

**BOARD OF HEALTH MINUTES  
JULY 18, 2017**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Chairman D. Hansen at 7:02 p.m.

**ROLL CALL:** **BOARD OF HEALTH MEMBERS - Present:** Ed Hayes, Barbara Horan, John Parks, Dave Hansen, Donna Morris, and Sue Rude

**Also Present:** Chrissy Whitehead, Sussex County Board of Health Inspector; Valerie Galizia, Board of Health Secretary

**Absent:** Peggy Bopp, Nancie Walker, and Terry Cassidy

**STATEMENT** – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA-** All items with an Asterisk (\*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. **Minutes:** May 16, 2017
2. **Public Health Nursing Report For June 2017**

Sussex County Office of Public Health Nursing Activity Report  
for the period 6/1/2017 through 6/30/2017 for 1910 (Hampton Township)

Programs Conducted	1910 (Hampton Township)		County Wide	
	Curr Mo	YTD	Curr Mo	YTD
CHC	0	0	1	4
Communicable Disease Fieldwork	0	0	0	9
Comprehensive Metabolic Profile (Blood Screening)	0	0	0	1
Flu, Pneu, Td Clinic	0	0	0	16
Healthcheck Clinic	0	0	1	10
NJCEED Clinic	0	0	3	13
Public Service/Public Education Given	0	0	7	30
School Immunization Audit	0	0	0	52
Total	0	0	12	135

Program Clients/Participants

Animal Bite Reports	3	7	35	155
CHC	0	2	10	44
Communicable Disease (new case)	7	38	159	850
Comprehensive Metabolic Profile (Blood Screening)	0	4	0	48
Flu, Pneu, Td Clinic	0	0	0	22
Healthcheck Clinic	0	0	2	59
NJCEED Clinic	0	0	38	129
Public Service/Public Education Given	0	0	210	2238
School Immunization Audit	0	0	0	3795
Total	10	51	454	7340

Upcoming Events

July 2017

-NJCEED Women's Health Screening Clinic at Sussex County Office of Public Health Nursing, Friday 7/7/17 from 8:30am-11:30am. Location: 201 Wheatsworth Road Hamburg NJ 07419

-Health Check Clinic at Sussex County Office of Public Health Nursing Tuesday, 7/11/17 from 2pm-4pm. Location: 201 Wheatsworth Road Hamburg NJ 07419. Please call for appointment: 973-579-0570 x1211.

-NJCEED Outreach at the Sparta Food Pantry, Wednesday 7/12/17 from 9am-12:00pm. Location: 127 Mill Street Newton NJ 07680. Location: 32 Main Street Sparta NJ 07871

-NJCEED Outreach at the Beehive Thrift Shop Wednesday 7/19/17 from 12:00pm-2:00pm. Location: 123 Spring Street Newton NJ 07860

-Health Check Clinic at Sussex County Office of Public Health Nursing Wednesday, 7/26/17 from 2pm-4pm. Location: 201 Wheatsworth Road Hamburg NJ 07419. Please call for appointment: 973-579-0570 x1211.

-Presentation: Skin Cancer Awareness at Manna House Wednesday, 7/26/17 from 11:00am-12:30pm. Location: 54 High Street Newton NJ 07860

Sussex County Office of Public Health Nursing Activity Report  
for the period 6/1/2017 through 6/30/2017 for 1910 (Hampton Township)

Program Descriptions

Animal Bite Reports-Public Health Nurses investigate human cases of possible and known animal bite exposure to ensure that proper post exposure treatment is obtained. Collaboration with Animal Control Officers from each municipality.

CHC-Well-child care for children from birth to 5 years old (school entry). Includes age-appropriate parent guidance, physical exams, vaccinations, and screening (hearings, vision, blood lead, anemia and urine). No fee for children who are under-insured or have

Communicable Disease (new case)-Public Health Nurses investigate communicable disease cases in order to gather data used to control disease and ensure public safety. Surveillance of disease trends and public education about diseases and their prevention. Reporting of communicable diseases

Communicable Disease Fieldwork-Public Health Nurses investigate communicable disease cases in order to gather data used to control disease and ensure public safety. Surveillance of disease trends and public education about diseases and their prevention. Reporting of communicable diseases

Comprehensive Metabolic Profile (Blood Screening)-The CMP is a blood test that includes a hemogram, chemistry and lipid profile used to assess general health. It provides diagnostic information about many organs and systems in the body and screens for abnormalities. Reasonable fee. This screening is for

Flu, Pneu, Td Clinic-Flu (influenza), pneumococcal, and Tdap (tetanus and pertussis) vaccines offered at various locations within the County during the fall and winter in preparation for flu season. Fee for people under 65; no fee for people 65 and older.

