

Board of Health Minutes

March 15, 2022

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE Led by Vice Chairman Ed Hayes at 6:54 P.M.

ROLL CALL **Boar of Health Members – Present:** Timothy Berkheiser, Terry Cassidy, Ed Hayes, Sue Rude, and Nancie Walker.

Also Present: John McDonough, Sussex County Department of Health; Diana Juarez, Board of Health Secretary

STATEMENT: Vice Chairman E. Hayes stated that this meeting is being held in compliance with the provisions of P.L. 1975, Ch. 231, 4 & 13 of the Sunshine Law and that adequate & electronic notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual locations of posted notices in the municipal building.

OATH OF OFFICE

SWEARING IN OF BOARD OF HEALTH MEMBERS

Timothy Berkheiser – 3-year term (expires 12/31/2024)

The Board of Health Secretary D. Juarez swore in Timothy Berkheiser for a 3-year term.

CONSENT AGENDA– All items with an Asterisk (*) are considered routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** January 18, 2022

*** SUSSEX COUNTY HEALTH DEPARTMENT PUBLIC HEALTH NURSING
MONTHLY MUNICIPAL REPORT DECEMBER 2021 & JANUARY 2022**

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by T. Berkheiser and seconded by N. Walker, with all members in favor, to approve the January 18, 2022 meeting minutes.

A **MOTION** was made by N. Walker and seconded by T. Cassidy, with all members in favor, to approve the Sussex County Health Department Public Health Nursing Monthly Municipal Report for December 2021 & January 2022.

ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

No items were removed from the Consent Agenda for discussion.

OLD BUSINESS

1. Food Handler's/Vending Machine/Pet Shop/Kennel Licenses 2022

N. Walker asked Secretary D. Juarez if Newton has responded to the letters sent out via mail. Secretary D. Juarez stated nothing has been returned and a final notice will be issued for Pet & Vending Machine Applications.

2. Notice of Violation 12 Glenbrook Dr.

Sussex County Department of Health J. McDonough stated in September there was a large amount of rainfall causing the basement to flood. Sussex County Department of Health J. McDonough responded and there was a strong smell. J. McDonough gave the landlord 90 days to fix the septic. A few months past and J. McDonough did not hear back. J. McDonough extended the repair for the landlord another 2 months because the landlord moved and did not get the letter. Now, the tank is situated under an addition that was built prior to. No one wants to pump out the septic because of the confined space the septic is in. Sussex County Department of Health J. McDonough went to the Andover Joint Municipal Court to issue a summons. The anticipated court date is April 13, 2022.

N. walker asked J. McDonough what happens when someone builds over a septic tank. Sussex County Department of Health J. McDonough stated it is not allowed the addition was approved and built prior to the landlord's ownership and a mud room was built above it with a crawl space to access the septic tank. However, if you try and open up a septic tank in an enclosed space there is little to no oxygen in there and the gas will come out and can potentially cause death.

T. Berkheiser asked Sussex County Department of Health J. McDonough has received any complaints from the tenants. Sussex County Department of Health J. McDonough stated he has not received any complaints. J. McDonough had a discussion with the tenants and the tenants stated when there is heavy rainfall the basement fills back up however, they have not made a formal complaint for him to go back out. T. Berkheiser stated he received an informal complaint from the tenants stating their dogs had gotten sick from contaminated puddles in the yard. J. McDonough stated a complaint was never called into the office and if they did, he would have gone back out to take more pictures to strengthen the case.

N. Walker asked Vice Chairman E. Hayes if there were puddles in the yard, would that mean the septic field is starting to deteriorate. Vice Chairman E. Hayes stated that the location of the house has stream near by and it is swampy behind there. The new septic needs to be able to handle the swamp. N. Walker asked if you can have a septic within 250ft off of wetlands. Vice Chairman E. Hayes stated it is an existing house. Sussex County Department of Health J. McDonough stated if the new septic tank is that close to wetlands an advanced treatment unit would need to be installed.

A discussion was made between N. Walker and Sussex County Department of Health J. McDonough in regards to septic sizes and bedrooms at 80 Plotts road.

