Education and Early Detection Program, with grant funding from Centers for Disease Control and Prevention (CDC) and the State, provides comprehensive breast, cervical, prostate and colorectal cancer education, outreach screening and case management

Public Service/Public Education Given-Educational programs given to the community.

School Immunization Audit-Yearly audit of preschool, elementary, middle, and high school student immunization records to ensure compliance with New Jersey law immunization requirements.

### 3. Sussex County Health Department Reports For February & March 2017

**Activity for (1910) Hampton Township** **Period from 02/01/2017 to 02/28/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
2/10/2017	3501/30.09	McDonald's Restaurant	7 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
2/17/2017	3501/30.1	Marshall's	3 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
2/28/2017	3501/30.04	HoHo V	21 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
2/28/2017	3501/30.08	Friendly's	9 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
				<b>Total Food: 4</b>
2/3/2017	1801.01/35		149 Route 521	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
2/6/2017	3202/1.12		91 Plotts Road	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
2/7/2017	2702/12		14 Church Road	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
2/8/2017	2702/12		14 Church Road	DWR G4C/Septic Inspections - Suitable Fill/Disposal (Christine Whitehead)
2/8/2017	3202/1.12		91 Plotts Road	DWR G4C/Septic Inspections - Suitable Fill/Disposal (Christine Whitehead)
2/22/2017	1801/15		sid tayler road	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
2/22/2017	2702/21		20 Church Road	DWR G4G/Septic Inspections - Other (Michael Plaza)
2/22/2017	504/9		23 East Shore Drive	DWR G1I/Septic Intake (Trish Springer)
2/23/2017	2702/12		14 Church Road	DWR G4E/Septic Inspections - Final (Christine Whitehead)
2/23/2017	2702/12		14 Church Road	DWR G4G/Septic Inspections - Other (Christine Whitehead)

### Activity for (1910) Hampton Township

**Period from 02/01/2017 to 02/28/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
2/24/2017	2602/2.17		3 tanner court	DWR G1I/Septic Intake (Maureen Slack)
2/24/2017	2602/2.09		5 garrett drive	DWR G1I/Septic Intake (Maureen Slack)
2/24/2017	2602/2.03		6 garrett drive	DWR G1I/Septic Intake (Maureen Slack)
2/24/2017	2602/2.10		4 logan way	DWR G1I/Septic Intake (Maureen Slack)
2/24/2017	2602/2.19		6 logan way	DWR G1I/Septic Intake (Maureen Slack)
2/24/2017	3105/20		95 Hampton House Road	DWR G1I/Septic Intake (Maureen Slack)
2/24/2017	2702/19.03		54 Church Road	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)
2/24/2017	2702/19.03		54 Church Road	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)
2/24/2017	2602/2.07		5 logan way	DWR G1I/Septic Intake (Maureen Slack)
				<b>Total Septic: 19</b>
2/7/2017	3202/24	Northwest Christian School	Route 519	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
2/7/2017	2702/12		14 Church Road	DWR C2/Water Pollution - Complaint Investigation - Citizen Complaint (Christine Whitehead)
2/10/2017	1801/12	Boomers Place	1 Route 521	DWR B1/Water Pollution - Sample Analysis Review - Potable Supply (Marcia Chirico)
2/16/2017	3603/22	Audi	Hampton House Road	SDW D1/Safe Water - Correspondence (Marcia Chirico)

**Activity for (1910) Hampton Township****Period from 02/01/2017 to 02/28/2017**

Date	Blk/Lot	Facility	Location	Activity
				Total Other: 4
				Total for February 2017 27

**Activity for (1910) Hampton Township****Period from 03/01/2017 to 03/31/2017**

Date	Blk/Lot	Facility	Location	Activity
3/6/2017	3202/24	Northwest Christian School	92 ROUTE 519 NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
3/7/2017	3501/30.04	HoHo V	21 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B2/Retail Food Establishments - Facilities Re-Inspected (Zachary Faiola)
3/7/2017	2702/16.01	Mc Keown School	1 SCHOOL RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
3/8/2017	3501/42	Wine Country	49 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
3/9/2017	3501/30.04	Sterling Hallmark	21 HAMPTON HOUSE RD HAMPTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
3/16/2017	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
3/17/2017	3603/25.12	Walmart Store	26 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
3/17/2017	3603/25.12	Dunkin Donuts / WalMart	26 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
3/21/2017	3501/30.04	HO HO V	21 HAMPTON HOUSE ROAD	FOOD D1/Retail Food Establishments - Facilities Correspondence (Christine Davey)
3/22/2017	3501/30.04	Subway	ROUTE 206 HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
3/27/2017	3301/19	Sacred Heart Retreat Center	20 OLD SWARTSWOOD RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
3/28/2017	3602/3	Divinely Dolce LLC	2 SID TAYLOR RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Zachary Faiola)
				Total Food: 12

3/1/2017	504/9		23 East Shore Drive	DWR G1A/Septic Reviews Alter (Pater Riibu)
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**Activity for (1910) Hampton Township****Period from 03/01/2017 to 03/31/2017**