Healthcheck Clinic-Multi-purpose adult clinic at the Sussex County Health Center. Offers adult vaccines, BP screening, BMI calculation, medication management, health maintenance assistance, and nutrition counseling along with nurse consultation for an array of health issues.

NJCEED Clinic-NJ Cancer Education and Early Detection Program, with grant funding from Centers for Disease Control and Prevention (CDC) and the State, provides comprehensive breast, cervical, prostate and colorectal cancer education, outreach screening and case management

Public Service/Public Education Given-Educational programs given to the community.

School Immunization Audit-Yearly audit of preschool, elementary, middle, and high school student immunization records to ensure compliance with New Jersey law immunization requirements.

### 3. Sussex County Health Department Reports For May & June 2017

#### Activity for (1910) Hampton Township

Period from 05/01/2017 to 05/31/2017

Date	Blk/Lot	Facility	Location	Activity
5/1/2017	3501/36	Dairy Queen	37 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
5/16/2017	3501/31	Ho Ho V Chinese Restaurant	27 Hampton House Road	FOOD C1/Retail Food Establishments - Complaint Investigation (Christine Whitehead)
				<b>Total Food: 2</b>
5/1/2017	1903/6.02		280 newton swartswood	DWR G1A/Septic Reviews Alter (Peter Bilby)
5/3/2017	2701/3		39 Halsey Road	DWR G4B/Septic Inspections - Excavation (Jennifer Shortino)
5/3/2017	2701/3		39 halsey road	DWR G1A/Septic Reviews Alter (Michael Plaza)
5/4/2017	2701/3		39 Halsey Road	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
5/4/2017	2702/1.11		203 coventry court	DWR G1A/Septic Reviews Alter (Peter Bilby)
5/4/2017	301/27		17 Larch Court	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
5/4/2017	2702/21		20 Church Road	DWR G4G/Septic Inspections – Other (Christine Whitehead)
5/6/2017	2702/1.11		203 Coventry Court	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
5/7/2017	2702/1.11		203 Coventry Court	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
5/7/2017	2702/1.11		203 Coventry Court	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Christine Whitehead)
5/8/2017	2701/3		39 Halsey Road	DWR G4G/Septic Inspections – Other (Christine Whitehead)
5/8/2017	2701/3		39 Halsey Road	DWR G4G/Septic Inspections – Other (Christine Whitehead)

#### Activity for (1910) Hampton Township

Period from 05/01/2017 to 05/31/2017

Date	Blk/Lot	Facility	Location	Activity
5/8/2017	2701/3		39 Halsey Road	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
5/10/2017	1903/6.02		280 Newton Swartswood Road	DWR G4G/Septic Inspections – Other (Christine Whitehead)
5/11/2017	2701/3		39 Halsey Road	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
5/11/2017	2701/3		39 Halsey Road	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
5/11/2017	2701/3		39 Halsey Road	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
5/11/2017	2701/3		39 Halsey Road	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
5/15/2017	1802/13		Ike williams road	DWR G1I/Septic Intake (Maureen Slack)
5/15/2017	3603/24		30 Hampton House Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
5/15/2017	3603/24		30 Hampton House Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
5/18/2017	801/1.08		21 Copeley Road	DWR G4G/Septic Inspections – Other (Joseph Farinella)
5/18/2017	1801/22		1 Ike Williams Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
5/19/2017	2702/1.11		203 Coventry court	DWR G4G/Septic Inspections – Other (Christine Whitehead)
5/22/2017	2702/1.11		203 Coventry Court	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
5/22/2017	2702/1.11		203 Coventry Court	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
5/22/2017	2702/1.11		203 Coventry Court	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)

**Activity for (1910) Hampton Township****Period from 05/01/2017 to 05/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
5/22/2017	2702/1.11		203 Coventry Court	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
5/23/2017	2702/1.11		203 coventry court	DWR G4E/Septic Inspections -- Final (Christine Whitehead)
5/24/2017	2603/8.03		parsons road	DWR G1I/Septic Intake (Maureen Slack)
5/30/2017	2603/8.03		2 Parsons Road	DWR G4G/Septic Inspections -- Other (Christine Whitehead)
5/31/2017	2802/5		highland avenue	DWR G1I/Septic Intake (Maureen Slack)
5/31/2017	402/14		28 east shore	DWR G1I/Septic Intake (Maureen Slack)
				<b>Total Septic: 33</b>