NEW BUSINESS

- 1. Violation Notice** – Friendly's sent out 2/10/22 and same letter to Our Lady Mt. Carmel, Three Silos, & Wine Traders on 02/28/2022

Vice Chairman E. Hayes asked Secretary D. Juarez if she received any response back Friendly's, Our Lady Mt. Carme, Three Silos, and Wine Traders. Secretary D. Juarez stated Friendly's turned in their Food Handler's application as well as Food Handler Certificates. Secretary D. Juarez stated Our Lady of Mt. Carmel turned in their Food Handler's application as well as Food Handler Certificates. Secretary D. Juarez a response has not been received from Three Silos or Wine Traders.

- 2. Notice to Newton Vet** – 15 days to respond Vending & Pet License

Vice Chairman E. Hayes asked Secretary D. Juarez about the notice sent to Newton Veterinary Hospital. Secretary D. Juarez stated there has not been any response from Newton Veterinary Hospital since the 15-day letter was mailed out. Secretary D. Juarez stated a final notice will be mailed next week. N. Walker stated Newton Veterinary Hospital may be under new management. E. Hayes stated to call Newton Veterinary Hospital to get a new mailing address. Secretary D. Juarez stated she will follow up with a phone call to get the information on their corporate office.

- 3. Retail/Food Establishments Use of Food Truck Letter**

Secretary D. Juarez stated a packet was made to facilitate the information on protocols for Food Trucks and permits. Secretary D. Juarez stated the Township Committee is working on an Ordinance for Food Trucks in Hampton Township. The packet was created with a letter for establishments holding Food Trucks with a Food Handler's application, Sussex County Department of Health Temporary Food Event application, and a Fire Inspection application. The letters were sent to Major Kia, Angry Erik's, and Tractor supply because they are holding Food Trucks. Vice Chairman E. Hayes stated to look into a Veteran's Peddlers license for Veterans.

CORRESPONDENCE**1. Sussex County Health Department Reports for December 2021 & January 2022**

A **MOTION** was made by N. Walker and seconded by T. Cassidy, with all members in favor, to accept the Sussex County Health Department Reports for December 2021 & January 2022.

Sussex County Division of Health Inspection Report
for the Period 12/01/2021-12/31/2021
Filters: Town 1910

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
Town: 1910				
12/8/2021	Christine Whitehead	PET D1	Animal Facility Operation - Correspondence	Diana Juarez/Phone Call
12/9/2021	Christine Whitehead	ART D1	Body Art/Tattoo Parlor - Correspondence	B.A.R.K.S. (no Block/Lot) Linh Hung/Phone Call
12/16/2021	Christine Whitehead	PET D1	Animal Facility Operation - Correspondence	Evy's Nails (no Block/Lot) Darlene O'Connell/Phone Call
Town: 1910 Block: 1502 Lot: 17 Loc: 279 LAKEVIEW DR				
12/22/2021	John McDonough	PHN C1	Public Health Nuisance - Complaint Investigation	B.A.R.K.S. (no Block/Lot)
Town: 1910 Block: 1601 Lot: 26 Loc: 205 FAIRVIEW AVE				
12/2/2021	John McDonough	DWR G1AB	Septic Reviews As Builts	
12/2/2021	John McDonough	DWR G5A	Certificate of Compliance - Wastewater	
12/2/2021	John McDonough	DWR G1EC	Septic Reviews Engineers Certs	
Town: 1910 Block: 2602 Lot: 2.18 Loc: 7 LOGAN WAY				
12/15/2021	John McDonough	DWR G5A	Certificate of Compliance - Wastewater	
12/15/2021	John McDonough	DWR G1AB	Septic Reviews As Builts	
12/15/2021	John McDonough	DWR G1EC	Septic Reviews Engineers Certs	
Town: 1910 Block: 2702 Lot: 12 Loc: 14 CHURCH RD				
12/30/2021	Candice Morgan	DWR G4G	Septic Home Inspection Report Review	
Town: 1910 Block: 2807 Lot: 11 Loc: 306 KNOLL RD				
12/14/2021	John McDonough	DWR G4G	Septic Home Inspection Report Review	
Town: 1910 Block: 3009 Lot: 1 Loc: 118 MEADOW RD				
12/14/2021	John McDonough	DWR G4G	Septic Home Inspection Report Review	

