

**BOARD OF HEALTH MINUTES
MAY 18, 2021**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Chairman Dave Hansen at 7:02 pm.

ROLL CALL: **BOARD OF HEALTH MEMBERS - Present:** Timothy Berkheiser, Ed Hayes, Sue Rude, Nancie Walker, Dave Hansen, Barbara Horan and Terry Cassidy

Also Present: Chrissy Whitehead, Sussex County Board of Health Inspector; Valerie Ingles, Board of Health Secretary

STATEMENT – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate and electronic notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA- All items with an Asterisk (*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** March 16, 2021

***SUSSEX COUNTY HEALTH DEPARTMENT PUBLIC HEALTH NURSING
MONTHLY MUNICIPAL REPORT**

***SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR
FEBRUARY & MARCH 2021**

Period from 02/01/2021 to 02/28/2021

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
Activity for 1910 Hampton Twp.				
2/8/2021	3603/25.12	Dunkin Donuts / WalMart	26 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
2/8/2021	3603/25.12	Walmart Store	26 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
2/17/2021	3603/25.06	Burger King	38 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
2/17/2021	3603/25.04	Harmon Discount	10 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
				Total Food: 4
2/4/2021	503/11		11 MINISINK RD	DWR G1RN/Septic Reviews Renewal (Tyann Acevedo)
2/4/2021	203/1		23 LOGWOOD TR	DWR G1RN/Septic Reviews Renewal (Tyann Acevedo)
2/10/2021	2703/2		13 FOREST DR	DWR G5A/Certificate of Compliance - Wastewater (Melissa McGill)
2/10/2021	2703/2		13 FOREST DR	DWR G1EC/Septic Reviews Engineers Certs (Melissa McGill)
2/10/2021	2703/2		13 FOREST DR	DWR G1AB/Septic Reviews As Built's (Melissa McGill)
2/16/2021	3018/21		18 BRANCHVILLE-LAWSON RD	DWR G1I/Septic Intake (Tyann Acevedo)
2/22/2021	3009/10		71 HIGHVIEW DR	DWR G4G/Septic Home Inspection Report Review (Melissa McGill)
2/25/2021	503/11		11 MINISINK RD	DWR G1RN/Septic Reviews Renewal (Tyann Acevedo)
2/25/2021	3018/21		18 BRANCHVILLE-LAWSON RD	DWR G1AM/Septic Reviews Alter with Maintenance (Joseph Farinella)

Period from 02/01/2021 to 02/28/2021

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
2/25/2021	203/1		23 LOGWOOD TR	DWR G1RN/Septic Reviews Renewal (Tyann Acevedo)
				Total Septic: 10
2/3/2021	2702/4	Hampton Township Municipal Building, 1910331	Municipal Complex Road	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
2/8/2021	3501/43	Gasarama of Newton, NJ LLC	51 HAMPTON HSE RD RT 206	RTK A1/Right to Know - Survey - Private Facility - NJDEP (Anita DeMatteo)
2/8/2021	3501/43	Gasarama of Newton, NJ LLC	51 Route 206 S	RTK A1/Right to Know - Survey - Private Facility - NJDEP (Anita DeMatteo)
2/9/2021	3603/29.01	Audi VW, 1910313	66 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
2/9/2021	3603/9.01	Audi VW, Not currently a PNC	66 HAMPTON HSE RD RT 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
2/10/2021	3603/25.13	Kia, 1910316	20 HAMPTON HSE RD RT 206	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
2/17/2021	3501/30.09	McDonalds, 1910329	Route 206	SDW D1/Safe Water - Correspondence (Marcia Chirico)
2/23/2021	3603/25.13	Kia, 1910316	20 HAMPTON HSE RD RT 206	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
2/23/2021	3501/30.09	McDonalds, 1910329	Route 206	SDW D1/Safe Water - Correspondence (Marcia Chirico)
2/26/2021	3603/25.13	Kia, 1910316	20 HAMPTON HSE RD RT 206	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
2/26/2021	3603/2	Carriage Acres Mobile Home Park	18 RT 94	DWR C2/Water Pollution - Complaint Investigation - Citizen Complaint (Anita DeMatteo)
				Total Other: 11

