

Board of Health Minutes November 16, 2021

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE Led by Chairman Dave Hansen at 7:06 P.M.

ROLL CALL **Boar of Health Members – Present:** Chairman Dave Hansen, Terry Cassidy, Ed Hayes, Sue Rude, Timothy Berkheiser, Nancie Walker (late 7:08 P.M.)

Also Present: John McDonough, Sussex County Board of Health; Diana Juarez, Board of Health Secretary

STATEMENT: Chairman D. Hansen stated that this meeting is being held in compliance with the provisions of P.L. 1975, Ch. 231, 4 & 13 of the Sunshine Law and that adequate & electronic notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual locations of posted notices in the municipal building.

CONSENT AGENDA– All items with an Asterisk (*) are considered routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** September 21, 2021

***SUSSEX COUNTY HEALTH DEPARTMENT REPORT FOR SEPTEMBER & OCTOBER 2021**

*** SUSSEX COUNTY HEALTH DEPARTMENT PUBLIC HEALTH NURSING MONTHLY MUNICIPAL REPORT SEPTEMBER 2021**

Period from 09/01/2021 to 09/30/2021

Date	Blk/Lot	Facility	Location	Activity	#Type
Activity for 1910 Hampton Twp.					
9/2/2021	1909/2	Windy Acres Daycare	1910355	284 NEWTON-SWARTSWOOD RD	RDW 02/Inspection Compliance Letter (Anita Dalmatso)
9/2/2021	1501/82.02	Harvest Home Farms Hampton	4 CAMRE DRIVE NEWTON, NJ 07856	FOOD B15/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)	
9/8/2021	3501/33.04	Vita-Care	27 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B15/Retail Food Establishments - Facilities Inspected - Satisfactory (John McDonough)	
9/15/2021	2702/16.03	Kidzemy Caper Club	77 HALSEY RD NEWTON, NJ 07860	FOOD B15/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)	
9/16/2021	3702/24	Archived Christian School	85 ROUTE 510 NEWTON, NJ 07860	FOOD B15/Retail Food Establishments - Facilities Inspected - Satisfactory (John McDonough)	
9/22/2021	2702/16.03	Rodney Regional High School	77 HALSEY RD NEWTON, NJ	FOOD B15/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)	
9/28/2021	2702/16.01	St. Kieran School	552400L RD NEWTON, NJ 07860	FOOD B15/Retail Food Establishments - Facilities Inspected - Satisfactory (Christine Whitehead)	
					Total Food: 6
9/1/2021	102/60		6 WALPACK DR	DWR GSA/Certificate of Compliance - Wastewater (John McDonough)	
9/1/2021	102/60		6 WALPACK DR	DWR G1ECS/Septic Reviews Engineers Code (John McDonough)	
9/1/2021	102/60		6 WALPACK DR	DWR G1AB/Septic Reviews At Site (John McDonough)	
9/1/2021	1702/1		4 GROVE ST	DWR G1ECS/Septic Reviews Engineers Code (John McDonough)	
9/1/2021	1702/1		4 GROVE ST	DWR GSA/Certificate of Compliance - Wastewater (John McDonough)	

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Period from 09/01/2021 to 09/30/2021