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
Town: 1910 Block: 3018 Lot: 19 Loc: 14 BRANCHVILLE-LAWSON RD				
12/3/2021	John McDonough	DWR GDB	D Box Inspection	
Town: 1910 Block: 3501 Lot: 30.03 & 30 Loc: 27 Hampton House Road				
12/10/2021	Christine Whitehead	PET B1	Animal Facility Operations - Facility Inspection	B.A.R.K.S.
12/16/2021	Christine Whitehead	PET B1	Animal Facility Operations - Facility Inspection	B.A.R.K.S.
Town: 1910 Block: 3603 Lot: 2 Loc: 1 Tess Drive				
12/10/2021	John McDonough	PHN C2	Public Health Nuisance - Complaint Investigation Follow-up	Carriage Acres
Town: 1910 Block: 402 Lot: 27 Loc: 44 EAST SHORE DR				
12/23/2021	John McDonough	DWR GB	Baffle Repair	
12/23/2021	John McDonough	DWR GDB	D Box Inspection	
12/9/2021	Maureen Theese	DWR G1R	Septic Reviews Repair	
Comment: Repair				
12/9/2021	Tyann Acevedo	DWR G1I	Septic Intake	
Comment: Repair				
Town: 1910 Block: 506 Lot: 14 Loc: 12 GLENBROOK DR				
12/14/2021	John McDonough	PHN C1	Public Health Nuisance - Complaint Investigation	
12/22/2021	John McDonough	PHN C2	Public Health Nuisance - Complaint Investigation Follow-up	
Town: 1910 Block: 802 Lot: 2.01 Loc: 20 KENT RD				
12/23/2021	Joseph Farinella	DWR G1AM	Septic Reviews Alter with Maintenance	
Comment: Alter/ATU				
Town: 1910 Block: 909 Lot: 6 Loc: 18 SCENIC VIEW RD				
12/21/2021	Tyann Acevedo	DWR G1I	Septic Intake	
Comment: Alter/Pump				
<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
Town: 1910 Block: 1601 Lot: 21 Loc: 221 FAIRVIEW AVE				
2/18/2022	Maria Cuevas-Greco	DWR G4G	Septic Home Inspection Report Review	
2/18/2022	Maria Cuevas-Greco	DWR G4G	Septic Home Inspection Report Review	
Town: 1910 Block: 1705 Lot: 3 Loc: 4 OAK DR				
2/16/2022	John McDonough	DWR G4A	Septic Inspections – Soil Log	
2/16/2022	John McDonough	DWR G4A	Septic Inspections – Soil Log	
Town: 1910 Block: 1706 Lot: 31 Loc: 20 LAKETOP DR				
2/17/2022	Tyann Acevedo	DWR G1I	Septic Intake	
Comment: Alter/ATU				
2/24/2022	Zachary Faiola	DWR G1AM	Septic Reviews Alter with Maintenance	
Comment: Alter/ATU				
Town: 1910 Block: 2702 Lot: 16.01 Loc: 1 SCHOOL RD				
2/17/2022	Anita DeMatteo	SDW D2	Inspection Compliance Letter	McKeown Elementary School, 1910326
Town: 1910 Block: 2702 Lot: 16.03 Loc: 77 Halsey Road				
2/24/2022	Christine Whitehead	BATH B1	Bathing Places - Facilities Inspected	Pool - Kittatinny Regional High School
2/24/2022	Christine Whitehead	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Kittatinny Regional High School
Town: 1910 Block: 2702 Lot: 4 Loc: Municipal Complex				
2/3/2022	Marcia Chirico	SDW G1	Water treatment alteration review	1910331 Hampton Mun Blg
Comment: Reviewed revised treatment system appl; comments back to administrator				
2/4/2022	Marcia Chirico	SDW G1	Water treatment alteration review	1910331 Hampton Mun Blg
Comment: Reviewed additional info; comments back to administrator				
2/8/2022	Marcia Chirico	SDW G1	Water treatment alteration review	1910331 Hampton Mun Blg
Comment: Reviewed revised diagram; comments back to administrator				