Period from 02/01/2021 to 02/28/2021

Date	Blk/Lot	Facility	Location	Activity
				Total for February 2021
				25

Period from 03/01/2021 to 03/31/2021

Date	Blk/Lot	Facility	Location	Activity
Activity for 1910 Hampton Twp.				
3/2/2021	3501/30.09	McDonald's Restaurant	7 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/2/2021	3501/30.09	Home Goods #489	5 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/2/2021	3501/30.1	Marshall's	3 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/9/2021	3501/30.09	MCDONALDS	HAMPTON HOUSE ROAD	FOOD C1/Retail Food Establishments - Complaint Investigation (Christine Whitehead)
3/9/2021	3603/21	Hampton Diner	36 HAMPTON HOUSE RD HAMPTON, NJ 07860	FOOD B2C/Retail Food Establishments - Facilities Re-Inspected - Conditional (Thomas Bailey)
3/16/2021	3501/30.04	Subway	19 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/16/2021	3501/30.04	Staples	ROUTE 206 HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/18/2021	3501/30.08	Friendly's	9 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/18/2021	3501/30.06	Quick Chek	1 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/24/2021	3501/42	Wine Country	49 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/24/2021	3105/1.03	Tractor Supply Company #2435	135 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/26/2021	3301/19	Sacred Heart Retreat Center	20 OLD SWARTSWOOD RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/30/2021	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1S/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)
3/31/2021	3501/82.01	Angry Erik's	1 CAMRE DR	FOOD D1/Retail Food Establishments - Facilities Correspondence (Brittany Dix)

Period from 03/01/2021 to 03/31/2021

Date	Blk/Lot	Facility	Location	Activity
				Total Food: 14
3/1/2021	1404/19		284 LAKEVIEW DR	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
3/2/2021	605/18		14 WESTBROOK LN	DWR G1I/Septic Intake (Tyann Acevedo)
3/2/2021	3001/17		329 LAKEWOOD TERR	DWR G1I/Septic Intake (Tyann Acevedo)
3/4/2021	1706/28		26 LAKETOP DR	OPRA SDS/Information Request - Septic System-Parcel (Tyann Acevedo)
3/5/2021	1701/48.01		12 FENNER RD	DWR G1I/Septic Intake (Tyann Acevedo)
3/8/2021	1404/19		284 LAKEVIEW DR	DWR G1I/Septic Intake (Tyann Acevedo)
3/11/2021	1404/19		284 LAKEVIEW DR	DWR GDB/D Box Inspection (Maureen Theese)
3/12/2021	903/1.02			DWR G1I/Septic Intake (Tyann Acevedo)
3/15/2021	302.01/68		31 PLAZA DRIVE	DWR G4G/Septic Home Inspection Report Review (Melissa McGill)
3/15/2021	139/29		1080 CR 521	DWR G4G/Septic Home Inspection Report Review (Melissa McGill)
3/18/2021	2701/5		2 BRANCHVILLE-LAWSON RD	DWR G1I/Septic Intake (Tyann Acevedo)
3/24/2021	1706/21		8 SWAM PATH	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
3/26/2021	3104/3.02		131 HALSEY ROAD	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
3/29/2021	2303/14		130 RIDGE RD	DWR G1I/Septic Intake (Stacie Andre)