Date	Blk/Lot	Facility	Location	Activity
9/1/2021	1702/1		4 GROVE ST	DWR G1AB/Septic Reviews At Site (John McDonough)
9/2/2021	901/28.07		115 MARY JONES RD	DWR G1E/Septic Intake (Nancy Acevedo)
9/8/2021	606/4		15 EAST BEACH DR	DWR G4S/Septic Home Inspection Report Review (John McDonough)
9/9/2021	901/28.07		115 MARY JONES RD	DWR G1E/Septic Reviews Repair (Maureen Theese)
9/9/2021	2702/1.04		1 CHELSEA CT	DWR G1E/Septic Intake (Rachel Flatt)
9/9/2021	1801/24.02		71 KE WILLIAMS RD	DWR G4S/Septic Home Inspection Report Review (John McDonough)
9/9/2021	3603/9.01		65 HAMPTON HSE RD RT 205	DWR G1E/Septic Intake (Nancy Acevedo)
9/10/2021	2702/1.04		1 CHELSEA CT	DWR G1AB/Septic Reviews Alter (Maureen Theese)
9/10/2021	602/15		55 CONE RIVE TR	DWR G4S/Septic Inspections - Soil Log (John McDonough)
9/10/2021	3109/1		118 HAMPTON HSE RD RT 205	DWR G4S/Septic Inspections - Soil Log (John McDonough)
9/10/2021	3109/1		118 HAMPTON HSE RD RT 205	DWR G4S/Septic Inspections - Soil Log (John McDonough)
9/13/2021	901/28.07		115 MARY JONES RD	DWR GDS/D Box Inspection (John McDonough)
9/14/2021	102/75		13 ANDOVER RD	DWR G1E/Septic Reviews Repair (Maureen Theese)
9/15/2021	3603/9.01		65 HAMPTON HSE RD RT 205	DWR G1AB/Septic Reviews Alter (Joseph Farnella)
9/18/2021	102/75		13 ANDOVER RD	DWR G1E/Septic Tank Replacement (John McDonough)

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Period from 09/01/2021 to 09/30/2021

Date	BLK/Lot	Facility	Location	Activity
9/18/2021	2105/5		19 EAST SIDE DR	DWR G44/Septic Inspections - Sol Los (John McDonough)
9/20/2021	3502/1		301 LONGVIEW ACRES CT	DWR G14B/Septic Review Ac BKN (John McDonough)
9/20/2021	3502/4		301 LONGVIEW ACRES CT	DWR G16C/Septic Review Engineers Costs (John McDonough)
9/20/2021	3502/4		301 LONGVIEW ACRES CT	DWR G54/Septic Review of Compliance - Wastewater (John McDonough)
9/21/2021	504/5		25 EAST SHORE DR	DWR G14/Septic Intake (Tyann Acevedo)
9/21/2021	2632/16		61 PARSONS RD	OPRA SDS Submission Request - Septic System Parcel (Tyann Acevedo)
9/22/2021	354/5		25 EAST SHORE DR	DWR G14B/Septic Review After Wt Maintenance (Joseph Parmenter)
9/24/2021	3010/18		100 WOODLYS	DWR G45/Septic Home Inspection Flood Review (John McDonough)
9/24/2021	2937/14		313 CLEARVIEW DR	DWR G12/Septic Review Review (Kathleen Therese)
9/28/2021	2937/14		313 CLEARVIEW DR	DWR G14/Septic Intake (Tyann Acevedo)
				Total Septic: 30
9/2/2021	00	Public case# 9407, Cd	Hampton Twp	BITE D1/Robles - Correspondence (Eliase Schlosser)
9/7/2021	00	Public case# 9407, Cd	Hampton Twp	BITE D1/Robles - Correspondence (Eliase Schlosser)
9/7/2021	00	Public case# 9407, Cd	Hampton Twp	BITE D2/Robles - Animal Release (Eliase Schlosser)
9/8/2021	00	Public case# 9407, Cd	Hampton Twp	BITE D1/Robles - Correspondence (Eliase Schlosser)

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Period from 09/01/2021 to 09/30/2021

Date	BLK/Lot	Facility	Location	Activity
9/19/2021	3591/20 03		17 HAMPTON HOUSE RD RT 100	PET Animal Facility Operation - Pen Review (Jennifer Chiriac)
9/29/2021	002/10		60 LONE PINE RD	P4H G15/Police Health Nuisance - Complaint Investigation (John McDonough)
9/29/2021	3185/1	Tractor Supply	125 HAMPTON HOUSE RD	EDM G2/Animal - Emergency Response Action - Citrus Complaint (Eliase Schlosser)
9/29/2021	500/14		12 GLENBROOK DR	DWR E2/Water Pollution - Enforcement Action - Summary/Penalty Action (John McDonough)
9/29/2021	2762/16 03	Pool, Raintree Animal High School	17 HILSEY RD	BATH G1/Bathing Places - Facilities Impaired (Doreen Whitehead)
9/29/2021	3501/20 03 6 30 04	BARKS Proposed Animal Shelter		PET Animal Facility Operation - Pen Review (Jennifer Chiriac)