March 15, 2022

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
2/9/2022	Marcia Chirico	SDW G1	Water treatment alteration review	1910331 Hampton Mun Blg
Comment: Reviewed info from manufacturer; reviewed comparing to code; summary drafted				
2/14/2022	Marcia Chirico	SDW G1	Water treatment alteration review	1910331 Hampton Mun Blg
Comment: Summary and additional info to AD				
Town: 1910 Block: 2702 Lot: 8 Loc: 6 CHURCH RD NEWTON, NJ 07860				
2/2/2022	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Baleville Church
Town: 1910 Block: 2708 Lot: 16.03 Loc: Kittatinny Regional High School, Halsey Road				
2/22/2022	Christine Whitehead	BATH A3	Bathing Places - Pre-operational Checklist Review	Indoor Pool
Comment: Approved				
Town: 1910 Block: 2807 Lot: 11 Loc: 306 KNOLL RD				
2/7/2022	Zachary Faiola	DWR G1A	Septic Reviews Alter	
Comment: Alter/Gravity				
Town: 1910 Block: 3104 Lot: 8 Loc: 103 HALSEY RD				
2/7/2022	Tyann Acevedo	DWR G1I	Septic Intake	
Comment: Alter/Pump				
2/7/2022	Joseph Farinella	DWR G1A	Septic Reviews Alter	
Comment: Alter/Pump				
Town: 1910 Block: 3104 Lot: 9 Loc: 101 HALSEY RD				
2/10/2022	John McDonough	DWR G5A	Certificate of Compliance - Wastewater	
2/10/2022	John McDonough	DWR G1EC	Septic Reviews Engineers Certs	
2/10/2022	John McDonough	DWR G1AB	Septic Reviews As Builts	
Town: 1910 Block: 3202 Lot: 24 Loc: 92 ROUTE 519 NEWTON, NJ 07860				
<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	
2/9/2022	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Northwest Christian School
Town: 1910 Block: 3501 Lot: 1 Loc: 91 HAMPTON HSE RD RT 206				
2/15/2022	Dane Dvorak	RTK A1	Right to Know - Survey - Private Facility - NJDEP	Suburban Propane, LLC
Town: 1910 Block: 3501 Lot: 30.03 & 30 Loc: 27 Hampton House Road				
2/3/2022	Christine Whitehead	PET B1	Animal Facility Operations - Facility Inspection	B.A.R.K.S.
Town: 1910 Block: 3501 Lot: 30.04 Loc: 19 HAMPTON HOUSE RD HAMPTON, NJ				
2/1/2022	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Subway
2/2/2022	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	K.F.C.
Town: 1910 Block: 3501 Lot: 30.08 Qual: CNBSC Loc: 9 HAMPTON HOUSE RD HAMPTON, NJ				
2/23/2022	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Friendly's
Town: 1910 Block: 3501 Lot: 30.09 Loc: 7 HAMPTON HOUSE RD NEWTON, NJ 07860				
2/1/2022	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	McDonald's Restaurant
Town: 1910 Block: 3501 Lot: 37 Loc: 39 HAMPTON HSE RD RT 206				
2/17/2022	Anita DeMatteo	SDW D2	Inspection Compliance Letter	Lowe's Retail Store, 1910340
Town: 1910 Block: 3501 Lot: 47 Loc: 89 HAMPTON HOUSE RD NEWTON, NJ 07860				
2/23/2022	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Cafe Serendipity
Town: 1910 Block: 3501 Lot: 94.04 Loc: 57 Hampton House Road				
2/4/2022	Dane Dvorak	RTK A1	Right to Know - Survey - Private Facility - NJDEP	Sussex Imports, Inc.
Town: 1910 Block: 3602 Lot: 5.02 Loc: 92 HAMPTON HSE RD RT 206				