Period from 03/01/2021 to 03/31/2021

Date	Blk/Lot	Facility	Location	Activity
3/29/2021	3104/3.02		131 HALSEY ROAD	DWR G4G/Septic Home Inspection Report Review (Maureen Theese)
				Total Septic: 15
3/2/2021	1801/20		45 RT 521	DWR G6B/Well Line & Seal (Zachary Faiola)
3/26/2021	3105/20.04		193 Halsey Road	DWR G6B/Well Line & Seal (Zachary Faiola)
				Total Well: 2
3/1/2021	3501/37	LOWES HOME CENTER, LLC	39 HAMPTON HOUSE ROAD	RTK A1/Right to Know - Survey - Private Facility - NJDEP (Maureen Theese)
3/1/2021	3603/25.13	Kia, 1910316	20 HAMPTON HSE RD RT 206	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
3/1/2021	3603/2	Carriage Acres Mobile Home Park	18 RT 94	DWR C2/Water Pollution - Complaint Investigation - Citizen Complaint (Anita DeMatteo)
3/8/2021	3501/44.01	MCGUIRE CHEVROLET	63 HAMPTON HOUSE ROAD	RTK A1/Right to Know - Survey - Private Facility - NJDEP (Maureen Theese)
3/10/2021	3501/43	GASARAMA OF NEWTON, LLC	51 HAMPTON HOUSE ROAD	RTK A1/Right to Know - Survey - Private Facility - NJDEP (Gary Bielen)
3/10/2021	3105/21	SUBURBAN PROPANE, LLC	ROUTE 206 NORTH	RTK A1/Right to Know - Survey - Private Facility - NJDEP (Maureen Theese)
3/10/2021	2702/16.04	Hampton Township Municipal Building, 1910331	4 MUNICIPAL COMPLEX RD	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
3/12/2021	3603/29.01	Audi VW, 1910313	66 Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/18/2021	3501/44.04	Sussex Imports	57 HAMPTON HSE RD RT 206	RTK A1/Right to Know - Survey - Private Facility - NJDEP (Thomas Bailey)

Period from 03/01/2021 to 03/31/2021

Date	Blk/Lot	Facility	Location	Activity
3/22/2021	3603/25.06	Burger King, 1910301	22 HAMPTON HSE RD RT 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/22/2021	3603/7	Subaru, 1910323	84 HAMPTON HSE RD RT 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/23/2021	3501/44.01	McGuire	63 HAMPTON HSE RD RT 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/23/2021	3105/20.04	Fairclough	193 Halsey Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/24/2021	2702/16.04	Hampton Township Municipal Building, 1910331	4 MUNICIPAL COMPLEX RD	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
3/24/2021	3603/25.06	Burger King, 1910301	22 HAMPTON HSE RD RT 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/25/2021	3603/25.06	Burger King, 1910301	22 HAMPTON HSE RD RT 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/25/2021	3105/20.04	Fairclough	193 Halsey Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/26/2021	3301/18	SCARED HEART RETREAT CENTER	20 OLD SWARTSWOOD ROAD	SWIM-R D1/Solid Waste - Recycling - Correspondence (Christine Whitehead)
3/26/2021	2702/16.04	Hampton Township Municipal Building, 1910331	4 MUNICIPAL COMPLEX RD	SDW C1/Safe Water - Complaint Investigation - DEP Referral (Marcia Chirico)
3/29/2021	2702/16.03	KITTATINNY REGIONAL HIGH SCHOOL	77 HALSEY ROAD	BATH B1/Bathing Places - Facilities Inspected (Christine Whitehead)
3/29/2021	3105/20.04	Fairclough	193 Halsey Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
3/30/2021	2702/16.03	KITTATINNY REGIONAL HIGH SCHOOL	77 HALSEY ROAD	SWIM-R D1/Solid Waste - Recycling - Correspondence (Christine Whitehead)
3/30/2021	3603/7	Subaru	84 HAMPTON HSE RD RT 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)

Period from 03/01/2021 to 03/31/2021

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
3/31/2021	3603/25.06	Burger King, 1910301	22 HAMPTON HSE RD RT 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
				Total Other: 24

APPROVAL OF THE CONSENT AGENDA

Total for March 2021 55

Sussex County Health Department Report for February 2021:

Chairman D. Hansen requested that the Safe Water Complaint Investigation on various dates at Kia, and the Complaint Investigation on 2/26/2021 at Carriage Acres Mobile Home Park be removed from the Consent Agenda for further consideration.

Sussex County Health Department Report for March 2021:

Chairman D. Hansen and N. Walker requested that the Complaint Investigation on 3/9/2021 at McDonald's and the Complaint Investigation on 3/10/2021 at Hampton Township Municipal Building be removed from the Consent Agenda for further consideration.

A MOTION was made by Vice Chairman E. Hayes and seconded by N. Walker, with all members in favor, to approve the Consent Agenda as listed above with the items referenced removed for further consideration.

CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY

Safe Water Complaint on Various Dates at Kia

Health Inspector C. Whitehead stated that this was carryover from January that was discussed at our last meeting. The Kia dealership was previously known as Newton Kia/Kia of Sussex but has changed names and is now called Major Kia. The owner of the dealership also changed hands and opened remotely. There were no water results in for the 2nd, 3rd and 4th quarter of 2020, which the Health Department was told that the building was vacant during that time.

Complaint Investigation on 2/26/2021 at Carriage Acres Mobile Home Park

Health Inspector C. Whitehead stated that a complaint was made that the septic system has been malfunctioning there for a long time. That is has been seeping above ground and has had an odor there. Health Inspector Anita DeMatteo inspected and noted that the area was saturated with puddles, however snow was melting. There was an area where soil was eroded possibly from pump discharge. The complainant was referred to contact the NJDEP. The DEP has issued a notice of violation to Carriage Acres for having a malfunctioning septic system and instructed them to correct it.

Complaint Investigation on 3/9/2021 at McDonald's

Health Inspector C. Whitehead stated that a complaint came in that a woman had purchased food at the McDonalds the day prior to her complaint. Her kids didn't drink their Oreo Milkshakes so she put them in the freezer. The next day they drank their milkshakes but said one was heavy, there was a dead mouse in it. She said they contacted McDonalds but they were of no help. C. Whitehead went to McDonalds, spoke with manager J. Perez and other employees about the complaint as they were not aware of it. She looked for rodent droppings in the milkshake machine and the entire facility and found none. She also checked the log book from the exterminator who visits monthly and saw no notes of rodent activity. The milkshake machine was clean inside, as was the area around it. The clear cups for the milkshakes are stored properly. No further action needed.

Complaint Investigation on 3/10/2021 at Hampton Township Municipal

Secretary V. Ingles stated that this was correspondence relating to the pavilion. She stated that the water tests have passed for the pavilion. The restrooms are available for immediate use for people renting the pavilion and there is a plan to hire a professional cleaning company to clean the inside of the pavilion kitchen before use. She stated that KLL has shown an interest in using the pavilion to prepare hot foods in to sell.

A MOTION was made by T. Cassidy and seconded by Vice Chairman E. Hayes, with all members in favor, to approve the items removed from the Consent Agenda.

OLD BUSINESS

1. Update: Newton Vet 2021 Kennel License: V. Ingles

Secretary V. Ingles stated that the Newton Vet has obtained their 2021 Kennel License. She stated that everyone is in compliance at this point.

NEW BUSINESS

1. NJ DEP Suspected Hazardous Substance Discharge Notification 4 Grove Road

Chairman D. Hansen stated that a notification report was sent from the NJ DEP for suspected hazardous substance discharge from 4 Grove Road. He stated that it looked like an old oil tank was removed and it must have leaked during the removal. The cleanup is pending.

Chairman D. Hansen asked if anyone else had any new business to report.

T. Berkheiser stated that the park pavilion seemed to have been a stagnant issue but now seems to be moving forward. He felt that no further action would be needed at this point to contact professionals about their opinion on the park well. He stated that there is the COVID related relief money that could be used for water related purposes.

Chairman D. Hansen stated that the Township Engineer looked at the running a line from the Department of Public Works to the pavilion but that it wouldn't been enough water or pressure. He stated that the town is aware of the COVID relief money and has been considering how to use the money once it's received. The plumbing in the pavilion is about 40 years old and they water heater is only about to hold 20 gallons of water. He stated that they have been discussing whether to upgrade the system or replace the entire pavilion itself.

Chairman D. Hansen stated that the next Board of Health meeting would be in July and should be in person at the Municipal Building.

CORRESPONDENCE

1. New Jersey Local Board of Health 2021 Membership Cards

Chairman D. Hansen stated that the NJ Local Boards of Health Association (NJLBHA) sent a letter back to the Board of Health Members thanking them for rejoining the NJLBHA and enclosed their 2021 membership cards.

PUBLIC SESSION

Public Session Open. No Public Comment. Public Session Closed.

ADJOURNMENT

A **MOTION** was made by T. Berkheiser, and seconded by S. Rude, with all members in favor, to adjourn the meeting at 7:23 PM.

Respectfully submitted by,

Valerie L. Ingles
Board of Health Secretary