5/3/2017	3501/82	SCARC Inc	4 Camre Drive	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
5/3/2017	2702/16.03	Kittatinny Regional High School	77 Halsey Road	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
5/4/2017	3603/10	Newton Veterinary Hospital	116 Hampton House Road	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
5/4/2017	3501/82	SCARC Inc.	4 Camre Drive	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
5/8/2017	3603/25.12	Walmart	26 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
5/12/2017	3603/10	Hampton Vet	Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
5/17/2017	/	Kittatinny Regional High School	77 Halsey Road	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
5/22/2017	3606.01/20.03	Hampton Commons Pool	46 Oriole Terrace	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)

**Activity for (1910) Hampton Township****Period from 05/01/2017 to 05/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
5/24/2017	3603/7	Subaru World	84 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
5/26/2017	3501/44.01	McGuire Chevrolet	65 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
5/26/2017	3501/82	SCARC Inc.	4 Camre Drive	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
				<b>Total Other: 11</b>

Total for May 2017 **46**

**Activity for (1910) Hampton Township****Period from 06/01/2017 to 6/30/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
6/6/2017	1907/1			OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
6/6/2017	3302/6			OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
6/6/2017	3301/17.02			OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
6/6/2017	3301/17.01			OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
6/6/2017	3302/7			OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
6/6/2017	3803/9		3 Roselli Avenue	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
6/8/2017	3501/82.02		2 Camre Drive	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
6/8/2017	3501/82.02		2 Camre Drive	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
6/16/2017	508/2		3 Lower Lake West	DWR G4F/Septic Inspections – Grading (Christine Whitehead)
6/20/2017	3109/34		159 Halsey Road	DWR G1/Septic Intake (Maureen Slack)
6/21/2017	2202/10		105 Valley View Terrace	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
6/22/2017	3109/34		159 Halsey Road	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
6/22/2017	3301/7.06		66 Plotts Road	DWR G4G/Septic Inspections – Other (Michael Plaza)
6/23/2017	3109/34		159 Halsey Road	DWR G4C/Septic Inspections – Suitable Fill/Disposal (Veronica Copp)
6/23/2017	3502/6		53 Sharon Court	DWR G1/Septic Intake (Trish Springer)

**Activity for (1910) Hampton Township****Period from 06/01/2017 to 6/30/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
6/8/2017	2702/16.04	Chef's LLC	Hampton Day	FOOD A1/Retail Food Establishments - Plan Review (Maureen Theese)
6/8/2017	2702/16.04	Hummingbird House	Hampton Day	FOOD A1/Retail Food Establishments - Plan Review (Maureen Theese)
6/8/2017	2702/16.04	Divinely Dolce	Hampton Day	FOOD A1/Retail Food Establishments - Plan Review (Maureen Theese)
6/10/2017	2702/16.04	Chefs, LLC	Hampton Twp Day	FOOD B5/Retail Food Establishments - Facilities Inspected - Temp (Christine Whitehead)
6/10/2017	2702/16.04	Hummingbird House	Hampton Twp Day	FOOD B5/Retail Food Establishments - Facilities Inspected - Temp (Christine Whitehead)
6/10/2017	2702/16.04	Divinely Dolce	Hampton Twp Day	FOOD B5/Retail Food Establishments - Facilities Inspected - Temp (Christine Whitehead)
6/10/2017	2702/16.04	Pepsis Enterprises, LLC	Hampton Twp Day	FOOD B5/Retail Food Establishments - Facilities Inspected - Temp (Christine Whitehead)
				<b>Total Food: 7</b>
6/1/2017	3109/34		159 Halsey Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
6/1/2017	3109/34		159 Halsey Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
6/2/2017	1601/25		207 Fairview Avenue	DWR G4G/Septic Inspections – Other (Michael Plaza)
6/2/2017	602/15		58 Lone Pine Trail	DWR G4G/Septic Inspections – Other (Michael Plaza)
6/5/2017	1801/22		Ike Williams Road	DWR G1/Septic Intake (Maureen Slack)