March 15, 2022

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2/17/2022	Dane Dvorak	RTK A1	Right to Know - Survey - Private Facility - NJDEP	Intercar, Inc.
Town: 1910 Block: 3603 Lot: 10 Loc: 62 HAMPTON HSE RD RT 206				
2/1/2022	John McDonough	PET B2	Animal Facility Operation - Facility Re-Inspection	Newton Veterinary Hospital
Town: 1910 Block: 3603 Lot: 12 Loc: 56 HAMPTON HSE RD RT 206				
2/15/2022	Dane Dvorak	RTK A1	Right to Know - Survey - Private Facility - NJDEP	Jersey Central Power and Light
Town: 1910 Block: 3603 Lot: 25.06 Loc: 38 HAMPTON HOUSE RD NEWTON, NJ 07860				
2/2/2022	John McDonough	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Burger King
Town: 1910 Block: 3603 Lot: 25.12 Loc: 26 Hampton House Road				
2/17/2022	Anita DeMatteo	SDW D2	Inspection Compliance Letter	WALMART, 1910337
Town: 1910 Block: 3603 Lot: 25.13 Loc: Major Kia, 20 Hampton House Road				
2/17/2022	Christine Whitehead	FOOD B5	Retail Food Establishments - Facilities Inspected - Temp	Homer's Girls
Comment: `				
Town: 1910 Block: 3603 Lot: 7 Loc: 84 HAMPTON HSE RD RT 206				
2/23/2022	Dane Dvorak	RTK A1	Right to Know - Survey - Private Facility - NJDEP	Subaru World of Newton-Hampton Imports LLC
Town: 1910 Block: 3603 Lot: 9.01 Loc: 66 HAMPTON HSE RD RT 206				
2/18/2022	Dane Dvorak	RTK A1	Right to Know - Survey - Private Facility - NJDEP	Sussex Imports-Toyota World of Newton
Town: 1910 Block: 506 Lot: 14 Loc: 12 GLENBROOK DR				
2/14/2022	John McDonough	PHN C1	Public Health Nuisance - Complaint Investigation	
2/17/2022	John McDonough	PHN C2	Public Health Nuisance - Complaint Investigation Follow-up	
2/18/2022	John McDonough	PHN E1	Public Health Nuisance - Enforcement Actions	
2/18/2022	John McDonough	DWR E1	Water Pollution - Enforcement Action - NOV	Scott Begraft
Town: 1910 Block: 607 Lot: 67 Loc: 108 KEMAH-MECCA LAKE RD				

Printed 3/14/2022 at 8:40:29 AM

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<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
2/1/2022	John McDonough	DWR G4G	Septic Home Inspection Report Review	
2/8/2022	John McDonough	DWR G4G	Septic Home Inspection Report Review	

Town: 1910 Block: 903 Lot: 1.02 Loc: 3 Possaghi Rd

2/28/2022 Joseph Farinella DWR G1N Septic Reviews Septic New

Comment: Pump/New

Total records for 1910: 47

2. Applied Service Corp. – Potable Well Sampling at 95 West Shore Dr., Hampton Twp., NJ

Vice Chairman E. Hayes stated the water test report was satisfactory. Vice Chairman E. Hayes would like Chairman D. Hansen to review the form for feedback. Secretary D. Juarez stated the report will be placed on the Agenda for the next Board of Health meeting in May.

3. Community Outreach & Education Programs.

Secretary D. Juarez stated the information was received via email. The Sussex County Division of Health Office of Public Health Nursing is looking to provide outreach and educational programs to the community. They are asking if there are any Township events, they can be present at to reach out to them to coordinate.

4. Bag Up NJ

Sussex County Department J. McDonough stated the plastic bag ban will be in effect May 4, 2022. Vice Chairman E. Hayes stated there are a lot of changes taking place and the plastic bag ban is a standard for what is happening in the country.

T. Berkheiser asked Sussex County Department of Health J. McDonough who is in charge of enforcing the Bag Ban. Sussex County Department of Health J. McDonough stated the state is in charge of enforcing the ban. Secretary D. Juarez stated when reviewing the form, the NJDEP is listed on the documents.

Vice Chairman E. Hayes asked Sussex County Department of Health JM about the Paulinskill Water Cleanup. Sussex County Department of Health, J. McDonough stated the Paulinskill Water Cleanup may take place in the Fall however, there is no set date.

PUBLIC SESSION

Public Session Open. No Public Comment. Public Session Closed.

ADJOURNMENT

A MOTION was made by T. Berkheiser and seconded by N. Walker, with all members in favor, to adjourn the meeting at 7:27 P.M.

March 15, 2022

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Diana Juarez", with a stylized flourish at the end.

Diana Juarez
Board of Health Secretary