Total Other: 10

Total for September 2021

47

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Period from 10/01/2021 to 10/31/2021

Date	Blk/Lot	Facility	Location	Activity
Activity for 1910 Hampton Twp.				
10/1/2021	2907/14		515 CLEARVIEW DR	DWR GDBD Box Inspection (John McDonough)
10/1/2021	3105/12		151 HALSEY RD	DWR G4G/Septic Home Inspection Report Review (John McDonough)
10/4/2021	2105/6		10 EAST SIDE DR	DWR G1H/Septic Intake (Tyann Acevedo)
10/5/2021	2207/4		148 RIDGE RD	DWR G4G/Septic Home Inspection Report Review (John McDonough)
10/12/2021	2105/6		10 EAST SIDE DR	DWR G1H/Septic Reviews Revision (Tyann Acevedo)
10/12/2021	2105/6		10 EAST SIDE DR	DWR G1H/Septic Reviews Revision (Joseph Farnella)
10/13/2021	2602/2.10		4 LOGAN WAY	DWR G1H/Septic Reviews Renewal (Tyann Acevedo)
10/13/2021	2105/6		10 EAST SIDE DR	DWR G1H/Septic Reviews Filter (Joseph Farnella)
10/13/2021	2602/2.19		5 LOGAN WAY	DWR G1H/Septic Reviews Renewal (Joseph Farnella)
10/13/2021	2602/2.19		5 LOGAN WAY	DWR G1H/Septic Reviews Renewal (Tyann Acevedo)
10/13/2021	2602/2.17		3 TAYNER CT	DWR G1H/Septic Reviews Renewal (Joseph Farnella)
10/13/2021	2602/2.10		4 LOGAN WAY	DWR G1H/Septic Reviews Renewal (Joseph Farnella)
10/13/2021	2602/2.09		5 GARRETT DR	DWR G1H/Septic Reviews Renewal (Joseph Farnella)
10/13/2021	2602/2.09		5 GARRETT DR	DWR G1H/Septic Reviews Renewal (Tyann Acevedo)

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Period from 10/01/2021 to 10/31/2021

Date	Blk/Lot	Facility	Location	Activity
10/13/2021	2602/2.07		9 GARRETT DR	DWR G1H/Septic Reviews Renewal (Joseph Farnella)
10/13/2021	2602/2.07		9 GARRETT DR	DWR G1H/Septic Reviews Renewal (Tyann Acevedo)
10/13/2021	2602/2.03		6 GARRETT DR	DWR G1H/Septic Reviews Renewal (Joseph Farnella)
10/13/2021	2602/2.02		6 GARRETT DR	DWR G1H/Septic Reviews Renewal (Tyann Acevedo)
10/13/2021	2602/2.17		3 TAYNER CT	DWR G1H/Septic Reviews Renewal (Tyann Acevedo)
10/15/2021	1601/26		205 FAIRVIEW AVE	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/15/2021	1603/11		231 FAIRVIEW AVE	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/15/2021	1603/11		230 FAIRVIEW AVE	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/20/2021	101/8		19 MOUNTAIN RD	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/20/2021	101/8		18 MOUNTAIN RD	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/21/2021	3016/4		108 WOODY LN	DWR G1EC/Septic Reviews Engineers Cuts (John McDonough)
10/21/2021	3016/4		108 WOODY LN	DWR GSA/Certificate of Compliance - Wastewater (John McDonough)
10/21/2021	3001/17		329 LAKEWOOD TERR	DWR GSA/Certificate of Compliance - Wastewater (John McDonough)
10/21/2021	3001/17		328 LAKEWOOD TERR	DWR G1AB/Septic Reviews At Batts (John McDonough)
10/21/2021	3001/17		329 LAKEWOOD TERR	DWR G1EC/Septic Reviews Engineers Cuts (John McDonough)

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Period from 10/01/2021 to 10/31/2021