**Activity for (1910) Hampton Township****Period from 06/01/2017 to 6/30/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
6/27/2017	3109/34		159 Halsey Road	DWR G4E/Septic Inspections – Final (Michael Plaza)
6/27/2017	3017/24		51 Cypress Drive	DWR G4G/Septic Inspections – Other (Michael Plaza)
				<b>Total Septic: 22</b>
6/20/2017	3109/34		159 Halsey Road	DWR G2I/Well Intake (Maureen Slack)
				<b>Total Well: 1</b>
6/1/2017	3202/24	Northwest Christian School	92 Rt 519	SDW A1/Safe Water - Facility - Non-Transient System (Dan Pelt)
6/2/2017	/	Hampton Township	Solid Waste Facility	SWM-F A11/Solid Waste - Facility - Convenience Center Inspection (Jennifer Terwilliger)
6/7/2017	605/10		Swamp near 49 Glenbrook Drive	HZM C1/Hazmat - Emergency Response Action - DEP Referral (Joseph Farinella)
6/9/2017	3603/25.12	Walmart	26 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
6/14/2017	3603/2		49 Granite Place	HZM C1/Hazmat - Emergency Response Action - DEP Referral (Christine Whitehead)
6/16/2017	3603/25.12	Wal-Mart	26 Hampton House Road	PHN C1/Public Health Nuisance - Complaint Investigation (Christine Whitehead)
6/20/2017	3603/25.12	Wal-Mart	26 Hampton House Road	PHN C2/Public Health Nuisance - Complaint Investigation Follow-up (Christine Whitehead)
				<b>Total Other: 7</b>
				<b>Total for June 2017 37</b>

**APPROVAL OF THE CONSENT AGENDA**

D. Morris requested that the Emergency Response on 6/7/2017 at the swamp near 49 Glenbrook Terrace, the Emergency Response Action on 6/14/2014 at 49 Granite Place, and the Public Health Nuisance on 6/16/2017 at Walmart be removed from the Consent Agenda for further consideration.

B. Horan requested that the Septic Inspection on 6/22/2017 at 66 Plotts Road be removed from the Consent Agenda for further consideration.

**A MOTION** was made by S. Rude and seconded by D. Morris, with all members in favor, to approve the Consent Agenda as listed above.

**CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY****Emergency Response on 6/7/2017 at the Swamp near 49 Glenbrook Terrace**

Health Inspector C. Whitehead stated that mosquito personnel were in the area treating for mosquitos. One of the people thought they smelled gas at the swamp. After an inspection of the area there was no gas odor noticed.

**Emergency Response Action on 6/22/2017 at 49 Granite Place**

Health Inspector C. Whitehead stated that there was a complaint made to the Health Department that an above ground oil tank was left behind at a property in Carriage Acres Mobile Home Park that was leaking oil. There was nothing observed at the address provided and the person did not leave a phone number to be able to contact them for more questioning. C. Whitehead noticed a couple of oil tanks on a property diagonally from 49 Granite Place but they were not leaking. No further action since the referenced property is in good condition and there is no way to get in contact with the person who made the complaint.

**Septic Inspection on 6/22/2017 at 66 Plotts Road**

Health Inspector C. Whitehead stated that this was just a normal routine septic inspection. It was the last inspection that needed to be done on the septic system and everything was regular.

**Public Health Nuisance on 6/16/2017 at Walmart**

Health Inspector C. Whitehead stated that this was a complaint regarding the donation bins in the Walmart parking lot. She stated that the donation bins were out of control overflowing and had lots of broken items on the ground in front of them that needed to be cleaned up. She stated that she spoke with the Walmart store manager who stated he would get in touch with Martin Realty who is the owner of the property that the donation bins are located. She explained that Walmart leases the store and parking lot but it does not include that section of the lot. C. Whitehead stated that she went back to check on the property a few days later and it had been cleaned up.

**A MOTION** was made by J. Parks and seconded by E. Hayes, with all members in favor, to approve the items removed from the Consent Agenda.

**OLD BUSINESS**

No Old Business to discuss.

**NEW BUSINESS**

**1. August Meeting Discussion**

Chairman D. Hansen stated that there is no meeting in August and that the next Board of Health meeting will be on September 19, 2017.

**CORRESPONDENCE**

No Correspondence.

**PUBLIC SESSION**

Public session opened. No public comment. Public session closed.

**ADJOURNMENT**

A **MOTION** was made by E. Hayes, and seconded by S. Rude, with all members in favor, to adjourn the meeting at 7:14 PM.

Respectfully submitted by,

Valerie L. Galizia  
Board of Health Secretary