Date	Blk/Lot	Facility	Location	Activity
3/2/2017	602/15		58 Lone Pine Trail	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
3/3/2017	1802/10		24 Ike Williams Road	DWR G4G/Septic Inspections - Other (Michael Plaza)
3/3/2017	502/76		49 Flatbrook road	DWR G1R/Septic Reviews Repair (Joseph Farinella)
3/3/2017	1801/4.02		31 Dickson Road	DWR G4G/Septic Inspections - Other (Michael Plaza)
3/6/2017	3110/8		45 Glencrest Drive	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)
3/6/2017	3110/8		45 Glencrest Drive	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)
3/6/2017	2803.01/10		257 Highland Avenue	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
3/8/2017	2002/7		16 w. lakeside lane	DWR G1RN/Septic Reviews Renewal (Maureen Slack)
3/9/2017	3202/1.12		91 Plotts Road	DWR G4E/Septic Inspections - Final (Christine Whitehead)
3/10/2017	2702/15.02		24 Church Road	DWR G4G/Septic Inspections - Other (Michael Plaza)
3/13/2017	2209/11		crest road	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
3/13/2017	2803.01/10		257 Highland avenue	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
3/13/2017	2702/21		20 church road	DWR G1R/Septic Reviews Repair (Joseph Farinella)
3/15/2017	2702/21		20 Church Road	DWR G1I/Septic Intake (Maureen Slack)
3/17/2017	3110/8		45 Glencrest Drive	DWR G1I/Septic Intake (Trish Springer)

**Activity for (1910) Hampton Township****Period from 03/01/2017 to 03/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
3/17/2017	1801.01/35		149 Route 521	DWR G4G/Septic Inspections – Other (Michael Plaza)
3/17/2017	1801.01/4.0 2		31 Dickson Road	DWR G4G/Septic Inspections – Other (Michael Plaza)
3/17/2017	1602/18		16 Waterside Way	DWR G4G/Septic Inspections – Other (Michael Plaza)
3/20/2017	2702/1.11		203 Coventry Court	DWR G4G/Septic Inspections – Other (Michael Plaza)
3/20/2017	3603/24		Route 206	DWR G3/Building Addition (Michael Plaza)
3/24/2017	3110/8		45 Glencest Drive	DWR G1A/Septic Reviews Alter (Peter Bilby)
3/28/2017	2702/19.03		54 Church Road	DWR G1/Septic Intake (Maureen Slack)
3/28/2017	2702/19.03		54 Church Road	DWR G1/Septic Intake (Maureen Slack)
				<b>Total Septic: 24</b>
3/2/2017	3603/25.12	Wal-Mart Pet	Hampton House Road	PET B1/Animal Facility Operations - Facility Inspection (Zachary Faiola)
3/2/2017	3501/30.09	Pet Smart	5 Hampton House Road	PET B1/Animal Facility Operations - Facility Inspection (Zachary Faiola)
3/10/2017	3603/10	Newton Animal Hospital	116 Hampton House Road	PET B1/Animal Facility Operations - Facility Inspection (Zachary Faiola)
3/29/2017	3105/1.02	Animal Hospital of Sussex County	109 Route 206	PET B1/Animal Facility Operations - Facility Inspection (Zachary Faiola)
				<b>Total Other: 4</b>

**Activity for (1910) Hampton Township****Period from 03/01/2017 to 03/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
				Total for March 2017 <b>40</b>

**4. NJ Communi-CABLE Winter 2017 Newsletter****5. County Health and Municipal Coordination Monthly Conference Call Minutes****APPROVAL OF THE CONSENT AGENDA****Sussex County Health Department Report for February 2017:**

E. Hayes requested that the Safe Water Complaint Investigation at Northwest Christian School on 2/7/2017 be removed from the Consent Agenda for further consideration.

B. Horan requested that the Complaint Investigation on 2/7/2017 at 14 Church Road be removed from the Consent Agenda for further consideration.

**Sussex County Health Department Report for March 2017:**

N. Walker requested that the Facilities Correspondence on 3/21/2017 at Ho Ho V be removed from the Consent Agenda for further consideration.

**A MOTION** was made by E. Hayes and seconded by N. Walker, with all members in favor, to approve the Consent Agenda as listed above with the items referenced removed for further consideration.

### **CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY**

#### **Safe Water Complaint Investigation on 2/7/2017 at Northwest Christian School**

Health Inspector C. Whitehead stated that the water at Northwest Christian School is fine, report was made because the Nitrate results for 2016 were submitted late to the state. There is no further action needed.

#### **Complaint Investigation on 2/7/2017 at 14 Church Road**

Health Inspector C. Whitehead stated that a new septic is being installed at 14 Church Road and the resident at 16 Church Road was concerned that the new septic would be too close to his well. Health Inspector C. Whitehead measured the distance from the new septic to the complainant's well and found that they are 100' apart. She told the complainant that the septic system is an upgrade from the failing cesspool that was there and that it is an improvement over what the neighbor previously had.

#### **Facilities Correspondence on 3/21/2017 at Ho Ho V**

Health Inspector C. Whitehead stated that the correspondence was from the County of Sussex to Ho Ho V stating that since their establishment was rated "Conditionally Satisfactory" and that required a re-inspection by the Health Department. The correspondence stated that there is a re-inspection fee of \$100 payable to the County of Sussex.

**A MOTION** was made by E. Hayes and seconded by T. Cassidy, with all members in favor, to approve the items removed from the consent agenda for discussion.

### **OLD BUSINESS**

#### **1. 129 Route 519 Update: Health Inspector C. Whitehead**

Health Inspector C. Whitehead stated that she went to investigate 129 Route 519 which is a home that burnt down a year ago and not much progress has been made on cleaning up the rest of the home and other debris. She stated that there is nothing from a Health Department standpoint that she can do. She has referred the complaint to the Building and Zoning Inspector, Bob Huber, for further action.

**NEW BUSINESS****1. May Meeting Discussion**

Chairman D. Hansen stated that there will be a May 16, 2017 Board of Health meeting and that after that the Board of Health will meet every other month.

**CORRESPONDENCE**

No Correspondence.

**PUBLIC SESSION**

Public session opened. No public comment. Public session closed.

**ADJOURNMENT**

**A MOTION** was made by E. Hayes, and seconded by T. Cassidy, with all members in favor, to adjourn the meeting at 7:27 PM.

Respectfully submitted by,

Valerie L. Galizia  
Board of Health Secretary