Date	Blk/Lot	Facility	Location	Activity
10/21/2021	3202/70		3 PLOTS RD	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/21/2021	3202/70		3 PLOTS RD	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/21/2021	3016/4		108 WOODY LN	DWR G1AB/Septic Reviews As Built (John McDonough)
10/21/2021	3202/70		3 PLOTS RD	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/22/2021	2501.01/2		10 CHANWOOD DR	DWR G1EC/Septic Reviews Engineers Certs (John McDonough)
10/22/2021	2501.01/2		10 CHANWOOD DR	DWR GSA/Certificate of Compliance - Wastewater (John McDonough)
10/22/2021	2501.01/2		10 CHANWOOD DR	DWR G1AB/Septic Reviews As Built (John McDonough)
10/25/2021	909/6		18 SCENE VIEW RD	DWR G4G/Septic Home Inspection Report Review (John McDonough)
10/25/2021	402/27		44 EAST SHORE DR	DWR G4G/Septic Home Inspection Report Review (John McDonough)
10/27/2021	2702/1.04		1 CHELSEA CT	DWR G1AB/Septic Reviews As Built (John McDonough)
10/27/2021	2702/1.04		1 CHELSEA CT	DWR GSA/Certificate of Compliance - Wastewater (John McDonough)
10/27/2021	2501/5.02		76 RT 521	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/27/2021	2501/5.02		76 RT 521	DWR G4A/Septic Inspections - Soil Log (John McDonough)
10/27/2021	2702/1.04		1 CHELSEA CT	DWR G1EC/Septic Reviews Engineers Certs (John McDonough)
10/27/2021	1601/26		205 FAIRVIEW AVE	DWR G1H/Septic Probe (Tyann Acevedo)

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Period from 10/01/2021 to 10/31/2021

Date	Blk/Lot	Facility	Location	Activity
				Total Septic: 44
10/13/2021	3603/2	Carmage Mobile Home Park	1 Test Drive	DWR G2/Wyn Pollution - Complaint Investigation - Citizen Complaint (John McDonough)
10/19/2021	3603/2	Carmage Acres	1 Test Drive	PHN C1/PUBLIC Health Hazard - Complaint Investigation (John McDonough)
10/20/2021	3603/2	Carmage Acres	1 Test Drive	PHN C1/PUBLIC Health Hazard - Complaint Investigation (John McDonough)
10/20/2021	3501/20.01	Sutton County Mail Shipping	15 HAMPTON HSE RD RT 106	SCWA A1/Safe Water - Facility - Non-Transfired System (Melissa McGuff)
10/21/2021	3603/2	Carmage Acres	1 Test Drive	PHN C1/PUBLIC Health Hazard - Complaint Investigation (John McDonough)
10/22/2021	3603/2	Carmage Acres	1 Test Drive	PHN C1/PUBLIC Health Hazard - Complaint Investigation (John McDonough)
10/26/2021	3603/2	Carmage Acres	1 Test Drive	PHN C1/PUBLIC Health Hazard - Complaint Investigation (John McDonough)
10/26/2021	3603/2	Carmage Acres Mobile Homes	79 Heather Lane on Granite Place	PHN E1/PUBLIC Health Hazard - Enforcement Actions (John McDonough)
				Total Other: 8
				Total for October 2021 52

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APPROVAL OF THE CONSENT AGENDA

Chairman D. Hansen requested to review each item on the Consent Agenda one at a time.

ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

Minutes: September 21, 2021

A **MOTION** was made by S. Rude and seconded by N. Walker, with all members in favor with the exception of Timothy Berkheiser who abstained, to approve the September 21, 2021 meeting minutes.

Sussex County Health Department Report for September & October 2021

In reviewing September Sussex County Activity Report, Chairman D. Hansen indicated there was several reports of septic work being done.

N. Walker asked J. McDonough about 12 Glenbrook Drive. J. McDonough stated a Notice of Violation was sent to the landlord.

A **MOTION** was made by T. Cassidy and seconded by T. Berkheiser with all members in favor, to approve the Sussex County Health Department Activity Report September 2021.

In reviewing October Sussex County Activity Report, Chairman D. Hansen asked J. McDonough what the complaint investigation was on Carriage Acres. J. McDonough stated Carriage Acres was a rat complaint. An individual recently tore down a mobile home that had rat issue. J. McDonough stated there was a large brush pile about 7 or 8ft tall nearby. J. McDonough stated he has followed up daily and sent a notice of violation. The situation has mostly been rectified, he is just waiting on receipts showing when the debris was removed, where it was put.

Chairman D. Hansen asked J. McDonough what the complaint was at 70 Heather Lane located in Carriage Mobile Homes. J. McDonough stated that is roughly where the brush pile was located.

A **MOTION** was made by E. Hayes and seconded by N. Walker, with all members in favor, to approve the Sussex County Health Department Activity Report October 2021.

**Sussex County Health Department Public Health Nursing Monthly Municipal Report
September 2021**

Chairman D. Hansen stated the programs on the first page are older however, it is a running document. The Sussex County Health Department keeps track of the dogs and mosquito diseases coming in the county. N. Walker expressed concern over there being an increase of communicable diseases in one month period. Chairman D. Hansen stated Lyme Disease is popular in this area and if that was taken out of the report, it wouldn't seem like a lot. T. Berkheiser asked J. McDonough about efforts are made from the County to make the public

aware of the free services. J. McDonough stated they make announcements on the Sussex County Department of Health website.

A **MOTION** was made by E. Hayes and seconded by T. Berkheiser, with all members in favor, to approve the Sussex County Department Public Health Nursing Monthly Municipal Report September 2021.

OLD BUSINESS

1. Notice of Violation – 12 Glenbrook Dr.

Chairman D. Hansen asked J. McDonough if 12 Glenbrook Drive was moving into compliance. J. McDonough stated he has not received anything back from the landlord. J. McDonough stated that according to the tenant, all that has been done is the cleaning out of the crawl space to get to the pump but has not been pumped out. T. Berkheiser asked J. McDonough what the risk was to tenant. J. McDonough stated it is just a smell which is not the greatest. E. Hayes stated the smell is not from gas, the gas is all contained inside the tank. J. McDonough affirmed 12 Glenbrook Drive is approaching 90 days and is hoping to get in touch with the landlord within this week or next. E. Hayes suggested J. McDonough reach out to the Lake Club House and get the contact information for the landlord.

2. 126 Frank Chandler Rd.

Secretary D. Juarez stated Hampton Township Zoning Officer B. Huber placed a non-inhabitable notice on the property.

NEW BUSINESS

1. Food Handler's Licenses for 2022 – Applications Mailed

Secretary D. Juarez stated all Food Handler's License Renewal notices were mailed and received some applications back. Chairman D. Hansen said there are a large number of expired of Food Handler Certifications. Secretary D. Juarez said there are reminders set up to reach out when licenses are about to expire.

2. Vending Machine Licenses for 2022 – Letter for renewal mailed out

Chairman D. Hansen said Vending Machines are mostly in employee areas of various stores in town. Wal-Mart has a couple in lobby. Secretary D. Juarez stated they were mailed 11/2/2021.

3. Pet Shop & Kennels Licenses for 2022 – Applications Mailed

Secretary D. Juarez stated Pet Shop & Kennel Licenses were mailed 11/2/2021.

CORRESPONDENCE

1. Sussex County Department of Health Office of Mosquito Control

Chairman D. Hansen stated Hampton Township received a public health notice regarding confirmed cases of West Nile Virus within the Township.

PUBLIC SESSION

Public Session Open. No Public Comment. Public Session Closed.

Chairman D. Hansen asked if any member of the Board of Health had anything they would like to discuss. T. Berkheiser asked for an update on the water issue at the Municipal Building. Chairman D. Hansen stated the Township is putting in an UV Light in the well and the Municipal Building as well as the well by Pit. The UV Light unit will be done over the winter since the Pit is closed during the winter months.

Chairman D. Hansen stated the next Board of Health meeting is on our regular day and time in January 2022 and the Board of Health will be holding elections.

ADJOURNMENT

A MOTION was made by S. Rude and seconded by T. Cassidy, with all members in favor, to adjourn the meetings at 7:32 P.M.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Diana Juarez".

Diana Juarez

Board of Health Secretary